

## March 24 2016 Meeting of the General Education Subcommittee Committee Members

- Kelly Charlton, SOC SCI (to 2016)
- Jeff Chaumba, ARTS (to 2017)
- Carl Danis, ARTS (to 2016)
- James Doyle, BUS/ECON (to 2016)
- Valjeaner Ford, EDUC (to 2017)
- Abigail Mann, HUM (to 2017)
- Elizabeth Normandy, Office of Academic Affairs

### Agenda

Thursday, March 24, 2016  
James B. Chavis University Center  
Room 233

#### I. Call to Order

#### II. Approval of the Agenda

#### III. Approval of the February 2016 minutes

#### III. Chair Report

- Updates from Academic Affairs

#### IV. Old Business

- GEC Final Report: Any Statements?
- Regularly seeking data from General Education Assessments: Reporting and Tracking

#### V. New Business

- Proposals from Honors College and Art Department (see Appendix A)
  - Delete HON 2510. Horizons in Math and Computer Science
  - Add HON 2520. Mathematical Concepts and Applications
  - Delete ART 2560 Web Design

#### VI. Adjournment

**February Meeting Minutes of the  
General Education Subcommittee**  
*Draft Pending Approval*

**COMMITTEE MEMBERS PRESENT:**

Kelly Charlton, SOC SCI (to 2016)  
Jeff Chaumba, ARTS (to 2017)  
Carl Danis, ARTS (to 2016)  
James Doyle, BUS/ECON (to 2016)  
Valjeaner Ford, EDUC (to 2017)  
Abigail Mann, HUM (to 2017)

**COMMITTEE MEMBERS ABSENT:**

Elizabeth Normandy, Office of Academic Affairs

**GUESTS:**

Teagan Decker, Assistant Dean, Esther G. Maynor Honors College

Thursday, February 25, 2016 at 3:30 p.m.  
James B. Chavis University Center  
Room 233

- I. The meeting was called to order in room 233 at 3:32 p.m.
- II. The agenda was approved, 5-0-0
- III. The January 2016 meeting minutes were approved as read, 5-0-0.
- IV. Chair's Report
  - a. Updates from Academic Affairs.
    - i. Dr. Mann reported that an official incomplete form is being considered so that there is a paper trail
    - ii. Dr. Mann reported that the committee generally likes the idea of receiving general education assessment results
- V. Old Business
  - a. GEC Final Report
    - i. Dr. Mann inquired about statement by the General Education Subcommittee in response to the final report. Drs. Charlton and Ford discussed qualities of resolutions. Drs. Charlton and Doyle discussed possible uses of data, including a focus on continuous improvement. Dr.

Ford inquired about past activities of the subcommittee and Dr. Mann discussed perceptions of the subcommittee. There was recognition that assessment data will likely increase in importance in the future. Dr. Mann asked subcommittee members to review the final report so that a statement can be discussed at the next meeting of the subcommittee.

VI. New Business.

a. Honors College Proposals.

i. HON 2510.

1. Dr. Decker introduced the proposal and indicated a need for an updated course description. Members of the subcommittee discussed the general nature of the proposed course description but approved the proposal as it was not deemed to conflict with the objectives, etc., of the general education curriculum. Approved, 4-0-0. (Dr. Chaumba needed to leave the meeting prior to the vote.)

ii. HON 2750.

1. Dr. Decker introduced the proposal and indicated a need for a revised course description. Approved, 4-0-0.

VII. The meeting was adjourned at 4:48 p.m.

VIII. Minutes respectfully submitted by James Doyle, February 26, 2016.

Appendix A

**General Education Course Proposal Form  
(revised Fall 2009)**

Department:  Honors College  Date:  3/14/16

Contact Person:  Teagan Decker

Course Information:

Check one:  Add New Course to General Education  
 Add Existing Course to General Education  
 Revise Existing General Education Course  
 Delete Course from General Education

Course Prefix & Number:  HON 2510

Course Title:  Horizons in Math and Computer Science

Cross-listed as (include all course prefixes):

General Education curriculum section(s): (ex. III.c.4)  IV.C4

Credit Hours:  3  Term(s) offered:  Fall

What is the date for this change to be put into effect?  May 2016

New or Revised Course Description (for Deletion, Current description):

HON 2510. Horizons in Math and Computer Science

Current approaches to mathematical modeling, data acquisition, and data analysis with respect to natural systems, emphasizing microcomputer applications to scientific problems. Students will gain experience in the use of available computational resources, including commercial software, microcomputers, and mainframe facilities. Fall. Credit, 3 semester hours. Honors students receive General Education credit for a course in the Divisional Electives area of Natural Sciences and Mathematics.

