

AGENDA (pending approval)
Meeting of the Academic Affairs Committee
Wednesday, October 21, 2015
University Center, Room 213

Committee Membership

Jose D'Arruda (Senator & Chair)	Patricia Sellers (Senator)
Justice Beverly (Senator)	Abigail Mann (chair of General Education)
Rick Crandall (Senator)	Jaime Martinez (chair of Curriculum)
Jonathan Maisonpierre (Senator)	Emily Neff-Sharum (chair of Enrollment)
Cliff Mensah (Senator)	Robert Arndt (chair of Academic Support)
Cyndi Miecznikowski (Senator and Secretary)	Zoe Locklear (Provost and VC for Academic Affairs)
David Nikkel (Senator)	

- I. Call to Order
- II. Approval of the Minutes of the September 16, 2015 Meeting ([Appendix A](#))
- III. Approval of the Agenda
- IV. Report from the Chair
- V. Reports from Subcommittees

A. **Curriculum:** Jaime Martinez, Chair

***a)* Actions Requiring only AA Chair Signature ([Appendix B](#))**

4. Proposals from the Department of Psychology (see [Appendix B](#) for proposal detail)

4.1 Course Proposal: Delete PSY 3800 Supervised Research in Psychology

4.2 Course Proposal: Revise description of PSY 3990 Directed Study

4.1 and 4.2 approved 11-0-0.

***b)* Actions Requiring AA Approval Only**

None

***c)* Actions Requiring AA Approval and to be sent to Senate**

None

B. **Enrollment Management:** Emily Neff-Sharum, Chair

C. **General Education:** Abigail Mann, Chair

D. **Academic Support Services:** Robert Arndt, Chair

- VI. Old Business.
- VII. New Business
- VIII. Announcements
- IX. Adjournment

**Meeting of the Academic Affairs Committee
Wednesday, September 16, 2015
University Center, Room 213**

Committee Membership

Jose D'Arruda (Senator & Chair)	Patricia Sellers (Senator)
Beverly Justice (Senator)	Abigail Mann (chair of General Education)
Rick Crandall (Senator)	Jaime Martinez (chair of Curriculum)
Jonathan Maisonpierre (Senator)	Emily A. Neff-Sharum (chair of Enrollment)
Cliff Mensah (Senator)	Robert Arndt (chair of Academic Support)
Cyndi Miecznikowski (Senator and Secretary)	Zoe Locklear (Provost and VC for Academic Affairs)
David Nikkel (Senator)	

Present: All members except Patricia Sellers ; Liz Normandy (Academic Affairs) for Zoe Locklear

Guests: Cherry Beasley (Nursing)

- I. Call to Order **3:30PM**
- II. Approval of the Minutes of the April 15, 2015 Meeting **Approved unanimously**
- III. Approval of the Agenda **Approved unanimously**
- IV. Report from the Chair **No report (Inaugural 2015-16 meeting)**
- V. Reports from Subcommittees

E. **Curriculum:** Jaime Martinez, Chair

a) Actions Requiring only AA Chair Signature

6. Proposal from the Department of Educational Specialties

6.1 Course Proposal: Delete EDM 3600, 3610, 4600, 4610, and 4660

Proposal 6.1 passed unanimously.

7. Proposal from the Department of Health, Physical Education, and Recreation

7.1 Program Proposal: Revise Athletic Training Program Learning Objectives

Proposal 7.1 passed unanimously.

8. Proposal from the Department of Accounting and Finance

8.1 Course Proposal: Revise course description for ACC 4210 Advanced Accounting

Proposal 8.1 passed unanimously.

b) Actions Requiring AA Approval Only

None

c) Actions Requiring AA Approval and to be sent to Senate

9. Proposal from the Department of Nursing

9.1 Program Proposal: adjust major-specific General Education requirements to increase flexibility

Proposal 9.1 passed unanimously and will be forwarded to Faculty Senate.

F. **Enrollment Management:** Emily A. Neff-Sharum, Chair

No actionable items. Chair reports that transfer student success and new rules for Incomplete grades reported for active military students are new issues.

G. General Education: Abigail Mann, Chair

No actionable items. Chairs reports General Education pre- and post-testing will begin soon. Members present discussed uses of these assessments.

