

Agenda
Subcommittee on Curriculum
Thursday, November 5, 2015
3:30 PM Room 251 University Center

Members: Victor Bahhouth (S&BS to 2016), Chiuchu (Melody) Chuang (EDUC to 2016), Natricia Drake (Interim Registrar), Terry Johnson (SGA Secretary), Jaime Martinez, Chair (LETT to 2016), Emily Neff-Sharum (S&BS to 2017), Elizabeth Normandy (VC of AA Designee), José Rivera (ARTS to 2016), Maria Santisteban (NS&M to 2016), Roland Stout (NS&M to 2017), Emily Tobey (LETT to 2017), Joseph Van Hassel (ARTS to 2017), Marian Wooten (EDUC to 2017), Andrew Yarborough (SGA Senator)

1. Call to Order

2. Nomination and Election of Recording Secretary

3. Adoption of Agenda

4. Approval of Minutes of October 1, 2015 (see [Appendix A](#), pp.9-11)

5. Proposals from the Department of Music (see pp. 2-4 for proposal detail)

5.1 Course Proposal: Delete MUS 2360, 2370, 4320, 4550, and 4900

5.2 Program Proposal: Revise improvisation requirements in Jazz Studies Minor

5.3 Program Proposal: Delete unnecessary note in program requirements for Music Minor

6. Proposals from the Department of Chemistry and Physics (see pp. 5-6 for proposal detail)

6.1 Course Proposal: revise prerequisites for PHY 3560

6.2 Program Proposal: revise requirements for Environmental Chemistry track (CENV)

6.3 Program Proposal: delete PHY 4480 from Academic Concentration in Physics

7. Proposal from the Department of History (see pp. 7-8 for proposal detail)

7.1 Program Proposal: delete two elective options from Minor in American Studies

8. Unfinished Business

9. New Business

10. Announcements

11. Adjournment

35 **5. Proposals from the Department of Music**

36 **5.1 Course Proposal:** Delete MUS 2360 Improvisation I, MUS 2370 Improvisation II, MUS 4320
37 Counterpoint, MUS 4550 Special Projects in Music Industry, MUS 4900 Service Playing

38
39 **Rationale:** These courses are not part of any music degree program and have not been taught in several
40 years.

41
42 Dept vote: 12 for; 0 against; 0 abstain

43 Affect others: No

44 Cross-Listing: No

45 Additional Resources: No

46 Affects Articulation Agreement: No

47 Affects Degree Pathway: No

48 Affects CAA Degree Plan: No

49

50 **DELETE:**

51 ~~MUS 2360. Improvisation I~~

52 ~~A course in the development of improvisational skills through the study and application of theoretical~~
53 ~~and stylistic principles common to the jazz idiom. Credit, 2 semester hours. PREREQ: MUS 1150 or~~
54 ~~permission of instructor.~~

55

56 ~~MUS 2370. Improvisation II~~

57 ~~A continuation of MUS 2360. Credit, 2 semester hours. PREREQ: MUS 2360.~~

58

59 ~~MUS 4320. Counterpoint~~

60 ~~A study primarily of eighteenth-century contrapuntal techniques with a written work in two and three~~
61 ~~part writing. Credit, 2 semester hours. PREREQ: MUS 2150.~~

62

63 ~~MUS 4550. Special Projects in Music Industry~~

64 ~~An independent study project culminating the student's sequence of studies with a substantive research~~
65 ~~project resulting in a major paper or comparable original work. Credit, 3 semester hours.~~

66

67 ~~MUS 4900. Service Playing~~

68 ~~A study of the musical liturgy of the Catholic, Jewish, and Protestant services. Students should be free~~
69 ~~for Sunday morning church visitations. Credit, 1 semester hour. PREREQ: 3 semesters of MUSP 1021 or~~
70 ~~1521/MUSP 1041 or 1541 or the equivalent.~~

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73

74 **5.2 Program Proposal:** The Department of Music proposes amending the Minors in Jazz Studies by
75 deleting MUS 2360 and 2370 (Improvisation I & II) which have not been offered for several years. The
76 number of required hours in improvisation will not change since students are still required to enroll in
77 Private Improvisation (MUSP 1171).