A. Rationale for General Education Proposal

**1. Indicate which goal area(s) of the program this proposal addresses.**

- Area 1: Communication
- Area 2: Critical Thinking
- Area 3: Problem Solving
- Area 4: Mathematics
- Area 5: Technology
- Area 6: Arts, Literature, History, & Ideas
- Area 7: Individual & Society
- Area 8: Science & Nature
- Area 9: Lifelong Learning

- \_\_\_\_ Area 10: Health & Wellness
- \_\_\_\_ Area 11: Social Responsibility
- \_\_\_\_ Area 12: Diversity
- \_\_\_\_ Area 13: Values and Ethics

**2. For the items below, attach pages as needed:**

- A. Describe how this course supports the overall mission of the General Education Program.
- B. Explain how the addition of this course will improve the General Education curriculum.
- C. Identify the General Education Objectives that will be addressed by this course.
- D. Describe the ways General Education Goals and Objectives will be assessed in this course.
- E. Describe the anticipated effects that inclusion of this course in the General Education Program will have on department, college, and university personnel and non-personnel resources.

**3. Attach proposed General Education Course Syllabus.**

o The syllabus must include:

- 1. a list of the General Education Goals and Objectives addressed in the course, and
- 2. a plan for assessing the General Education Goals and Objectives.

o See sample template for the first page of the syllabus

**Required Signatures:**

	Signature	Date
<b>Department Chair(s)* [for cross-listed courses all department chairs must sign]</b>		
<i>Department vote**: [for all cross-listing departments]</i>	<i>#for:      #against:      #abstain:</i>	
<b>General Education Chair</b>		
<i>General Education vote***</i>	<i>#for:      #against:      #abstain:</i>	
<b>Curriculum Chair:</b>		
<i>Curriculum vote:</i>	<i>#for:      #against:      #abstain:</i>	
<b>Academic Affairs Chair</b>		
<i>Academic Affairs vote:</i>	<i>#for:      #against:      #abstain:</i>	
<b>Faculty Senate Chair</b>		
<i>Faculty Senate Vote:</i>	<i>#for:      #against:      #abstain:</i>	

**Supplemental Signatures (indicating proposal review):**

**General Education Course Proposal Form  
(revised Fall 2009)**

Department:  Honors College  Date:  3/14/16

Contact Person:  Teagan Decker

Course Information:

Check one:  Add New Course to General Education  
 Add Existing Course to General Education  
 Revise Existing General Education Course  
 Delete Course from General Education

Course Prefix & Number:  HON 2520

Course Title:  Mathematical Concepts and Applications

Cross-listed as (include all course prefixes):

General Education curriculum section(s): (ex. III.c.4)  IV.C4

Credit Hours:  3  Term(s) offered:  Fall

What is the date for this change to be put into effect?  May 2016

New or Revised Course Description (for Deletion, Current description):

HON 2520. Mathematical Concepts and Applications (3 credits)

Current approaches to mathematical concepts and applications. The course will introduce selected topics in mathematics in a seminar format. Honors students receive General Education credit for a course in the Divisional Electives area of Natural Sciences and Mathematics.

A. Rationale for General Education Proposal

**1. Indicate which goal area(s) of the program this proposal addresses.**

- Area 1: Communication
- Area 2: Critical Thinking
- Area 3: Problem Solving
- Area 4: Mathematics
- Area 5: Technology
- Area 6: Arts, Literature, History, & Ideas
- Area 7: Individual & Society
- Area 8: Science & Nature
- Area 9: Lifelong Learning
- Area 10: Health & Wellness
- Area 11: Social Responsibility
- Area 12: Diversity
- Area 13: Values and Ethics

**2. For the items below, attach pages as needed:**

- A. Describe how this course supports the overall mission of the General Education Program.
- B. Explain how the addition of this course will improve the General Education curriculum.
- C. Identify the General Education Objectives that will be addressed by this course.
- D. Describe the ways General Education Goals and Objectives will be assessed in this course.
- E. Describe the anticipated effects that inclusion of this course in the General Education Program will have on department, college, and university personnel and non-personnel resources.

