

**The University of North Carolina at Pembroke
Faculty Senate Agenda**

Wednesday, Dec. 2, at 3:30 p.m.
213 Chavis University Center

Scott Hicks, Chair
Roger Guy, Secretary

Members of the Senate:

To 2016	To 2017	To 2018
ART Aaron Vandermeer	ART Jonathan Maisonpierre	ART June Power
EDN Susan Edkins	EDN Joe Sciulli	EDN Carol Higy
LET Polina Chemishanova	LET Cynthia Miecznikowski	LET Jesse Peters
NSM Patricia Sellers	NSM Tom Dooling	NSM Marilu Santos
SBS Rick Crandall	SBS Brooke Kelly	SBS Xinyan Shi
At-Large Jeff Bolles	At-Large Scott Hicks	At-Large Beverly Justice
At-Large Jose D'Arruda	At-Large David Nikkel	At-Large Cliff Mensah
At-Large Roger Guy	At-Large Sara Simmons	At-Large David Young
Chancellor Robin G. Cummings Provost and Vice Chancellor for Academic Affairs Zoe Locklear		

Order of Business

- A. Roll Call**
- B. Approval of Minutes ([Appendix A](#))**
- C. Adoption of Agenda**
- D. Reports from Administration**
 - 1. Chancellor—Robin G. Cummings
 - 2. Provost and Vice Chancellor for Academic Affairs—Zoe Locklear
- E. Reports of Committees**
 - 1. Operations Committees
 - a. Executive Committee—Scott Hicks
 - b. Committee on Committees & Elections—Aaron Vandermeer
 - c. Committee on Faculty Governance—Jesse Peters
 - 2. Standing Committees
 - a. Academic Affairs Committee—Jose D'Arruda
 - b. Faculty & Institutional Affairs Committee—Sara Simmons
 - c. Student Affairs & Campus Life Committee—Brooke Kelly
- F. Faculty Assembly Report**
- G. Teacher Education Committee ([Appendix B](#))**
- H. Graduate Council ([Appendix C](#))**
- I. Other Committees ([Appendix D](#))**
 - 1. Integrated Marketing Committee

2. Tuition & Fee Review Committee
3. University Athletics Committee
4. University Oversight Committee

J. Unfinished Business

K. New Business

1. The Senate shall meet in executive session for the purpose of considering a recommendation of the Honorary Degree Committee, per Pol. 01.25.01.

L. Announcements

M. Adjournment

Appendix A

The University of North Carolina at Pembroke Faculty Senate Minutes

Wednesday, Nov. 4, 2015, at 3:30 p.m.

213 Chavis University Center

Scott Hicks, Chair

Roger Guy, Secretary

Members of the Senate:

To 2016	To 2017	To 2018
ART Aaron Vandermeer	ART Jonathan Maisonpierre	ART June Power
EDN Susan Edkins	EDN Joe Sciulli	EDN Carol Higy
LET Polina Chemishanova	LET Cynthia Miecznikowski	LET Jesse Peters
NSM Patricia Sellers	NSM Tom Dooling	NSM Marilu Santos
SBS Rick Crandall	SBS Brooke Kelly	SBS Xinyan Shi
At-Large Jeff Bolles	At-Large Scott Hicks	At-Large Beverly Justice
At-Large Jose D'Arruda	At-Large David Nikkel	At-Large Cliff Mensah
At-Large Roger Guy	At-Large Sara Simmons	At-Large David Young
Chancellor Robin G. Cummings Provost and Vice Chancellor for Academic Affairs Zoe Locklear		

Members Present: Jose D'Arruda, Tom Dooling, Roger Guy, Scott Hicks, Carol Higy, Beverly Justice, Brooke Kelly, Zoe Locklear, Jonathan Maisonpierre, Cliff Mensah, Cynthia Miecznikowski, David Nikkel, Jesse Peters, Marilu Santos, Joe Sciulli, Xinyan Shi, Sara Simmons, Aaron Vandermeer, David Young

Members Absent: Polina Chemishanova, Robin G. Cummings, Susan Edkins, Patricia Sellers

Guests: Scott Billingsley, Nicollete Campos, Richard Gay, Elizabeth Normandy, Melissa Schaub, Karen Stanley, Jack Spillan, W. Stewart Thomas