78

79 **Rationale:** This proposed change aligns the jazz minor course listings in the catalog with the
80 department's current course offerings. No substantive changes are being proposed.

81

82 Dept vote: 12 for; 0 against; 0 abstain

83 Affect others: No

84 Cross-Listing: No

85 Additional Resources: No

86 Affects Articulation Agreement: No

87 Affects Degree Pathway: No

88 Affects CAA Degree Plan: No

89

90 PROGRAM INFORMATION:

91 **MINOR IN JAZZ STUDIES for Non-Music Majors**

92 A program designed to equip students to perform and teach music in the jazz idiom.

93 Required Courses	Sem. Hrs.
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94 MUS 1040, 4220, 4230, 4240	6
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95 3 hours of from MUSP 1171, MUS-2360, 2370	3
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96 3 hours of MUSP (other than 1171)	3
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97 6 hours of MUS 1561, 1621, 1741	6
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98	Total: 18
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100 **MINOR IN JAZZ STUDIES for Music Majors**

101 A program designed to equip music majors to perform and teach music in the jazz idiom.

102 Required Courses	Sem. Hrs.
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103 MUS 1040, 3460, 4220, 4230, 4240	8
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104 4 hours of from MUSP 1171, MUS-2360, 2370	4
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105 6 hours of MUS 1561, 1621, 1741	6
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106	Total: 18
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109 **5.3 Program Proposal:** The Music Department proposes that the asterisk following "Music Electives" in
110 the Minor of Music catalog entry be deleted.

111

112 **Rationale:** The statement to which the asterisk refers has been missing from the catalog since the 2001-
113 2002 edition. The statement should read: "A minimum of 4 hours to chosen under the supervision of a
114 Music Department advisor." This statement seems unnecessary.

115

116 Dept vote: 12 for; 0 against; 0 abstain

117 Affect others: No

118 Cross-Listing: No

119 Additional Resources: No

120 Affects Articulation Agreement: No

121 Affects Degree Pathway: No

122 Affects CAA Degree Plan: No

123

124 PROGRAM INFORMATION:

125

126 **MINOR IN MUSIC**

127 A program designed to provide opportunities for any student to develop an understanding and
 128 appreciation of music as part of a liberal arts education. Students who plan to minor in music should
 129 consult with the Department Chair to acquire a music advisor in addition to their major advisor.

130

131	Required Courses	Sem. Hrs.
132	MUS 1140 and MUSL 1140	4
133	MUS 1330 or 1810 or MUSP 1021	1
134	MUS 1340 or 1820 or MUSP 1021	1
135	MUS 1020 (3 hrs); 3 hours of a Major Ensemble (at least 2 hours of MUS	6
136	1001 and up to 1 hour of MUS 1381 or 3 hours of MUS 1411)	
137	Applied Music (MUSP)	2 ¹
138	Music Electives*	4
139		Total: 18
140		
141		

¹ If MUSP 1021 is chosen as the keyboard option, two additional semesters of MUSP 1021 may be used to fulfill this requirement.

142 **6. Proposals from the Department of Chemistry and Physics**

143 **6.1 Course Proposal:** Fix incorrectly listed prerequisite for PHY 3560 Modern Electronics. The course
144 description lists PHY 1150, but it should be PHY 1500.

145
146 **Rationale:** typo that has gone uncorrected in catalog for years

147
148 Dept vote: 14 for; 0 against; 0 abstain

149 Affect others: No

150 Cross-Listing: No

151 Additional Resources: No

152 Affects Articulation Agreement: No

153 Affects Degree Pathway: No

154 Affects CAA Degree Plan: No

155
156 COURSE DESCRIPTIONS:

157 PHY 3560 Modern Electronics

158 Hours: 3

159 Prerequisites: PHY ~~1150~~ 1500 or 1510 or 2010 or equivalent

160 Required: no

161 Course description: An introduction to Analog and Digital Electronics. Problems and techniques of
162 interfacing with laboratory instruments and computers. Credit, 3 semester hours. PREREQ: PHY ~~1150~~
163 1500 or 1510 or 2010 or equivalent.