**4. Attach proposed General Education Course Syllabus.**

- o The syllabus must include:
  - 1. a list of the General Education Goals and Objectives addressed in the course, and
  - 2. a plan for assessing the General Education Goals and Objectives.

o See sample template for the first page of the syllabus

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<b>Department Chair(s)* [for cross-listed courses all department chairs must sign]</b>		
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<b>General Education Chair</b>		
<i>General Education vote***</i>	<i>#for:      #against:      #abstain:</i>	
<b>Curriculum Chair:</b>		
<i>Curriculum vote:</i>	<i>#for:      #against:      #abstain:</i>	
<b>Academic Affairs Chair</b>		
<i>Academic Affairs vote:</i>	<i>#for:      #against:      #abstain:</i>	
<b>Faculty Senate Chair</b>		
<i>Faculty Senate Vote:</i>	<i>#for:      #against:      #abstain:</i>	

**Supplemental Signatures (indicating proposal review):**

Other Affected Dept Chair(s)(Name & Dept/Program)

Addendum to General Education Course Proposal: **HON 2520: Mathematical Concepts and Applications**

A. Describe how this course supports the overall mission of the General Education Program.

HON 2520: Mathematical Concepts and Applications supports the mission of the General Education program by specifically focusing on the area of Mathematics. The course allows faculty flexibility in course content; however, the course will be taught with the undergraduate non-math major in mind and will support General Education goals in the area of Mathematics. Students will learn mathematical concepts and apply them to practical situations. They will develop and demonstrate mathematical literacy.

B. Explain how the addition of this course will improve the General Education curriculum.

This course will improve the General Education curriculum by replacing HON 2510. HON 2510 has a title (Horizons in Math and Computer Science) that reflects a time when math and computer science were often combined faculty specialties. Now these areas are not combined. Also, HON 2510 had an outdated and overly specific course description. The new course adheres to the Honors College Seminar model of allowing faculty flexibility in meeting General Education goals in seminar-style teaching environments. It also better reflects the course as it is now taught.

C. Identify the General Education Objectives that will be addressed by this course.

Mathematics

D. Describe the ways General Education Goals and Objectives will be assessed in this course.

Students will be assessed with quizzes, exams, and projects that measure their knowledge of mathematical concepts and their ability to use mathematical concepts to solve problems.

E. Describe the anticipated effects that inclusion of this course in the General Education Program will have on department, college, and university personnel and non-personnel resources.

Computer Science faculty will no longer be eligible to teach the Honors Seminar. However, as this has been taught as a mathematics course for many years, this will not be a noticeable effect.



**General Education Course Proposal Form  
(revised Fall 2009)**

Department: ART Date: 2-6-16  
Contact Person: Carla Rokes  
Course Information: ART 2560 Web Design  
Check one:  Add New Course to General Education  
 Add Existing Course to General Education  
 Revise Existing General Education Course  
 Delete Course from General Education  
Course Prefix & Number: ART 2560  
Course Title: Web Design  
Cross-listed as (include all course prefixes): \_\_\_\_\_  
General Education curriculum section(s): (ex. III.c.4) \_\_\_\_\_  
Credit Hours: 3 Term(s) offered: \_\_\_\_\_  
What is the date for this change to be put into effect? 8-01-16  
New or Revised Course Description (for Deletion, Current description):

Web Design focuses on contemporary methods of webpage and online graphics design. In this course students will work toward an effective understanding and utilization of interfaced-based applications for the construction and development of web-based media. PREREQ: ART 2300 (for majors) or 2020 (for non-majors). Credit, 3 semester hours.

**This course has not been taught for several years and is no longer listed in the catalog. This course needs to be removed.**

A. Rationale for General Education Proposal

**1. Indicate which goal area(s) of the program this proposal addresses.**

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- Area 6: Arts, Literature, History, & Ideas
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**5. Attach proposed General Education Course Syllabus.**

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<b>Curriculum Chair:</b>		
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<i>Academic Affairs vote:</i>	<i>#for:      #against:      #abstain:</i>	
<b>Faculty Senate Chair</b>		
<i>Faculty Senate Vote:</i>	<i>#for:      #against:      #abstain:</i>	