

February 25 2016 Meeting of the General Education Subcommittee Committee Members

- Kelly Charlton, SOC SCI (to 2016)
- Jeff Chaumba, ARTS (to 2017)
- Carl Danis, ARTS (to 2016)
- James Doyle, BUS/ECON (to 2016)
- Valjeaner Ford, EDUC (to 2017)
- Abigail Mann, HUM (to 2017)
- Elizabeth Normandy, Office of Academic Affairs

Agenda

Thursday, February 25, 2015
James B. Chavis University Center
Room 233

I. Call to Order

II. Approval of the Agenda

III. Approval of the January 2016 minutes

III. Chair Report

- Updates from Academic Affairs

IV. Old Business

- GEC Final Report: Any Statements?
- Regularly seeking data from General Education Assessments: Reporting and Tracking

V. New Business

- Proposals from Honors College (see Appendix A)
 - Change Course Description HON 2510. Topics in Mathematics
 - Change Course Description HON 2750. The Individual in Society

VI. Adjournment

**January Meeting Minutes of the
General Education Subcommittee**
Draft Pending Approval

COMMITTEE MEMBERS PRESENT:

Kelly Charlton, SOC SCI (to 2016)
Jeff Chaumba, ARTS (to 2017)
Carl Danis, ARTS (to 2016)
James Doyle, BUS/ECON (to 2016)
Valjeaner Ford, EDUC (to 2017)
Abigail Mann, HUM (to 2017)
Elizabeth Normandy, Office of Academic Affairs

COMMITTEE MEMBERS ABSENT:

n/a

GUESTS:

n/a

Thursday, January 28, 2016 at 3:30 p.m.
James B. Chavis University Center
Room 233

- I. The meeting was called to order in room 233 at 3:35 p.m.
- II. The agenda was approved, 6-0-0002E
- III. The November 2015 meeting minutes were approved as read, 6-0-0.
- IV. Chair's Report
 - a. Updates from Academic Affairs.
 - i. Enrollment on track / consistent with previous year.
- V. Old Business
 - a. Response to Governance Committee.
 - i. No formal response, but informally heard that good points were presented in it.
- VI. New Business.
 - a. GEC Final Report.

- i. Dr. Mann indicated that Dr. Hicks requested feedback on and possible endorsement (or not) of the report. Discussion initially focused on the purpose of providing feedback and a possible endorsement (or not). Issues discussed included reporting frequency related to relevant general education assessment throughout UNCP. Dr. Mann suggested that the General Education Subcommittee could play a role in reporting results (to the faculty Senate, etc.) of relevant assessments more generally/frequently. It was mentioned that the General Education Subcommittee has not traditionally been interested in the matter and that the General Education Subcommittee may meet too infrequently and changeover too frequently to deal with the matter. It was also mentioned that faculty has not been especially interested in assessing the effectiveness of the general education curriculum. It was also mentioned that results of relevant assessments do not provide direction as to appropriate action to take and that the costs of the assessments could be shifted to campuses at some point. Incentives have been useful for recruitment and performance purposes; student motivation was discussed as a relevant performance impediment. It was mentioned that UNCP may use more assessment instruments than other campuses. It was also mentioned that other schools have staff people responsible for general education assessment but that UNCP does not; more resources would be required if UNCP was to have the same. Dr. Mann requested members of the General Education Subcommittee to review the GEC Final Report.

VII. The meeting was adjourned at 4:37 p.m.

VIII. Minutes respectfully submitted by James Doyle, January 31, 2016.

Appendix A

**General Education Course Proposal Form
(revised Fall 2009)**

Department: Honors College Date: 2/5/16

Contact Person: Teagan Decker

Course Information:

Check one: Add New Course to General Education

Add Existing Course to General Education

X Revise Existing General Education Course

Delete Course from General Education

Course Prefix & Number: HON 2510

Course Title: Horizons in Math and Computer Science

Cross-listed as (include all course prefixes):

General Education curriculum section(s): (ex. III.c.4) IV.C4

Credit Hours: 3 Term(s) offered: Fall

What is the date for this change to be put into effect? May 2016

New or Revised Course Description (for Deletion, Current description):

HON 2510. Topics in Mathematics

Topics in mathematics to be selected according to faculty specialties and interests. Credit, 3 semester hours. Honors students receive General Education credit for a course in the Divisional Electives area of Natural Sciences and Mathematics.