Order of Business

- A. **Roll Call**
- B. **Approval of Minutes** The minutes were approved as amended to correct the vote in Section 2. c. 1, from 18-0-8 to 18-0-0, 19-0-0
- C. **Adoption of Agenda** The Agenda was adopted 20-0-0
- D. **Reports from Administration**
 1. Chancellor—Robin G. Cummings - **No Report**

2. Provost and Vice Chancellor for Academic Affairs—Zoe Locklear
Dr. Locklear briefed the Senate on the progress searches for the Deans. She has solicited the Senate, deans, and department chairs for faculty representation on the search committees. The committees will be composed of an Associate Vice Chancellor (Chair) and five to seven faculty members. In some cases there will be an external community member on the committee when necessary. The Provost expected to have the committees finalized the week of November 9. Dr. Locklear also noted that General Counsel Joshua Malcolm will chair the search committee for a Chief Financial Officer. The Provost is also working with the deans to fill three interim department chair positions. The university has engaged consultants to work with the Department of Nursing, Athletics, Mary Livermore Library, the Office for Advancement, Human Resources, and other units. The North Carolina House and Senate approved a one-time \$750 bonus for state employees, which will appear in the December salary. Dr. Locklear stressed that Chancellor Cummings is committed to increasing faculty salaries; especially the inequity that exists between faculty rank. Dr. Locklear stated that the administration had identified 76 faculty whose salaries are grossly misaligned from 80th percentile targets.

E. Reports of Committees

1. Operations Committees

a. Executive Committee—Scott Hicks

Dr. Hicks announced that following the last Senate meeting in which the Chancellor spoke of the importance of UNCP partnering with the public schools for community service efforts, he and Senator Brooke Kelly had met with Dr. Cummings about ways the faculty could be of service to the community; including full recognition of community service in promotion and tenure. Regarding the attendance policy, Dr. Hicks sent a memo to the Board of Trustees outlining the Senate's recommendation for a policy with relevant background and contexts.

Dr. Hicks announced that he had met with Mark Gogal, a human relations consultant currently who has a long working relationship with Chancellor Cummings. He shared concerns of the faculty on issues of morale, opportunity for advancement and professional development.

The Executive Committee has communicated to Ronette Sutton Gerber, Director, Title IX and Clery Compliance Title IX Coordinator their concerns regarding the imposition of additional responsibilities for faculty, training, and protections for faculty brought on by Title IX and the Clery Act compliance. The Executive Committee is optimistic that Director Gerber will work with the Senate in drafting policy for Senate review and comment beginning with the Subcommittee on Faculty Development & Welfare.

- b. Committee on Committees & Elections—Aaron Vandermeer
 - 1. Proposal to appoint Jose Rivera (ARTS, to 2016) to the Subcommittee on Curriculum.
Motion approved 20-0-0
- c. Committee on Faculty Governance—Jesse Peters
 - 1. Resolution of Appreciation for Senator Beverly Justice, past chair of Governance
Resolution approved by acclamation
- 2. Standing Committees
 - a. Academic Affairs Committee—Jose D'Arruda - **No action items.**
 - b. Faculty & Institutional Affairs Committee—Sara Simmons
Dr. Simmons briefed the Senate on the current activity of the subcommittees of FIAC.
 - c. Student Affairs & Campus Life Committee—Brooke Kelly
Dr. Kelly asked for faculty participation in upcoming discussions and studies of reinstating an activity period.
- F. Faculty Assembly Report** (See Agenda)
Various Senators discussed questions and concerns regarding faculty responses to the selection of President Margaret Spellings.
- G. Teacher Education Committee** (See Agenda)
- H. Graduate Council** (See Agenda)
Senator Vandermeer asked for further clarification regarding the creation of a third reason for graduate grade appeals, of “discriminatory or capricious academic evaluation.”
- I. Other Committees** - No other committees
- J. Unfinished Business** - No unfinished business
- K. New Business** - No new business
- L. Announcements** Provost Locklear announced that the Chancellor will reorganize the School of Graduate Studies and Research into two separate entities, the name of which has yet to be announced.
- M. Adjournment**

Motion to Adjourn Passed 18-0-0

Meeting adjourned 4:16 p.m.

