

Enrollment Management Subcommittee
Called Meeting
Tuesday, February 28, 2017 at 2:00 pm
UC Room 233

AGENDA

Membership:

Emilia Bak, ARTS (to 2018)

Melody Chuang, EDUC (to 2018)

Robin Snead, LETT (to 2017), Chair

Rachel Smith, NS&M (to 2017), Secretary

Shilpa Regan, S&BS (to 2018)

Scott Billingsley, Associate Vice Chancellor for Enrollment (ex officio)

Derek Oxendine, Director, Center for Student Success (ex officio)

TBD, Student Government Association Representative

1. Call to Order
2. Approval of Minutes of February 8, 2017
3. Adoption of Agenda
4. Report from the Chair
Update on the proposal to change the impact of a grade of Incomplete during the semester the student has to complete course requirements
5. Report from Associate Vice Chancellor for Enrollment
6. Unfinished Business
Academic Standing Policy—proposal for revision from The Office of the Registrar, The Office of Financial Aid, and the Center for Student Success (Appendix A)
7. New Business
No new business
8. Announcements
Next meeting April 12. This will be the final meeting of EMS for the 2016-2017 term. Agenda items needed by April 10 (April 5 if action is needed.)

9. Adjournment

10.

Appendix A

Proposal for revision to the Academic Standing policy, which comes to EMS from the Office of the Registrar, the Office of Financial Aid, and the Center for Student Success.

Academic Standing

A student's academic standing during any term is determined by the cumulative grade point average (GPA) earned on the total quality hours. To be in good standing, a cumulative GPA of 2.0 and a 67% or greater earned-to-attempted pass rate must be maintained. Individuals with less than a cumulative 2.0 GPA are placed on either probation or suspension. Individuals with less than a 67% earned-to-attempted pass rate are placed on progress warning.

Students are advised of their academic status at the end of every regular semester via email, Braveweb, and mail sent to their address on record. It is the student's responsibility to know his or her academic standing status and to ensure that an accurate mailing address is on file with the Registrar.

Progress Warning

A student is placed on Progress Warning when his or her pass rate falls below 67% but the cumulative GPA is 2.0 or higher. The pass rate is calculated by dividing the number of earned hours by the number of hours attempted at UNCP. Students on Progress Warning are not in good standing and will be advised of their status each semester until their pass rate reaches 67%.

Academic Probation

Continuing Students: A **continuing** student is placed on Academic Probation when his/her cumulative GPA falls below 2.0.

Students on academic probation are eligible to attend the University for a maximum of two (2) fall or spring semesters while carrying a cumulative grade point average below 2.0 under specified provisions but are not in good standing. The two allowed semesters of probation are cumulative until good standing is achieved and do not necessarily have to be consecutive semesters. (e.g. If a student takes a leave of absence, they would still be under probation when returning). Enrollment for the probationary semesters will be limited to a maximum of 13 semester hours and students must participate in the Center for Student Success' services for probation students. At the end of the **second** probationary semester, students must achieve one of the following:

1. Raise the cumulative GPA to a minimum of 2.0, or
2. Earn a minimum GPA of 2.3 ~~on at least 12 semester hours, excluding FRS 1000 and PE activity courses,~~ for the **second** probationary semester.

Failure to meet one of the conditions above will result in a **mandatory** suspension from UNCP for one semester.

~~**First Semester Freshmen and First Semester Transfer Students:** In addition to the requirements above, firstsemester freshmen and firstsemester transfer students who earn between 1.5 and 1.99 at the end of their first semester are placed on probation for one term and must participate in the Academic Support Center's program for probation students. First-semester freshmen and first-semester transfer students who earn below a 1.5 at the end of their first semester are placed on probation for one term and must participate in the Academic Support Center's program for suspended students. Such programs may include a required course. Failure to participate in the appropriate support program will result in a hold being placed on the student's record. Additionally, these students must earn a minimum GPA of 2.3 or achieve good academic standing status at the end of the second term. Failure to meet one of these grade criteria will result in a one-semester suspension.~~

Academic Suspension

If a **continuing** student does not meet the above GPA requirement(s) during the second probationary semester, he/she will be suspended for one semester. ~~and can apply for readmission after the suspension semester (see Registrar's Website).~~ After the suspension semester, the student must successfully appeal (see Suspension Appeals) before applying for readmission. If approved for readmission by the Suspension Appeals Committee, the student will be readmitted to the University for two additional semesters (Fall or Spring) on academic probation. Failure to meet the GPA requirements at the end of the fourth semester on probation will result in Academic Dismissal from the University.

