

**Faculty Evaluation Review Subcommittee**  
Meeting Minutes  
November 3, 2015  
Sampson 103

*Members present:* Larry Arnold (At-Large), Mitu Ashraf (Secretary, At-Large), Youngsuk Chae (LTRS) Shenika Jones (EDUC), Dennis McCracken (NSM), Libby Denny (Chair, SBS), June Power (ARTS)

*Members absent:* None

*Recording Secretary:* Mitu Ashraf

I. Call to Order

The meeting was called to order by Chair Libby Denny at 3:31 p.m.

II. Approval of Minutes of the October 6, 2015, Meeting

The minutes of the October 6, 2015 meeting of the Faculty Evaluation Review Subcommittee were approved.

III. Approval of Agenda

Agenda approved as written.

IV. Report from the Chair

Chair, Libby Denny, mentioned that she presented her report at the FIAC but did not have enough time to provide details to the FIAC; the FIAC meeting ran out of time. Discussion followed.

The issue of the recent survey that was sent out to evaluate the library services was brought up. It was the contention of the committee members that the survey was poorly written and executed. It did not distinguish between a business enterprise and an academic institution.

The Chair, Libby Denny, mentioned that it was her impression that Chancellor Cummings wanted service to the local school and community engagement to carry higher weight in the faculty evaluation model. She provided a copy of a letter that was sent to Cammie Hunt, Associate Vice Chancellor for Engaged Outreach, by the Carnegie Foundation. The letter suggested that UNCP should articulate policies and the reward system for faculty for community engagement (page 2, No. 3).

VII. Old Business

Qualifications for the promotion to Senior Lecturer were discussed. It was decided that no changes were warranted to the procedures outlined in the Faculty Handbook.

The Chair brought up the forms and information needed for post-tenure review. She suggested that forms/information should be clarified and standardized across the academic departments. It was decided that the current form titled "Post-Tenure Evaluation Recommendation Form" should be used for such evaluations. It was also decided that the title of the form should be changed to reflect this decision. Changes should be made accordingly in the "Calendar of Events" on page 106, and elsewhere in the Faculty Handbook.

The Chair inquired about the members' opinions about the faculty-evaluation model for Promotion and Tenure. Discussion followed.

VIII. New Business

None

IX. Announcements

The next meeting will be held in Sampson 103 at 3:30 p.m. on December 1, 2015.

X. Adjournment

The meeting was adjourned at 5:02 p.m.

Respectfully submitted by:

Mitu Ashraf  
Recording Secretary