Respectfully Submitted,

Roger Guy, Secretary

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Appendix B



Teacher Education Committee Meeting
Minutes
October 7, 2015

3:00 p.m., room 1106, Jones Athletic Building



“Preparing professional educators who are committed, collaborative, and competent.”

TEC Members Present: A. Bryant, S. Cinnamon, M. Edwards, I. Falls, D. Feikema, K. Ficklin, K. Granger, R. Hagevik, T. Hunt, T. Jacobs, E. Jeon, C. Lara, T. Lightfoot, A. McDonald, L. Mitchell, G. Robinson, M. Scott, D. Scruton, H. Sellers, K. Stanley, J. Warren, S. Wooten
Staff: A. Opata, B. Winters
Guests: V. Ford, R. Gay

1. Call to Order – The meeting was called to order at 3:02 p.m.
2. Introduction of New Members:
 - a. Ms. Tracie Hunt has worked with the Public Schools for 10 years & is the 2nd-3rd Grade Reading and Mathematics Exceptional Children’s Teacher at Green Grove Elementary School.
 - b. Ms. Tona Jacobs has worked with the Public Schools for 31 years & is the Principal at Pembroke Elementary School.
 - c. Ms. Shanita Wooten has worked with the Public Schools of Robeson County for 10 years & is the Assistant Superintendent of Administration and Technology.
3. Approval of the Minutes: August 19, 2015 and September 9, 2015 meeting. Minutes were approved as presented.
4. Sharing Good News – The Praxis Plus program has been funded through February 28, 2016.
5. Curriculum Items – No Report
6. Action Items
 - a. Admission into the Teacher Education Program – Ms. Aku Opata – All of the students presented for admission into the Teacher education Program were approved. 1(Undergrad), 1(Lateral), 2(AIG), 1(Preschool)
7. Teacher Recruitment and Retention (R&R) Activities Report – Ms. Karen Granger

- a. There are (6) Test Prep Session for NC Foundations of Reading, Math, & General Curriculum are being offered during October & November at the Regional Center.
 - b. Praxis II Workshops offered on October 24, 2015. Registration begins at 8:30am in the Curriculum Lab in the Education Building.
8. Report from the Office of University-School Partnerships – Dr. Bryan Winters
 - a. Early Field Registration Process and Placements – There are (3) forms that must be completed: verification form, survey course form, & 10 questions form.
 - b. Intern workshop: Teaching Children of Poverty & ESL – October 21, 2015 at the Regional Center with Dr. Robinson.
 - c. Regional Teacher of the Year Ms. Mariel Barker Sellers of East Columbus High School will be speaking November 4, 2015 – (9:00-10:00 AM) in the School of Education
 - d. Teacher Ed Job Fair – November, 4, 10:00-Noon – UC Annex
9. Praxis Core Academic Skills for Educators Tests – Dr. Valjeaner Ford – There has been a time change for the Reading workshop date in October. The new time will be 12:30pm-3:00pm. More students are attending the Praxis Core workshops. Plato access & online tutorial are available to help students with Praxis Core. Dr. Marisa Scott acknowledged that the workshops have been helpful & beneficial to the students.
10. Praxis Plus Report – Ms. Melissa Edwards – The Praxis Plus program has been funded through February 28, 2016.
11. Report from Hearing Appeals Board – Ms. Kelly Ficklin – The hearing appeals board had 3 appeals this month to take a course during internship at night. All were approved.
12. Report - NCATE/Accreditation – Dr. Roger Ladd
 - a. There were 5 Faculty that attended the CAEP conference.
 - b. Ms. Karen Granger – learned the info needed to provide evidences for our report for our visit in April 17-19, 2016.
 - c. Dr. Alfred Bryant – Most sessions were CAEP related sessions rather than NCATE. Most people hesitate about moving from NCATE to CAEP; making progress regarding data for Spring 2016 visit.
 - d. Dr. Karen Stanley – We need more evidences that we can use as part of our data – keep sending us data to use. We have employed someone to help organize, format, provide feedback regarding the data we are collecting.

