

# 2016-2017 UNCP BRAVEBOOK – Progress Report

Reporting Period: **November 2016**



**BRAVEBOOK**  
Our playbook for success.

Thematic Goal: **MAXIMIZE STUDENT SUCCESS**

## Defining Objective Categories

Defining Objective Category		Applicable Standard Operating Objectives (Metrics)
A.	Revise and Enhance the University's Enrollment Strategy	Student Enrollment and Retention Rates
B.	Assess and Improve the Student Support Experience	Student Retention, Graduation, and Placement Rates
C.	Expand Training and Development for Faculty and Staff	Faculty & Staff Satisfaction Results and Assessments
D.	Improve the Accuracy and Use of Information for Decision-Making	Operating Revenue and Expenses
E.	Expand the University's Visibility and Partnerships	Endowment and Capital Campaign Status

## Defining Objective Initiatives – Status Summary

Place an "X" in the appropriate status column.

Defining Objective Initiative	Cat. (from above)	Cabinet Owner	Project Owner	Due Date	Overall Status			
					Complete	Green	Yellow	Red
1 Evaluate and modify targeted and optimal recruitment strategies	A	Zoe Locklear	Scott B.	6/30/17		X		
2 Benchmark admissions standards (quantity/quality) and develop baselines	A	Zoe Locklear	Scott B.	6/30/17		X		
3 Assess applicable Enrollment organization structures and resources	A	Zoe Locklear	Scott B.	5/1/17		X		
4 Development of the Office of Student Success	B	Zoe Locklear	Derek O.	5/30/17		X		
5 Successful launch of the new Student Health Center and Counseling & Psychological Services Building	B	Lisa Schaeffer	Cora B & LynnDee H.	2/1/17		X		
6 Strengthen the Career Center	B	Lisa Schaeffer	Dawn W.	5/30/17		X		
7 Expand student service-learning opportunities	B	Lisa Schaeffer	Christie P.	5/30/17		X		
8 Strengthen the faculty Teaching and Learning Center (TLC)	C	Zoe Locklear	Cynthia M.	6/30/17		X		
9 Add new in-house training programs and on-line learnings for staff and faculty	C	Steve Arndt	Ben S.	6/30/17		X		
10 Launch the new employee onboarding program	C	Steve Arndt	Joanne M.	5/30/17		X		
11 Evaluate and enhance the reporting, forecasting, and internal support of the budget process to improve effectiveness of financial spend	D	Steve Arndt	Carlton S.	6/30/17		X		
12 Assess and modify academic program offerings based upon course enrollment, student interests, and other related criteria	D	Zoe Locklear	Liz N.	5/31/17		X		
13 Implement core components of the university's strategic and master plan when making key facility operations decisions	D	Steve Arndt	Steve A.	6/30/17		X		
14 Evaluate and determine sustainability funding model for student services	D	Dick Christy	Dick. C.	6/1/17		X		
15 Ensure compliance activities are completed as required and within a planned schedule	D	Joshua Malcolm	Joshua M.	6/30/17			X	
16 Successful launch of university's Capital Campaign. Providing funding for needed infrastructure improvements and resources for student success	E	Wendy Lowery	Wendy L.	6/30/17		X		
17 Broaden and solidify UNCP's brand impact	E	Jodi Phelps	Jodi. P.	6/1/17		X		
18 SACS Accreditation	D	Zoe Locklear	Liz N.	6/1/17		X		

**Green** – on track; **Yellow** – issues or problems may adversely impact completion date, cost, or scope; **Red** – activity won't be completed by scheduled date, will exceed projected cost, or won't meet scope.

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### Issues/Risks:

List concern regarding the status of a Defining Objective Initiative at risk. Place an "X" in the appropriate status column. Provide a resolution and a target completion date.

Defining Objective Initiative		Overall Status		Concern	Proposed Resolution	Resolution Due Date
		Yellow	Red			
1	#15 – PR/Compliance Act.	X		Individuals not working proactively on identifying PR's that need to be updated/created	Indiv. & cabinet members rec'd email from JDM reminding them of 12.07 deadline for submission of 1 <sup>st</sup> wave of properly prepared PR's IAW REG 01.20.01	Reminder task on 11.14.17
2						
3						
4						
5						
6						
7						
8						

**Yellow** – issues being managed; **Red** – requires attention

### Action Items:

List significant activities to be accomplished before the next progress report.

Defining Objective Initiative	Activity	Owner	Due Date	Comments
1				
2				
3				
4				
5				
6				
7				
8				