164 Course title: Modern Electronics

165 Code: LEC

166

167

168 **6.2 Program Proposal:** Revise requirements for Environmental Chemistry track (CENV) in B.S. in
169 Chemistry Program. ENV 2100 is listed, but it should be ENV 1100.

170

171 **Rationale:** The Biology Department changed ENV 2100 to ENV 1100 during the 2010-2011 Academic
172 Year, but the CENV track had not been updated accordingly. Because the courses are equivalent in
173 Braveweb, it has not affected students' progress through the program and therefore went unnoticed.

174

175 Dept vote: 14 for; 0 against; 0 abstain

176 Affect others: No

177 Cross-Listing: No

178 Additional Resources: No

179 Affects Articulation Agreement: No

180 Affects Degree Pathway: No

181 Affects CAA Degree Plan: No

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183 PROGRAM REQUIREMENTS:

184 BACHELOR OF SCIENCE IN CHEMISTRY

Requirements for a Bachelor of Science Degree in Chemistry	Sem. Hrs.
Freshman Seminar	1
General Education Requirements*	44

Core Major Requirements	
BIO 1000	3
CHM 1100, 1110, 1300, 1310, 2260, 2270, 2500, 2510, 3980, 4100	30
PHY 1500, 1510, 1560, 1570 or PHY 2000, 2010, 2060, 2070	8
MAT 1070 and 1080 (or equivalent 1090), 2210, 2220	14(12)
**Track Option (see listings below)	34(36)
	Total: 122

185 *Twelve hours of General Education courses are listed separately above as specific core requirements.

186 **B.S. in Chemistry Track Option Course Requirements

Track (Major Code)	Sem. Hrs.
Environmental (CENV)	
CHM 2300, 3110, 3120, 4270	12
ENV 2100 1100	3
GLY 1150, 2620	6
GLYL 1150	1
Electives	12 (14)

187

188

189 **6.3 Program Proposal:** Delete PHY 4480 from requirements for an Academic Concentration in Physics.

190

191 **Rationale:** Course was deleted years ago.

192

193 Dept vote: 14 for; 0 against; 0 abstain

194 Affect others: No

195 Cross-Listing: No

196 Additional Resources: No

197 Affects Articulation Agreement: No

198 Affects Degree Pathway: No

199 Affects CAA Degree Plan: No

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201 PROGRAM REQUIREMENTS:

202 ACADEMIC CONCENTRATION

203 For students seeking a baccalaureate degree in Elementary Education, Special Education, or Physical

204 Education, the Department offers an Academic Concentration of 24 hours in Physics. This Academic

205 Concentration is available to other students, regardless of major.

Required Courses for an Academic Concentration in Physics	Sem. Hrs.
PHY 1500, 1560, 1510, 1570, 2180, 2560, 3000, 3200, 3260, 4480	
	Total: 24

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208 **7. Proposal from the Department of History**

209 **7.1 Program Proposal:** The Minor in American Studies lists HST 4100 and SOC 3820 as course options.
 210 These courses have been deleted in the last few years and should be removed from the list of course
 211 options in the catalog. In addition, department and course codes throughout the entire entry have been
 212 edited for ease of understanding and consistency.

213
 214 **Rationale:** Because the courses do not exist as options, the inclusion of them in the catalog is misleading
 215 and by removing them, students will have a more accurate rendering of the path toward a Minor in
 216 American Studies. By revising the Catalog to remove the two non-existent courses, students will more
 217 fully understand the proper course offerings.