13. Report - Director of Assessment – Ms. Mary Klinikowski
 - a. Midpoint evaluations for undergrad interns due Friday, October 9.
 - b. To request archived Blackboard data (assignments, rubrics, grades) from previous semesters, please submit the form found at this link to DoIt: <http://www.uncp.edu/student-services/information-technology/blackboard-help/request-forms/blackboard-course-archive-request> . *Submit additional data to Mary K. ASAP for 12-13; 13-14; 14-15*

14. Technology Report – Dr. Lisa Mitchell
 - a. Updates have been posted to blog and TV
 - b. Please send updates electronically via email
 - c. SMART software has been installed on the computers in the Curriculum Lab.
 - d. Upcoming: October 21, 2015 at 1:30pm in room EDU 303 - Tech Topic for both students and faculty with James Lewis. Learn how to use multiple iOS devices to transform their classroom into a full blown TV studio. Using the RecoLive app, we'll explore ways to use your iPad, iPhone, or iPod as a production switcher and iPhones or iPods as video cameras.
 - e. New campus list serve created for technology: academic.technology@uncp.edu
 - f. Digital Lunch & Learn sponsored by the Committee on Academic Information Technology - look for monthly topics.

15. Report – Office of Teacher Education/Dean's Office – Dr. Karen Stanley
 - a. Legislation from state Budget Committee regarding 2.7 GPA for TEC admission. Also testing was discussed and clinical practice evaluation based on nationally normed instrument, etc. <http://www.ncleg.net/Sessions/2015/budget/2015/H97-PCCS30420-LRxfr-6.pdf>
 - b. Apply for NC licenses online now with a 90 day turn around time.
 - c. Many faculty attended the NCACTE Conference in Raleigh were 8-10 faculty from UNCP presented.
 - d. Task of the Commission is to review Common Core to see if it is working well for our students.
 - e. The Strong Scholars Program has been established at UNCP and will offer (2) scholarships of \$5000 in the Spring 2016 for those in financial need.
 - f. Please sign up for TEC subcommittees.

16. Announcements
 - a. Multicultural Conference SOAR! Conference on Regional Student Success – December 14, 2015 (UC Annex)
 - b. Vision, Strength, and Arts Festival: October 20, UNCP Bell Tower Quad , 10:00-2:00 pm

- c. Dr. Lara – Spanish classes are offered every Wednesday from 1:15pm-2:00pm in the Library & every Tuesday from 1:00pm-2:00pm in the UC for Spanish conversations.

17. Adjournment – The meeting was adjourned at 3:55 p.m.

Next meeting: Wednesday, November 11, 2015, 3:00 p.m., Jones Building, room 1106

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Appendix C

Faculty Senate Report **Graduate Council** **Dec. 2, 2015**

The Graduate Council met on November 16. Information most relevant to Faculty Senate is presented below.

The Graduate Council approved the following curriculum/course proposals:

School of Business, MBA program

- Add three, one-hour, 5-week electives which can be taken together in one semester (IVF so capable of being transmitted to other campuses)
 - Accounting and Finance Dept.

ACC 5100 (1 hr) Accounting and Fraud in the STEM Business

FIN 5100 (1 hr) Ethical Issues in Finance

- Department of Economics and Decision Science

ECN 5100 Economics of Information

Announcements:

- Graduation Application Deadline is March 1 for fall 16 graduation
- Graduate Studies Fall Commencement is Friday, December 11, 2015 at 7 pm in GPAC.
- Spring New Graduate Student Orientation: Saturday, January 9, 2016 in the Annex
- The Graduate Research Symposium will be held on April 5, 2016, beginning at 5:30 in UC Annex. A 3-Minute Thesis is being planned in conjunction with the Symposium.
- Graduate faculty interested in working with either of these should contact a Program Director or Irene Aiken.

The next Graduate Council meeting will be held Monday, January 25 (NOTE: fourth Monday due to MLK day), 2015 at 3:00 in UC Annex Room 203.

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Appendix D

Other Committees

Integrated Marketing Committee (Joanna Warner, interim Executive Director, University Communications & Marketing): The Integrated Marketing Committee was placed on hiatus with the change in leadership and will be revisited in the spring. The committee has not met under my leadership, which began at the end of August. I will gladly keep you updated on the relaunch of the committee in the spring; however, I do not have committee reports to share at this time.”