Academic Dismissal

Academic Dismissal will occur when a student on Academic Probation after returning from Academic Suspension fails to satisfy all of the probation requirements. All students who are placed on Academic Dismissal are ineligible to enroll at UNCP for two years. After the two year dismissal, the student must successfully appeal (see Suspension Appeals) before applying for readmission. Upon return from Academic Dismissal, the student will be on Academic Probation. Failure to meet the probation requirements will result in Academic Dismissal.

~~Following an initial suspension of one semester and being readmitted to the University on probation, failure to meet the GPA requirements at the end of the semester will result in a suspension for two semesters. After two semesters, the student may apply for readmission to UNCP (see Registrar's Website).~~

~~Students failing to meet the GPA requirements for continuation after the second suspension and readmission to UNCP will be suspended from the University for a minimum of three academic years.~~

Suspension Appeals after Completing Mandatory Suspension

A student who wishes to be readmitted after an academic suspension or dismissal must appeal ~~his/her suspension must appeal~~ to the Suspension Appeals Committee. ~~at least five (5) work days prior to the first day of classes of the semester for which enrollment is sought.~~

Specific deadlines for each term can be found on the ~~appeals form on the~~ Web sites of the ~~Academic Support Center~~ Center for Student Success and the office of Financial Aid.

Appeals are coordinated by the staff of the ~~Academic Support Center~~ Center for Student Success (CSS). Individuals wishing to appeal a suspension should contact CSS to schedule a meeting with a counselor to develop an appeals packet. Complete appeals packets include, at a minimum, letter of appeal, Success Contract, supporting documents of personal/medical reasons for performance, and statement of strategies/support programs that will be utilized during the semester to attain good academic standing status. No appeals will be heard if received after the deadline, and the decision of the Suspension Appeals Committee is final.

Students whose appeal has been denied may not appeal again before the end of their suspension or ~~dismissal~~ period unless there has been a material change to their academic record. ~~Students whose appeal has been approved must participate in the Center for Student Success's services for students on probation. Failure to participate will result in immediate Academic Dismissal at the end of the semester.~~

Special Readmission Policy

Any former UNCP student who was academically ~~dismissed~~, suspended, or placed on academic probation at the end of his/her final semester and has not attended UNCP for a period of ~~four (4)~~ ~~two (2)~~ academic years may apply for readmission under the Special Readmission Policy. All students admitted under this policy return on probationary status and must follow the policies and procedures outlined under "~~Academic Suspension~~ Academic Probation" in the Academic Policies section of the UNCP catalog and on the website of the Registrar. In order to qualify for the Special Readmission Policy, students must earn a 2.0 or higher in their first 12 hours after being readmitted. Students may apply for readmission under this policy one time. Once approved, the decision will not be reversed.

Upon meeting the requirements for this policy, the student's QPA will be computed excluding all previous grades below C (2.0). All grades will remain on the student's transcript, but only those previous courses in which a grade of C or better was earned will count toward graduation. All course work, however, will count toward attempted hours, and all grades, including those from the student's previous QPA, will be calculated for honors purposes.

Students admitted under the Special Readmission Policy may not make use of the grade replacement policy and must continue to maintain a minimum QPA of 2.00. Failure to maintain this minimum QPA will result in a two-semester suspension.

Departments with more rigorous QPA standards than the general University requirement of 2.0 have the right to deny admission to a program. Any student readmitted under this policy must complete a minimum of 30 semester hours at UNCP after readmission in order to qualify for graduation.

Students must apply for the Special Readmission Policy through the Registrar's Office.

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