

Faculty and Institutional Affairs Committee
Meeting Agenda
Tuesday, September 26, 2017, 3:30 PM, UC 213

Members:

Dr. Joe Sciulli, Senator and Chair
Dr. Polina Chemishanova, Senator
Dr. Ottis Murray, Senator
Dr. Nathan Phillippi, Senator
Dr. Joe West, Senator
Dr. Scott Billingsley, Associate Vice Chancellor for Academic Affairs
Dr. Stewart Thomas, Vice Chancellor for Finance and Administration
Mr. Mark Gogal, Interim Vice Chancellor for Advancement
Dr. Robin Snead, Chair of Faculty Development and Welfare Subcommittee
Dr. Elizabeth Denny, Chair of Faculty Evaluation Review Subcommittee
Dr. Walt Lewallen, Chair of Health, Safety, and Environment Subcommittee

Recording Secretary: Mr. David Young, Senator

Order of Business

- I. Call to Order
- II. Approval of Minutes from meeting on April 25, 2017 (Appendix A)
- III. Approval of Agenda
- IV. Report from the Chair (Appendix B)
- V. Reports from Administrators
 - a. Associate Vice Chancellor for Academic Affairs, Dr. Scott Billingsley
 - b. Vice Chancellor for Finance and Administration, Dr. Stewart Thomas
 - c. Interim Vice Chancellor for Advancement, Mr. Mark Gogal
- VI. Reports from Subcommittees
 - a. Faculty Evaluation Review Subcommittee (FERS), Dr. Elizabeth Denny
 - b. Faculty Development and Welfare Subcommittee (FDW), Dr. Robin Snead
 - c. Health, Safety, and Environment Subcommittee (HSE), Dr. Walt Lewallen
- VII. Old Business
- VIII. New Business
 - a. Guest, Nancy Crouch, Associate Vice Chancellor for Technology Resources and CIO
 - b. Jodi Phelps, Executive Director University Communications and Marketing
 - c. Robert Arndt, Reference/Instructional Services Librarian
- IX. Announcements
Guests for next meeting.
- X. Adjournment

The next meeting is Tuesday, October 24, 2017, UC 213

Appendix A

Faculty and Institutional Affairs Committee

Meeting Minutes

Tuesday, April 25, 2017

UC 213

Members present: Dr. Scott Hicks (Senator), Dr. Polina Chemishanova (Senator), Dr. Joe Sciulli (Senator), Dr. Dennis McCracken (Senator), Dr. Mohammad Ashraf (Senator), Mr. David Young (Senator), Dr. Stewart Thomas (Interim Associate Provost) (reporting for Dr. Scott Billingsley, Associate Vice Chancellor for Academic Affairs), Ms. Brittany Sandefur (reporting for Ms. Wendy Lowery, Vice Chancellor for Advancement), Mr. Kenny Spayd (Interim Vice Chancellor for Finance and Administration & Controller), Dr. Elizabeth Denny (Chair of Faculty Evaluation Review Subcommittee), Dr. Jessica Abbott (Chair of Health, Safety, and Environment Subcommittee)

Members absent: Dr. Jesse Peters (Senator and Chair), Dr. Scott Billingsley (Associate Vice Chancellor for Academic Affairs), Ms. Wendy Lowery (Vice Chancellor for Advancement)

Also attending were: H. Jay Blausen (Director of Sustainability), Mr. Justin Duncan (Coordinator of Sustainability), Dr. Olivia Oxendine (Sustainability Council).

Recording Secretary: Mr. David Young (Senator)

I. Call to Order

Dr. Scott Hicks, in place of Dr. Jesse Peters, called the meeting to order at 3:30 p.m.

II. Approval of Minutes of March 28, 2017 meeting

The minutes of the March 28, 2017 meeting of the Faculty and Institutional Affairs Committee were approved.

III. Approval of April 25, 2017 Agenda

The agenda for the April 25, 2017 meeting was approved.

