

The University of North Carolina at Pembroke
Faculty Senate Agenda
 Wednesday, Sept. 2, 2015, at 3:30 p.m.
 213 Chavis University Center

Scott Hicks, Chair
 Roger Guy, Secretary

Members of the Senate:

To 2016	To 2017	To 2018
ART Aaron Vandermeer	ART Jonathan Maisonpierre	ART June Power
EDN Susan Edkins	EDN Joe Sciulli	EDN Carol Higy
LET Polina Chemishanova	LET Cynthia Miecznikowski	LET Jesse Peters
NSM Patricia Sellers	NSM Tom Dooling	NSM Marilu Santos
SBS Rick Crandall	SBS Brooke Kelly	SBS Xinyan Shi
At-Large Jeff Bolles	At-Large Scott Hicks	At-Large Beverly Justice
At-Large Jose D'Arruda	At-Large David Nikkel	At-Large Cliff Mensah
At-Large Roger Guy	At-Large Sara Simmons	At-Large David Young
Chancellor Robin G. Cummings Interim Provost and Vice Chancellor for Academic Affairs Zoe Locklear		

Order of Business

- A. Roll Call**
- B. Approval of Minutes** ([Appendix A](#))
- C. Adoption of Agenda**
- D. Reports from Administration**
 - 1. Chancellor—Robin G. Cummings
 - 2. Provost and Vice Chancellor for Academic Affairs—Zoe Locklear
- E. Reports of Committees**
 - 1. Operations Committees
 - a. Executive Committee—Scott Hicks
 - 1. Proposal to affirm the celebration of Indigenous Peoples' Day, as resolved by the Student Senate and supported by the Department of American Indian Studies ([Appendix B](#))
 - 2. Proposal that the deadline for the submission of midterm grades shall henceforward be set as two Mondays prior to the deadline for student withdrawals from courses ([Appendix C](#))
 - b. Committee on Committees & Elections—Aaron Vandermeer
 - 1. Proposal to appoint Sailaja Vallabha to the Committee

on Faculty Governance

2. Standing Committees
 - a. Academic Affairs Committee—Jose D'Arruda
 - b. Faculty & Institutional Affairs Committee—Sara Simmons
 - c. Student Affairs & Campus Life Committee—Brooke Kelly
- F. Faculty Assembly Report**
- G. Teacher Education Committee**
- H. Graduate Council ([Appendix D](#))**
- I. Other Committees**
- J. Unfinished Business**
 1. Attendance Policy
- K. New Business**
- L. Announcements**
- M. Adjournment**

Appendix A

The University of North Carolina at Pembroke Faculty Senate Agenda

Wednesday, May 6, 2015, at 3:30 p.m.

213 Chavis University Center

Scott Hicks, Chair
Roger Guy, Secretary

Members of the Senate:

To 2015	To 2016	To 2017
ART June Power	ART Aaron Vandermeer	ART Jonathan Maisonpierre
EDN Marisa Scott	EDN Susan Edkins	EDN Joe Sciulli
LET Susan Cannata	LET Polina Chemishanova	LET Cynthia Miecznikowski
NSM Maria Pereira	NSM Dena Evans	NSM Tom Dooling
SBS Mike Spivey	SBS Rick Crandall	SBS Brooke Kelly
At-Large Dorea Bonneau	At-Large Jeff Bolles	At-Large Scott Hicks
At-Large Jesse Peters	At-Large Jose D'Arruda	At-Large David Nikkel
At-Large Sailaja Vallabha	At-Large Roger Guy	At-Large Sara Simmons
Chancellor Kyle Carter		
Interim Provost and Vice Chancellor for Academic Affairs Zoe Locklear		

Members Present: Susan Cannata, Kyle Carter, Jose D'Arruda, Tom Dooling, Susan Edkins, Roger Guy, Scott Hicks, Brooke Kelly, Zoe Locklear, Jonathan Maisonpierre, Cynthia Miecznikowski, David Nikkel, Jesse Peters, Joe Sciulli, Marisa Scott, Sara Simmons, Mike Spivey, Aaron Vandermeer

Members Absent: Dorea Bonneau, Dena Evans, Cynthia Miecznikowski, Maria Pereira,

Guests: Scott Billingsley, Kirill Bumin, Libby Denny, Jonathan Drahos, Rebecca Bullard-Dillard, Sherry Edwards, Carole Graham, Mary Ann Jacobs, Beverly Justice, Jaime Martinez, Wendy Miller, Elizabeth Normandy, Sara Oswald, Melissa Schaub

Order of Business

- A. **Roll Call**
- B. **Approval of Minutes** The Minutes were approved 19-0-0
- C. **Adoption of Agenda**

The Agenda was adopted, to add item E.1.c.3, on the matter of timelines governing Committee on Committees & Elections members in calling for nominations and conducting ballots.

