

**Faculty Research Advisory Board  
Meeting Minutes**

4/19/2016

Oxendine 2208

Members present: Rita Hagevik, Chair; Ryan Anderson, Secretary; Irina Falls, Richard Vela, Bishwa Koirala

Members absent: John Labadie, John Roe

Also attending were: Sara Simmons, Liz Normandy, Bob Poage, Martin Farley

Recording Secretary:

I. Call to Order

The meeting was called to order by Chair Hagevik at 3:02pm

II. Approval of Minutes of March 21, 2016

The minutes of the March 21, 2016 meeting of the FRAB were approved.

III. Approval of Agenda

Approved with minor grammatical changes.

IV. Report from the Chair

Chair Hagevik reported:

1. Discussion of rolling membership for future. Committee agrees that Hagevik will serve a second term, discussion of term limit and staggering of committee to take up next August. Hagevik adds to minutes that rotations and appointments as decided by committee at September 2015 are as follows: The five divisions represented by the appointed FRAB board are Arts (John Labadie), Education (Irina Falls), Letters (Ryan Anderson and Richard Vela), Natural Sciences & Mathematics (Rita Hagevik, John Roe), and Social & Behavioral Sciences (Bishwa Koirala). The bylaws stipulate a diversity of disciplines, and these divisions help to accomplish this diversity. In selecting the current membership, I (Scott Hicks) also was attentive to rank, recommending individuals at assistant, associate, and full professor ranks. It is recommended that in the future that the board vote on or suggest future members (or continuing members) that the Chair then would submit

to the Senate for confirmation. . It was decided that Arts, Education, and Social & Behavior would rotate off the committee after four years and that Letters, Natural Sc. & Math would rotate off the committee after three years. Each academic year, beginning with the first meeting in August, a chair as well as a secretary will be decided upon by the committee.

2. John Labadie, Irina Falls, Bishwa Koirala terms are 2015 – 2019 and Ryan Anderson, Richard Vela, Rita Hagevik, and John Roe terms are 2015-2018.
3. It is documented in these minutes that Rita Hagevik served as chair and Ryan Anderson as secretary for the 2015-2016 academic year.

V. Reports from Administrators [if applicable]

N/A

VI. Reports from Subcommittees [if applicable]

N/A

VII. Old Business

Discussion of meeting with Chancellor regarding white paper. Bullard-Dillard, Anderson, Vela, Koirala report. Meeting was generally positive. Opportunities for faculty interaction need to be looked into; conversation needs to include TLC, get a feel from them about their activities that support faculty research; campus needs to work towards new ways of sharing information. Committee notes need to capitalize on momentum, next year should involve faculty workshops.

VIII. New Business

Discussion of revisions to white paper before it is presented to Senate. Normandy to contribute ideas that will refine TLC reporting; help with clarifying information that was cloudy on website. [ie: relationship of NASNTI funds to TLC; clarification that funds from that grant are external, not internal funds]. In process through NASNTI grant of acquiring/researching funding that will track research for accreditation, could help FRAB account for activities as well. Discussion of “Digital Matters.” Simmons suggests that clarifications/differentiation between undergrad/grad student funding/research be made. Conversation about continued need for transparency. Labadie email regarding white paper read and noted. Activities for this academic year include the edits and publication of the White paper from the committee of the findings from the research conducted by members across campus regarding support for **faculty research**. According to the NASNTI website these grants are to: Grants awarded under this section shall be used by Native American nontribal-serving institutions to assist such institutions to plan,

develop, undertake, and carry out activities to improve and expand such institutions' capacity to serve Native Americans and low-income individuals.

Types of projects may include:

- Purchase, rental, or lease of scientific or laboratory equipment for educational purposes, including instructional and research purposes;
- Renovation and improvement in classroom, library, laboratory, and other instructional facilities;
- Support of faculty exchanges, and faculty development and faculty fellowships to assist in attaining advanced degrees in the faculty's field of instruction;
- Curriculum development and academic instruction;
- Purchase of library books, periodicals, microfilm, and other educational materials;
- Funds and administrative management, and acquisition of equipment for use in strengthening funds management;
- Joint use of facilities such as laboratories and libraries;
- Academic tutoring and counseling programs and student support services; and
- Education or counseling services designed to improve the financial and economic literacy of students or the students' families.

Chair Hagevik will check into and report back to the committee how faculty research is being considered with regard to the new NASNTI grant submission.

4. Future goals to be addressed by the committee next academic year that were briefly discussed include: survey for all faculty regarding faculty research and support for faculty research across campus, research regarding what are the hurdles for faculty submitting grants at UNCP, further discussion of commons meetings for faculty regarding research among themselves and two FRAB committee sponsored research workshops for faculty (one in the fall and one in the spring) possibly offered through the Mary Livermore Library?

An additional item to revisit next academic year looking back on the minutes from the past academic year includes the tenure and promotion process that was discussed previously and the following questions: rubrics for tenure and promotion? What role should each of the three parts of academia play (research/teaching/service) and how should these be divided or weighted? Should something else be recommended? What counts as scholarship and in which field? What is valued as a Department at UNCP? What is required from Assistant to Associate and then from Associate of Full professor?

## IX. Announcements

Last meeting of AY. Meetings at 3:15 pm, Monday or Wednesday next year. Schedule of FRAB for next academic year as determined via e-mail correspondence:

Subcommittee on Faculty Research Advisory Board

Rita Hagevik, Chair

Ryan Anderson or TBD, Secretary

Time : 3:15 to 4:30 PM in Oxendine 2208

<b>Meeting Date</b>	<b>Agenda Deadline</b>	<b>Unapproved Minutes Deadline</b>	<b>Approved Minutes Deadline</b>
<b>Aug. 24, 2016</b>	Aug. 17, 2016	Aug. 26, 2016	Sept. 28, 2016
<b>Sept. 28, 2016</b>	Sept 21, 2016	Sept. 30, 2016	Oct. 26, 2016
<b>Oct. 26, 2016</b>	Oct. 19, 2016	Oct. 28, 2016	Nov. 30, 2016
<b>Nov. 30, 2016</b>	Nov. 23, 2016	Dec. 2, 2016	Jan. 25, 2017
<b>Jan. 25, 2017</b>	Jan. 18, 2017	Jan. 27, 2017	Feb. 22, 2017
<b>Feb. 22, 2017</b>	Feb. 15, 2017	Feb. 24, 2017	March 22, 2017
<b>March 22, 2017</b>	March 15, 2017	March 24, 2017	April 26, 2017
<b>April 26, 2017</b>	April 19, 2017	April 28, 2017	August 23, 2017

X. Adjournment

The meeting was adjourned at 4:14pm.

Respectfully submitted by:

Prof. Ryan Anderson

Recording Secretary