

AGENDA
Faculty Evaluation Review Subcommittee
Sept 5, 2017, 3:30PM
Sampson 103

Members: Larry Arnold, Michael Berntsen, Yuho Chi, Melody Chuang, Libby Denny (chair)
Nancy Palm, Maria Pereira

I. Call to Order

II. Approval of Agenda

III. Approval of Minutes from April 4, 2107

IV. Election of Secretary

V. Chair Report

A. Introduction of and remarks by the chair of our parent committee (FIAC), Joe Sciulli

B. Chair's brief review of FERS's charge in the Faculty Senate By-Laws, absence rule,
and so forth. See attachment

VI. Unfinished Business- None

VII. New Business- Incorporate the use of "disciplinary statements" in the faculty evaluation portions of the Faculty Handbook. Deadline for completion and routing to FIAC, November 7.

VIII. Announcements

IX. Adjournment

ATTACHMENT

The Faculty Evaluation Review Subcommittee (FERS) is a subcommittee of the Faculty and Institutional Affairs Committee (FIAC)

Purpose:

The Faculty Evaluation Review Subcommittee shall review the Faculty Evaluation Model regularly and strive to clarify the existing document. The subcommittee shall make recommendations to the Faculty and Institutional Affairs Committee regarding any changes in the written document and shall respond to all requests for alteration of the document or its underlying philosophy. (From the By-Laws of the Faculty Senate Constitution)

The Faculty Evaluation Review Subcommittee is responsible for representing the norms and values of the general faculty in all matters related to the Faculty Evaluation Model. When the current provisions of the Faculty Evaluation Model do not provide adequate instruction on a specific procedural matter, the party involved may request an ad hoc ruling from the Faculty Evaluation Review Committee. This ruling will be forwarded for consideration to the Faculty Evaluation Review Subcommittee's parent committee, the Faculty and Institutional Affairs Committee. (From the Faculty Handbook, p. 76)

Meeting Time, 3:30-5PM, 1st Tuesday unless makeups are scheduled (see below)

Meeting Place: Sampson 103

Meeting Dates this year:

September 5

October 3

November 7

January 9 (Makeup mtg-for missed mtg during semester break. May not need)

February 6

March 13 (Makeup mtg-for missed mtg during spring break. May not need)

April 3

Absences from Meetings (From the By-Laws)

When a member of either a Committee or Subcommittee cannot be present for a meeting, the member will notify the Chair of the Committee or Subcommittee in writing.

When a member of a Committee or Subcommittee misses more than two regular meetings, that member will be dismissed from the committee. A replacement will be chosen in accordance with Article VI, Section 3. A of the Faculty Constitution (for a subcommittee member) and Article VI, Section 4 (for a committee member).