Tuition & Fee Review Committee (Lisa Schaeffer, interim Vice Chancellor for Student Affairs): General Administration began a two-year cycle on the tuition and fee process last year. Last fall, the UNCP Tuition & Fee Review Committee met to establish the 2015-16 and 2016-17 tuition and fees. The committee will meet again in the fall of 2016 to determine tuition and fees for 2017-18 and 2018-19.

University Athletics Committee (Irene Aiken, chair): The University Athletics Committee met Nov. 12 at 1:30 p.m. for the first meeting of the 2015-16 year. Relevant information to the Senate is as follows:

Members: Irene Aiken (chair), Dick Christy (*ex officio*), Tom Dooling, Susan Edkins, Jeff Frederick (*ex officio*), Lala Graham, Jenelle Handcox, John Parnell, Jose Rivera (secretary), Reese Rooney, Megan Sanger (*ex officio*), and Kenny Spayde

Return to Learn was brought up by Dr. Jeff Frederick noting that concussions are a serious issue constantly being reviewed by athletic associations. Dr. Jeff Frederick and Dick Christy reported trends in addressing Athlete Concussion Diagnosis and Management and new guidelines by athletic associations. Students who suffer concussions take tests (accepted best practice by the National Athletic Trainers’ Association) administered by UNCP Athletic Trainers to determine readiness to return to classes, study, resume practice/play and activities such as watching TV. The committee discussed possible ways to educate, disseminate information, and address concussion related issues related to academic attendance policies and risk management issues.

A Leadership Academy has been established with 13 athlete members. Led by Brittany Bennett and Dr. Jeff Frederick, the program objectives include the identification and development of high potential leaders in their sophomore or junior years, as well as the building of a network of peer leaders.

A success manual for student athletes (the “Road Map”), headed by Dr. Jeff Frederick, was developed and distributed to UNCP Athletes this year. The manual received positive feedback. The committee suggested looking into the possibility of distributing the manual to all incoming UNCP freshmen (campus wide).

An examination of possible course clustering (to determine if athletes are taking particular courses in unusual numbers) is required of UNC schools. After a careful and independent review, the Academic Affairs leadership determined that student composition and grade distribution were normal and no course-level inquiries were necessary.

Dick Christy reported that the UNC Intercollegiate Athletics Report reflected that football and women's basketball recruits for last year had higher than average GPA and admission test scores.

Faculty senate minutes recently reflected questions about the need for a Senate sub-committee to provide feedback about athletics. UAC members discussed how the committee could better collaborate with Faculty Senate.

University Oversight Committee (Scott Hicks, member): According to the University Committees website, "The University Oversight Committee reports to the chancellor. It is charged with monitoring and assessing the strategic directions of the institution and providing budgetary advice to the chancellor. The UOC is responsible for assuring the entire campus is focusing its actions on the strategic plan; it does this by monitoring progress on the strategic goals and initiatives and then reporting its findings to the chancellor. Annually, the UOC conducts environmental scans to determine whether the current strategic plan should be revised. It also acts as a budget advisory committee to the chancellor during routine budget development and in exceptional circumstances, such as budget reductions. Finally, the UOC is responsible for monitoring the overall effectiveness of the institution by tracking key performance indicators of institutional health. It reports these findings to the chancellor on an annual basis. This committee is the result of UNC's General Administration Pol. 400.2.2, which requires universities to monitor fiscal accountability, pursuant to G.S. 116-30.1 through G.S. 116-30.5."

The membership of the UOC is as follows: Provost Zoe Locklear; interim Vice Chancellor for Finance & Administration Carlton Spellman; interim Vice Chancellor for Student Affairs Lisa Schaeffer; dean (TBD); department Chair Kelly Charlton; faculty Lydia Gan, Gretchen Robinson, Mark Thompson, and Cornelia Tirla; Faculty Senate Chair Scott Hicks; Staff Council Chair Nicolette Campos; EHRA non-faculty representative (TBD); and SHRA employee Evelyn Cheek.

On behalf of the UOC, I would like to report first, that during AY 2014-2015, the committee reviewed the University progress in the fulfillment of its strategic initiatives and prepared the report attached to the notice of the Senate agenda, and second, that Provost Locklear and interim Vice Chancellor Spellman will reconvene the committee soon.

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