H. Academic Support Services: Robert Arndt, Chair

Notes from the Academic Support Services Subcommittee Meeting

Enrollment (Academic Support Center and Writing Center)

Hawk Alerts are comparable to last year at this time. The Tutoring Center has 24 tutors but are looking for more. Tutoring has seen 93 students through September 3rd. Emerging Scholars Program, ESP, is Academic Support Center's proactive retention program. It is invitation only and designed to create a meaningful experience centered on the curricular, co-curricular, and extra-curricular components of student life at UNCP. Participants are required to take UNV 1100 (Strategies for Success) introduces students to the Learning to Learn (LTL) curriculum. LTL is a student success/retention intervention with a promising, innovative approach. LTL is an integrated system of unique, research-based, learning strategies that promote students' transition from rote-memory to inquiry-based learning. In the LTL course, students are graded based on the quality and consistency of their applying the new strategies to their academic course work in all their credit courses. There are a total of 127 students who self-selected to participate in ESP for Fall 2015.

Writing Center

Mike Berntsen is the interim director. So far numbers are almost double last year at this time (110 tutorial sessions versus 46). Part of this is attributed to spreading the word about the services during orientations.

Native American-serving Nontribal Institutions (NASNTI) grant was lost due to password issue. The loss effects the Transfer Transition Programs, and certain tutoring programs (Praxis, NCLEX, MCAT). The project director has applied for a no cost extension, which would allow unexpended funding to be used to continue some grant activities through January or February if it is approved.

Library

The Library offered extended hours during Spring Exams. The Library over the summer provided programs for BAR students and JR Braves. The Library is hoping to be able to advertise for several librarian positions, as well as being a Dean search as Susan Whitt retiring in June 2016.

DoIT

Phase I of the Academic Computing Initiative is completed. Current projects include Viewfinity which allow users to update a some programs without having administrative rights to the computer. Also look at the implementation of Webex which will allow video conferencing. DoIT is also looking at the Respondus LockDown browser (if funding can be identified). If you have any telephone issues (static, dropped calls), please let the Help Desk know.

Accessibility Resource Center

The office has begun the process for 98 new intakes. If anyone has an student accommodation questions, Nicolette asks that they contact her office.

- VI. Old Business **None**
- VII. New Business **None**
- VIII. Announcements **None**

Adjournment **4:09PM**

[BACK TO AGENDA](#)

Appendix B

4. Proposal from the Department of Psychology

4.1 Course Proposal: Delete PSY 3800: Supervised Research in Psychology

Rationale: PSY 3800 is redundant with PSY 3990 and is no longer necessary retain within the department.

Dept vote: 7 for; 0 against; 0 abstain

Affect others: No

Cross-Listing: No

Additional Resources: No

Affects Articulation Agreement: No

Affects Degree Pathway: No

Affects CAA Degree Plan: No

DELETE:

~~PSY 3800. Supervised Research in Psychology~~

~~Direct experience in the design of research studies in psychology; collection, management, and analysis of research data; and oral and written presentation of research results. Close collaboration between students and instructors. Credit, 3 semester hours. PREREQ: PSY 2080, PSY 2100, PSY 3000 (waived if not required), or instructor permission.~~

4.2 Course Proposal: Revise description of PSY 3990 to clarify that each credit hour is equal to 45 hours of work per semester.

Rationale: We are making explicit the contact hours required for this Directed study course.

Dept vote: 7 for; 0 against; 0 abstain

Affect others: No

Cross-Listing: No

Additional Resources: No

Affects Articulation Agreement: No

Affects Degree Pathway: No

Affects CAA Degree Plan: No

COURSE DESCRIPTIONS:

PSY 3990 Directed Study

Hours: 1-6

Prerequisites: Department Chair approval

Required: no

Revised Course description: PSY 3990. Directed Study (1-6 credits) Directed readings and/or research, leading to the preparation of a paper or research report. Exclusively for psychology majors. Amount of credit given will be agreed upon prior to registration and will depend upon the magnitude of the project chosen. **Each 1 credit hour is equal to 45 hours of work in a semester.** PREREQ: A written plan of the project should be approved by the Department Chair no later than two weeks prior to registration.

Course title: Directed Study

Code: IND

[Return to Agenda--Return to Agenda--Return to Agenda--Return to Agenda](#)