218
 219 Dept vote: 11 for; 0 against; 0 abstain

220 Affect others: No

221 Cross-Listing: No

222 Additional Resources: No

223 Affects Articulation Agreement: No

224 Affects Degree Pathway: No

225 Affects CAA Degree Plan: No

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227 PROGRAM REQUIREMENTS:

Requirements for a Minor in American Studies	Sem. Hrs.
Core Requirements* HST 1010, HST 1020, HST 2010	9
Cultural Studies Elective Courses** One course (3 hours) from History: AIS 3600; HST 3040, 3050, 3060, 3100, 3140, 3150, 3160, 3170, 3260, 3410, 3610, 3620, 3800, 3820, 4040, 4050, 4060, 4070, 4100 , 4130, 4360 One course (3 hours) from Arts and Literature: AIS 3400; ART 3750; ENG 3100, 3130, 3140, 3440, 3470, 4230/4240; MUSS 3xxx; Music: Special Topics ; PHIS 4xxx; Philosophy and Religion: PHI-Special Topics only , REL 4150; THES 3xxx; Theatre: Special Topics One course (3 hours) from Social Sciences***: AIS 4020, 4050, 4250, 4600; Geology/Geography GGY 3720, 3770; PLS 3010, 3020, 3040, 3050, 3060, 3100, 3110, 3120, 4020 (please see the current Academic Catalog for prerequisites); SOC 3820 , 3870, 3880; Mass Communication : JRN 3170; MCMS 4xxx , Special Topics	9
	Total: 18

228 *It is strongly suggested that students complete HST 1010/1020 prior to enrolling in ~~AST~~ HST 2010.

229 **A student must draw on classes from at least two different departments to satisfy the Cultural Studies
 230 Elective requirement. ~~Permission to include~~ Permission of American Studies Coordinator is required to
 231 use Special Topics Courses to fulfill Cultural Studies Requirements. Please obtain permission prior to
 232 registration. ~~special topics courses from any department requires permission of the American Studies~~
 233 ~~Coordinator or Department of History Chair prior to registration.~~

234 ~~***Please see “Courses Accepted for Credit toward the Completion of the Minor in American Studies”~~
235 ~~on the Department of History webpage [http://uncp.edu/history/degrees/] for accepted courses and~~
236 ~~consult with the American Studies Coordinator.~~
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238 **Appendix A: Minutes of October 1, 2015**

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Minutes (pending approval)
Subcommittee on Curriculum
Thursday, October 1, 2015
3:30 PM Room 251 University Center

Members Present: Michael Alewine, Secretary (ARTS to 2016), Victor Bahhouth (S&BS to 2016), Melody Chuang (EDUC to 2016), Terry Johnson (SGA Secretary), Jaime Martinez, Chair (LETT to 2016), Emily Neff-Sharum (S&BS to 2017), Elizabeth Normandy (VC of AA Designee), Maria Santisteban (NS&M to 2016), Roland Stout (NS&M to 2017), Emily Tobey (LETT to 2017), Joseph Van Hassel (ARTS to 2017), Marian Wooten (EDUC to 2017)

Members Absent: Natricia Drake (Interim Registrar), Andrew Yarborough (SGA Senator)

Guests Present: Marsha Frink, Okoye Whittington, Ashley Allen

1. Call to Order at 3:31 pm; Introductions of Members

2. Agenda Adopted by acclamation

3. Minutes of September 3, 2015, approved by acclamation

4. Proposals from the Department of Psychology (see p. 2 for proposal detail)

4.1 Course Proposal: Delete PSY 3800 Supervised Research in Psychology

4.2 Course Proposal: Revise description of PSY 3990 Directed Study

4.1 and 4.2 approved 11-0-0. Will be forwarded to chair of Academic Affairs Committee for his signature.

5. Proposal from the QEP Committee (see p. 3 for proposal detail)

5.1 Program Proposal: Add 3 courses to the Writing Intensive Program

Proposal withdrawn. QEP Committee will ask applicants to furnish electronic files that can be added to future agendas and shared with Subcommittee members in advance of the meeting.

6. Unfinished Business

6.1 Discussion: Do learning objectives/student outcomes in program descriptions count as program elements or front matter? Does revising them require this committee's approval or can it be considered an editorial revision?