A. Rationale for General Education Proposal

1. Indicate which goal area(s) of the program this proposal addresses.

Area 1: Communication

Area 2: Critical Thinking

x Area 3: Problem Solving

x Area 4: Mathematics

Area 5: Technology

Area 6: Arts, Literature, History, & Ideas

Area 7: Individual & Society

Area 8: Science & Nature

Area 9: Lifelong Learning

Area 10: Health & Wellness

Area 11: Social Responsibility

Area 12: Diversity

Area 13: Values and Ethics

2. For the items below, attach pages as needed:

- A. Describe how this course supports the overall mission of the General Education Program.
- B. Explain how the addition of this course will improve the General Education curriculum.
- C. Identify the General Education Objectives that will be addressed by this course.
- D. Describe the ways General Education Goals and Objectives will be assessed in this course.
- E. Describe the anticipated effects that inclusion of this course in the General Education Program will have on department, college, and university personnel and non-personnel resources.

3. Attach proposed General Education Course Syllabus.

- o The syllabus must include:
 - 1. a list of the General Education Goals and Objectives addressed in the course, and
 - 2. a plan for assessing the General Education Goals and Objectives.

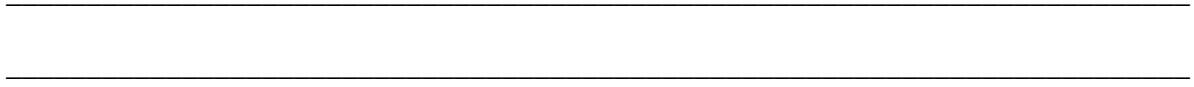
o See sample template for the first page of the syllabus

Required Signatures:

	Signature	Date
Department Chair(s)* [for cross-listed courses all department chairs must sign]		
<i>Department vote**: [for all cross-listing departments]</i>	<i>#for: #against: #abstain:</i>	
General Education Chair		
<i>General Education vote***</i>	<i>#for: #against: #abstain:</i>	
Curriculum Chair:		
<i>Curriculum vote:</i>	<i>#for: #against: #abstain:</i>	
Academic Affairs Chair		
<i>Academic Affairs vote:</i>	<i>#for: #against: #abstain:</i>	
Faculty Senate Chair		
<i>Faculty Senate Vote:</i>	<i>#for: #against: #abstain:</i>	

Supplemental Signatures (indicating proposal review):

Other Affected Dept Chair(s)(Name & Dept/Program)



(General Education Course Template)

University of North Carolina at Pembroke

School of _____

Department of _____

Course Number and Title

Course Description:

General Education Goals and Objectives met in this course:

Methods for Assessing General Education Goals and Objectives:

2. For the items below, attach pages as needed:

- A. Describe how this course supports the overall mission of the General Education Program.
- B. Explain how the addition of this course will improve the General Education curriculum.
- C. Identify the General Education Objectives that will be addressed by this course.
- D. Describe the ways General Education Goals and Objectives will be assessed in this course.
- E. Describe the anticipated effects that inclusion of this course in the General Education Program will have on department, college, and university personnel and non-personnel resources.

4. Attach proposed General Education Course Syllabus.

Current approved syllabus fulfills new course description

o The syllabus must include:

- 1. a list of the General Education Goals and Objectives addressed in the course, and
- 2. a plan for assessing the General Education Goals and Objectives.

o See sample template for the first page of the syllabus

Required Signatures:

	Signature	Date
Department Chair(s)* [for cross-listed courses all department chairs must sign]		
<i>Department vote**:</i> <i>[for all cross-listing</i> <i>departments]</i>	<i>#for: #against: #abstain:</i>	
General Education Chair		
<i>General Education vote***</i>	<i>#for: #against: #abstain:</i>	
Curriculum Chair:		
<i>Curriculum vote:</i>	<i>#for: #against: #abstain:</i>	
Academic Affairs Chair		
<i>Academic Affairs vote:</i>	<i>#for: #against: #abstain:</i>	
Faculty Senate Chair		
<i>Faculty Senate Vote:</i>	<i>#for: #against: #abstain:</i>	

Supplemental Signatures (indicating proposal review):

Other Affected Dept Chair(s)(Name & Dept/Program)