IV. Report from the Chair

Dr. Scott Hicks had nothing to report to the Committee from Chair Peters.

V. Reports from Administrators

A. Dr. Stewart Thomas reporting in place of Dr. Scott Billingsley (Associate Vice Chancellor for Academic Affairs) stated that the new Provost, Dr. David Ward, would start his new job at UNC Pembroke on June 5. Dr. Thomas indicated that he would be Interim Associate Provost until the end of June to allow for smooth transition.

B. Mr. Kenny Spayd (Interim Vice Chancellor for Finance and Administration & Controller) reported the following:

*Refinance the debt from Oak Hall & Village Apartments. It will save the University \$6 million in interest costs over 20 years (construction?).

*Outsourcing of Bookstore had been put out for proposal. Barnes and Noble and Follett Corporation responded.

*School of Business designer has been selected (SFL+A). Actual construction will not occur until 2019.

C. Ms. Brittany Sandefur reporting for Ms. Wendy Lowery (Vice Chancellor for Advancement) mentioned the following updates:

*The #We Are UNCP 24 hours of giving campaign was a big success. The goal was 400 donors and the end result was 547. Almost \$98,000 was raised during the financial campaign.

*The biggest scholarship recipients were the Annual Fund and the Athletic Department. The campaign has grown exponentially.

*Ms. Wendy Lowery would love for the University to crack the \$5 million dollar donation mark by the end of the year.

*A feasibility study for the capital campaign has just concluded. The biggest takeaway from the study was that the work of faculty and students sometimes goes unnoticed.

VI. Reports from Subcommittees

A. Dr. Bill Brandon (Chair, Faculty Development and Welfare Subcommittee)

No report.

B. Dr. Elizabeth Denny (Chair, Faculty Evaluation and Review Subcommittee)

Dr. Denny raised the issue of the faculty evaluation model and the inconsistent statements which might be contained in it. She hopes that the next Provost will be able to address the promotion and tenure model issue once he assumes office on June 5. Also, Committee members noted that the Provost should meet with different groups on campus. After some discussion, the following motion was made:

Motion. The Faculty Senate recommends that the new Provost call a meeting by July 1 of the chairs of the Faculty Senate, Faculty & Institutional Affairs Committee, and Faculty Evaluation Review Subcommittee for the purpose of resolving issues of promotion and tenure policy.

Dr. Joe Sciulli made the motion, and Dr. Dennis McCracken seconded it. The motion passed by unanimous vote.

C. Dr. Jessica Abbott (Chair, Health, Safety, and Environment Subcommittee) stated that she had spoken with David Hatch, director of Facilities Operations at UNCP. The discussion centered around the continuing mold issue in the Dial Building. At this point, faculty are working in the building, and the only major repairs needed would be the air ducts.

On a separate note, Chair Abbott directed the Committee's attention to an appendix in the meeting's agenda which focused on growing an Electric Vehicle Charging Initiative on the UNCP campus. After examining the information, the Subcommittee voted unanimously to creating additional electric vehicle charging stations on campus. Jay Blausser, Director of Sustainability for UNCP, stated that the demand for electric car charging stations is growing. After some discussion, FIAC recommended that the Sustainability Office continue with their efforts to regulate parking related to the Electric Vehicle (EV) Charging Initiative.

VII. Old Business

A. Guide for Administering Surveys at UNCP. Dr. Chunmei Yao was not present at the meeting, so the Committee decided to table this issue until the next FIAC meeting could convene in Fall 2017 semester, with the expectation that Dr. Yao will present a draft of the policy that has been revised in light of the comments FIAC has offered throughout AY2016-2017.

VIII. New Business

None.
IX. Announcements

The next meeting of FIAC will be held in September of Academic Year 2017-18.

X. Adjournment

The meeting was adjourned at 4:35 p.m.

Respectfully submitted by:

Mr. David Young
Senator and Recording Secretary

Appendix B

Chair Report

- Disciplinary statements
- Teaching and Learning Center
- University College
- Canvas 101
- EAB