Further discussion postponed until November.

6.2 Report: Chair showed Subcommittee members unpublished version of online catalog and indicated that the online catalog will undergo further proofreading and revision, with the goal of having a live online 2015-16 catalog by start of spring semester.

7. New Business: none

8. Announcements: none

9. Adjournment at 4:08 pm

284 **4. Proposal from the Department of Psychology**

285 **4.1 Course Proposal:** Delete PSY 3800: Supervised Research in Psychology

286

287 **Rationale:** PSY 3800 is redundant with PSY 3990 and is no longer necessary retain within the
288 department.

289

290 Dept vote: 7 for; 0 against; 0 abstain

291 Affect others: No

292 Cross-Listing: No

293 Additional Resources: No

294 Affects Articulation Agreement: No

295 Affects Degree Pathway: No

296 Affects CAA Degree Plan: No

297

298 **DELETE:**

299 ~~PSY 3800. Supervised Research in Psychology~~

300 ~~Direct experience in the design of research studies in psychology; collection, management, and analysis~~
301 ~~of research data; and oral and written presentation of research results. Close collaboration between~~
302 ~~students and instructors. Credit, 3 semester hours. PREREQ: PSY 2080, PSY 2100, PSY 3000 (waived if not~~
303 ~~required), or instructor permission.~~

304

305

306 **4.2 Course Proposal:** Revise description of PSY 3990 to clarify that each credit hour is equal to 45 hours
307 of work per semester.

308

309 **Rationale:** We are making explicit the contact hours required for this Directed study course.

310

311 Dept vote: 7 for; 0 against; 0 abstain

312 Affect others: No

313 Cross-Listing: No

314 Additional Resources: No

315 Affects Articulation Agreement: No

316 Affects Degree Pathway: No

317 Affects CAA Degree Plan: No

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319 **COURSE DESCRIPTIONS:**

320 PSY 3990 Directed Study

321 Hours: 1-6

322 Prerequisites: Department Chair approval

323 Required: no

324 Revised Course description: PSY 3990. Directed Study (1-6 credits) Directed readings and/or research,
325 leading to the preparation of a paper or research report. Exclusively for psychology majors. Amount of
326 credit given will be agreed upon prior to registration and will depend upon the magnitude of the project
327 chosen. **Each 1 credit hour is equal to 45 hours of work in a semester.** PREREQ: A written plan of the
328 project should be approved by the Department Chair no later than two weeks prior to registration.

329 Course title: Directed Study

330 Code: IND

331 **5. Proposal from the QEP Committee** (see p. 3 for proposal detail)

332 **5.1 Program Proposal:** Add 3 courses to the Writing Intensive Program

333

334 SOC 1020 Introduction to Sociology—Writing Enriched

335 An introduction to scientific study of human society and social behavior. Credit, 3 semester hours.

336 Informal Writing: none

337 Formal Writing: 12-18 pages, 23% of course grade

338 • Reading reflections

339 • Essay exams

340

341 CRJ 2400/SOC 2400 Criminology—Writing Enriched

342 Historical and contemporary theories of criminal behavior are examined, with emphasis on

343 rehabilitation logic and the application of the scientific method to the explanation of crime. Credit, 3
344 semester hours.

345 Informal Writing: none

346 Formal Writing: 12-18 pages, 40 of course grade

347 • Reading reflections

348 • Essay exams

349

350 CRJ 4520/SOC 4520 Women and Crime—Writing Enriched

351 A study of the nature and extent of women's crime, theories of female criminality, processing of women

352 offenders through the criminal justice system, the response of police and court officials to women as

353 victims of crime, and opportunities for women as employees in criminal justice agencies. PREREQ:

354 SOC/CRJ 2400 or permission of instructor.

355 Informal Writing: 20 pages, 20% of course grade

356 • Reading comprehension/discussion preparation questions

357 Formal Writing: 10-12 pages, 30% of course grade

358 • Research essay

359