D. Reports from Administration

1. Chancellor—Kyle Carter

The Chancellor announced that due to the possibility of inclement weather that the university was preparing an alternative plan for the commencement ceremony.

Dr. Carter reviewed the process of the most recent attendance policy that was approved by the Board of Trustees. He emphasized that the Board of Trustees was expecting the Senate to develop and submit a more comprehensive attendance policy to replace the most recent one approved by the Board of Trustees.

2. Interim Provost and Vice Chancellor for Academic Affairs—Zoe Locklear

Dr. Locklear deferred her report to the General Faculty meeting to be held May 8.

E. Reports of Committees

1. Operations Committees

a. Executive Committee—Scott Hicks

Dr. Hicks informed the Senate that the Executive Committee had met with the Chancellor and Provost recently to discuss a number of academic policies. He also announced senators from the School of Education and the College of Arts & Sciences had met with Interim deans Karen Stanley and Meredith Storms, respectively, to discuss faculty concerns and shared governance. Moreover, he announced the signing an agreement of shared governance with the administration, Staff Council, and Student Government Association, per the will of the Senate earlier in the semester. Dr. Hicks reported the progress of the Senate retreat noting that the date and agenda had not been finalized. He closed his remarks by recognizing the outgoing and incoming senators.

b. Committee on Committees & Elections—Susan Cannata

1. Proposal to accept nominations to committees and subcommittees

Motion approved 19-0-0

c. Committee on Faculty Governance—Beverly Justice

1. Proposal to amend practices regarding consideration of letters of recommendation in review of candidates for recognition by Faculty Awards Committee

Motion Approved 19-0-0

2. Proposal to amend bylaws regarding call for reports by University committees to Faculty Senate

Motion Approved 19-0-0

3. Proposal to change Article V, Section 3.A.4.b of the By-Laws for the Faculty Senate, condensing timelines for calling for nominations and conducting ballots

Motion Approved 19-0-0

2. Standing Committees

a. Academic Affairs Committee—Jose D'Arruda

1. Proposal from the Department of Social Work to revise its summer bridge courses by adding two courses (SWK 5330 and 5340) and deleting four courses (SWK 5110, 5120, 5130, and 5140) (Approved by AAC, 10-0-0)

Motion Approved 19-0-0

2. Proposal from the Department of English, Theatre & Foreign Languages to revise the Bachelor of Arts in Theatre and the minor in Theatre (Approved by AAC, 10-0-0)

Motion Approved 19-0-0

3. Proposal to revise Requirements for Baccalaureate Graduation, to reinstate as a requirement the completion of 25 percent of semester credit hours through regular enrollment in UNCP courses (Approved by AAC, 10-0-0)

Motion Approved 19-0-0

4. Proposal to revise withdrawal policies such that withdrawals for extenuating circumstances shall not count toward a student's 15-hour career withdrawal limit (Approved by AAC, 10-0-0)

Motion Approved 19-0-0

5. Proposal to revise special readmission policy so as to extend special readmission policy to all returning students, regardless of attendance at other institutions since their academic suspension or probation at UNCP (Approved by AAC, 10-0-0)

Motion Approved 19-0-0

6. Presentation: Acalog/Curriculog Software (Jaime Martinez, Chair, Subcommittee on Curriculum)

Dr. Martinez demonstrated the functionality of Acalog/Curriculog software for students, staff, and faculty, and she stated that the Faculty Handbook in the future might be housed and made public using such software.

b. Faculty & Institutional Affairs Committee—Sara Simmons

1. Proposal to amend the 2015-2016 Faculty Handbook so that all student evaluation of instruction data collected for a faculty member during the evaluation period

under consideration shall be included in the faculty member's portfolio submitted for review for promotion and/or tenure.

