

## Faculty and Institutional Affairs Committee

### Meeting Minutes

Tuesday, March 28, 2017

UC 213

*Members present:* Dr. Jesse Peters (Senator and Chair), Dr. Dennis McCracken (Senator), Dr. Joe Sciulli (Senator), Dr. Mitu Ashraf (Senator), Mr. David Young (Senator), Dr. Scott Hicks (Senator), Dr. Liz Normandy (reporting for Dr. Scott Billingsley, Associate Vice Chancellor for Academic Affairs), Ms. Brittany Sandefur (reporting for Ms. Wendy Lowery, Vice Chancellor for Advancement), Mr. Steven Arndt (Vice Chancellor for Finance & Administration), Dr. Bill Brandon (Chair, Faculty Development & Welfare Subcommittee), Dr. Elizabeth Denny (Chair of Faculty Evaluation Review Subcommittee), Dr. Jessica Abbott (Chair of Health, Safety, and Environment Subcommittee)

*Members absent:* Dr. Scott Billingsley (Associate Vice Chancellor for Academic Affairs), Dr. Polina Chemishanova, and Ms. Wendy Lowery (Vice Chancellor for Advancement)

*Also attending were:* Michael Baker (Student Government Association), Ray Buehne (Director of Enterprise Applications), Dr. Susan Cannata, Nancy Crouch (Associate Vice Chancellor for Technology Resources and Chief Information Officer), Wes Frazier, Mark Gogul, and Chunmei Mao (Director of Institutional Research), and Dr. Aaron Vandermeer.

*Recording Secretary:* Mr. David Young (Senator)

#### I. Call to Order

The meeting was called to order by Chair Jesse Peters at 3:32 p.m.

#### II. Approval of Minutes of February 28, 2017 meeting

The minutes of the February 28, 2017 meeting of the Faculty and Institutional Affairs Committee were approved.

#### III. Approval of March 28, 2017 Agenda

The agenda for the March 28, 2017 meeting was approved.

#### IV. Report from the Chair

Chair Peters had nothing to report. However, he did make a request to the members to move the report from the Learning Management System Committee to the beginning of

the agenda as several of their members would have to leave the FIAC meeting shortly after giving their report. The FIAC members approved this agenda amendment.

V. Reports from Administrators

A. Dr. Liz Normandy reporting in place of Dr. Scott Billingsley (Associate Vice Chancellor for Academic Affairs) stated that the latest SACS report had been submitted, and she is awaiting word back on the report in June. She also mentioned that the Quality Enhancement Plan (QEP) would need to be updated and finalized within 2 ½ years.

B. Mr. Steven Arndt (Vice Chancellor for Finance and Administration) reported the following:

\*As a facilities update, Steven announced that there would be a ribbon cutting ceremony for the new Student Health Center Building on April 20.

\*The new School of Business building project continues to make progress. At this point, two designer firms have been contacted/identified (one located in Virginia and the other one out of Fayetteville, NC).

\*Office 365 is coming soon to campus. Essentially, Office 365 will be an update to the current Microsoft Office suite which is being used in most offices around campus.

\*Security cameras are being installed/updated in several buildings around campus. This initiative is being organized by the Office of Campus Safety. The intent is to offer extra security for personnel and help monitor potential crimes.

C. Ms. Brittany Sandefur reporting for Ms. Wendy Lowery (Vice Chancellor for Advancement) mentioned the following updates:

\*A “Future of Farming in North Carolina” talk will be given at the Business Incubator Building on March 30 @ 6:30 p.m. The event is free and open to the public.

\*On April 20, the annual “Cash Bash” to raise money to support student scholarships here at UNCP will occur.

\*Two weeks ago, the “#We Are UNCP!” fundraising campaign resulted in a record-setting amount of contributions from donors. The original goal of the campaign was to gather 400 donors, but 573 donors actually contributed approximately \$93,000.00 for UNCP.

## VI. Reports from Subcommittees

- A. Dr. Bill Brandon (Chair, Faculty Development and Welfare Subcommittee) reported that there's an effort currently underway to achieve a 3/3 teaching load on campus, but the Faculty Development & Welfare Committee decided to abandon this prospect. Additionally, Laura Staal is looking into the feasibility of placing Lab Schools on the UNCP campus, and is in conversation with Dr. Alfred Byrant about the matter. Finally, there's a great deal of anxiousness among faculty about Academic Partnerships. Specifically, members are concerned about faculty ownership of online materials.
- B. Dr. Elizabeth Denny (Chair, Faculty Evaluation and Review Subcommittee)
- No report.
- C. Dr. Jessica Abbott (Chair, Health, Safety, and Environment Subcommittee) stated that even though the Subcommittee did not have a quorum at their March 13 meeting, she did meet separately with David Hatch from Facilities Management about the Adolph Dial Humanities Building mold issue. Repairs have been made, but the only remaining issue would be to replace several of the air ducts in the building. Steven Arndt added to Jessica's statements by mentioning that the mold issue is a transparent one which impacts many personnel.

## VII. Old Business

- A. Guide for Administering Surveys at UNCP. Given the number of corrections to be made to the administering surveys policy that several members brought forward, it was determined/decided by the FIAC membership to move Dr. Chunmei Yao's discussion to the April 25 FIAC meeting.

## VIII. New Business

- A. Recommendation from the Learning Management System Committee. Special Guest Susan Cannata spoke as Chair of the LMSC on behalf of their Committee and made the following statements:

\*The LMSC first met at the beginning of the year to compile a list of requirements/criteria for a new learning management system.

\*Several different systems were examined by Committee members (as well as student reactions to different systems across the UNC system).

\*The majority of the LMSC members voted for *CANVAS* as a replacement learning management system, but *Desire to Learn (D2L)* would also be acceptable. Several members of the Committee expressed concerns with the stability of *Blackboard*. Because of these issues, *Blackboard* (or an improved version of Blackboard) was not considered.

\*Nancy Crouch stated that the “best case scenario” for the implementation of CANVAS would be implementation of the new management system within one year’s time. Before final implementation, considerations such as development or conversations/collaboration with vendors would have to be explored.

After some discussion, Scott Hicks made the following motion:

Motion. FIAC would like to make a motion to approve the recommendation of the Learning Management System Committee and take their recommendation to the next Faculty Senate meeting on April 5 for final approval.

Dr. Joe Sciulli seconded the motion and it passed by unanimous consent.

B. Discussion of the 2017-2018 Bravebook. Special guest Mark Gogul talked to the FIAC members about the Bravebook implementation. Mark emphasized that he had met with several faculty groups, and wanted the opportunity to talk to the Faculty Senate at a future meeting. At this point, further discussion ensued. With time running out in the meeting, Dr. Elizabeth Denny made the motion to extend the FIAC meeting by 15 minutes.

In the end, the Committee decided that Mark’s discussion could be tabled until the next FIAC meeting on April 25.

IX. Announcements

The next meeting will be held in University Center Room 213 at 3:30 p.m. on April 25, 2017.

X. Adjournment

The meeting was adjourned at 5:15 p.m.

Respectfully submitted by:

Mr. David Young  
Senator and Recording Secretary