- a. This proposal retains language in the *Faculty Handbook* previously approved through Senate channels.
- b. Under this proposal, a tenure review should include all student evaluation of instruction data collected since the faculty member's tenure-track start date, for example, while a promotion review for a tenured faculty member should include data collected since the last *successful* major evaluation.
- c. Should this proposal be approved, appropriate revisions shall be made this summer so as to appear in the 2015-2016 *Faculty Handbook*.

Motion Approved 19-0-0

- c. Student Affairs & Campus Life Committee—Brooke Kelly (See Agenda)

3. Special Committees – No Special Committees

F. UNC Faculty Assembly Report (See Agenda)

G. Teacher Education Committee (See Agenda)

H. Graduate Council (See Agenda)

I. Other Committees

1. University Athletics Committee (See Agenda)
2. QEP Committee (See Agenda)
3. Task Force on Teaching Excellence (See Agenda)
4. Committee on Academic Information Technology No Report

Unfinished Business

1. Attendance Policy (See Agenda)

Motion to transmit a letter to the Board of Trustees regarding Senate concerns regarding the Attendance Policy passed, 19-0-0

Motion to table the Attendance Policy passed 19-0-0

K. New Business – No new Business

L. Announcements - The General Faculty Meeting will be held on Friday, May 8, at 1:30 p.m. in Moore Hall

M. Adjournment

Motion to Adjourn Passed 19-0-0

Meeting adjourned 4:58 p.m.

Respectfully Submitted,

Roger Guy, Secretary

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Appendix B

[A Statement of Support by the Faculty of the Department of American Indian Studies](#)

[UNCP Student Senate Resolution 1: An Act to Encourage the University of North Carolina, Pembroke, to Revise the Name of Columbus Day to Indigenous Peoples' Day to Better Reflect and Honor Our School's Heritage](#)

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Appendix C

In January 2015, as additional Senators expressed concern that moving the Fall Midterm grade deadline to October 19 would push the withdrawal deadline into preregistration week, thus creating chaos in the Registrar's Office, and realizing that all relevant deadlines imposed by bodies outside of our campus had not been reviewed, Academic Affairs Committee created an *ad hoc* committee (Jonathan Masionpierre, Jaime Martinez, and David Nikkel) to make a revised recommendation. The *ad hoc* committee recommended not tying midterm grade deadlines to fall or spring break because those breaks do not happen at a consistent point in the semester. (They will start anywhere between the 45% and the 55% point, depending on the calendar and how weeks fall.) The *ad hoc* committee also had to thread a narrow space between General Administration, federal financial aid, and UNCP policies.

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Appendix D

Graduate Council Report for September 2 Faculty Senate Meeting
Submitted by Irene Aiken, Associate Dean of Graduate Studies & Research

The Graduate Council has yet to meet in 2015-16 but will meet September 21, October 19, November 16, January 25 (2016), February 15, March 21, and April 18. Faculty are welcome to attend.

The New Graduate Student Orientation was held August 15 with almost 150 attendees, one of the largest in recent memory.

Graduate Council Members for 2015-16:

- Dr. Irene Aiken, Secretary (Associate Dean, School of Graduate Studies)
- Mr. Nick Arena (Business Administration)
- Dr. Scott Billingsley (Social Studies Education)
- Dr. Rebecca Bullard-Dillard, Chair (Dean, School of Graduate Studies and Research)
- Dr. Ki Chae (Clinical Mental Health Counseling)
- Dr. Danny Davis (Physical Education)
- Dr. Sherry Edwards (Social Work)
- Dr. Roger Guy (Member at-Large, Department of Sociology and Criminal Justice)
- Dr. Rita Hagevik (Science Education)
- Dr. Karen Helgeson (Member at-Large, Department of English and Theatre)
- Dr. Ann Horton-Lopez (Art Education)
- Ms. Mary Klinikowski (Mathematics Education)
- Dr. Roger Ladd (English Education and Middle Grades Education and Masters of Arts in Teaching, M.A.T.)
- Dr. Larry Mabe (School Administration)
- Dr. Lisa Mitchell (Elementary Education)
- Dr. Jose Rivera (Music Education)
- Dr. Robert Schneider (Public Administration)
- Dr. Kimberly Sellers (Reading Education)
- Dr. Karen Stanley (Member at-Large, Dean of School of Education)
- Dr. Jennifer Twaddell (Nursing)
- Dr. Jeffrey Warren (Professional School Counseling)
- Dr. Velinda Woriak (Member at-Large, Department of Biology)

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