

**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
Thursday, April 29, 2010 at 1:00 PM**

The meeting of The University of North Carolina at Pembroke Board of Trustees was held in the Board Room of Lumbee Hall. Chairwoman Freda Porter called the meeting to order at 1:10 PM.

PLEDGE OF ALLEGIANCE

Mr. Alan Thompson led the group in the Pledge of Allegiance.

ROLL CALL

Roll was called and the following Trustees were present:

Robin G. Cummings
Arlinda Locklear
Donna Lowry
Thomas Nance
Raymond Pennington
Freda Porter
Lorna Ricotta
Newy Scruggs
Richard F. Taylor
Alan Thompson
Paul Willoughby
Arjay Quizon

Absent:
Breden Blackwell

Also attending were: Chancellor Charles R. Jenkins; Provost and Vice Chancellor William Gash, Academic Affairs; Vice Chancellor Sandy Waterkotte, Advancement; Director Dan Kenney, Athletics; Vice Chancellor R. Neil Hawk, Business Affairs; Vice Chancellor Jackie Clark, Enrollment Management; Vice Chancellor Diane Jones, Student Affairs; Associate Vice Chancellor Robert Orr, Division of Information Technology; Vice Chancellor Glen G. Burnette, Jr., University and Community Relations; University Counsel and Assistant Secretary to the Board of Trustees Joshua D. Malcolm, Chancellor's Office; and Recording Secretary to the Board of Trustees Janet L. Taylor, Chancellor's Office.

WELCOME

Chairwoman Porter stated that they have identified and welcomed Chancellor-elect Dr. Kyle Carter to UNCP. She also expressed her appreciation to the Trustees who served on the Chancellor Search Committee as well as fulfilled their duties to the Board. Trustees serving on the Chancellor Search

Committee along with Chairwoman Porter were Breeden Blackwell, Robin Cummings, Lorna Ricotta, Arjay Quizon, and Raymond Pennington.

Chairwoman Porter reminded the Trustees that they represent the state as well as the alumni and are responsible for the fiscal health of the University. She stated that the Governor's proposed reduction plan for this year is far reaching. She reminded the Trustees that the Legislature convenes on May 12 and that the budget process will move very quickly. She then reviewed with the Trustees President Bowles' correspondence, dated April 6th, in which he stated that "budget cuts greater than 2% would cut directly into the academic core and erode the quality of education."

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

Chairwoman Porter welcomed Ms. Johna Strickland, from *The Robesonian* newspaper and Public Communications Specialist Mr. Scott Bigelow, University and Community Relations.

ETHICS STATEMENT

Chairwoman Porter reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest. The pre-recorded Ethics Statement was played. No member made known any conflicts of interest or appearance of conflict.

ADDITIONS/DELETIONS TO THE AGENDA

None

APPROVAL OF MINUTES

Minutes were presented for the following meetings:

- Regular Board Meeting Minutes, February 25, 2010
- Special Called Meeting Minutes, March 15, 2010
- Emergency Called Meeting Minutes, Executive Committee, March 29, 2010
- Executive Committee Meeting Minutes, April 22, 2010

ACTION 2010-12

Upon motion made by Raymond Pennington, seconded by Donna Lowry, and unanimously carried, the Board of Trustees approved the minutes for the Regular Board Meeting on February 25, 2010, Special Called Meeting on March 15, 2010, Emergency Called Meeting on March 29, 2010, and the Executive Committee Meeting on April 22, 2010.

Minutes were presented for the following Chancellor Search Committee (CSC) meetings (Only Trustees on the CSC voted):

- Special Called Meeting Minutes, Chancellor Search Committee, March 25, 2010
- Emergency Called Meeting Minutes, Chancellor Search Committee, April 6, 2010

**ACTION
2010-13**

Upon motion made by Raymond Pennington, seconded by Robin Cummings, and unanimously carried, the Board of Trustees members on the Chancellor Search Committee approved the minutes for the Special Called Meeting on March 25, 2010, and Emergency Called Meeting on April 6, 2010.

CHANCELLOR'S REPORT

Chancellor Jenkins recognized Dr. Tony Curtis for his work as the Faculty Senate Chair. He expressed his appreciation of the Trustees on the Chancellor Search Committee, as well as the Trustees that worked on UNCP's behalf on the governance process of the University through the regular Board meetings. He also expressed appreciation to Ms. Johna Strickland, from *The Robesonian* newspaper and Public Communications Specialist Mr. Scott Bigelow, University and Community Relations for their media coverage of the University throughout the year.

Dr. Jenkins briefly reviewed UNCP's ten year reaffirmation of accreditation process through SACS. He stated that it is a very challenging process that usually takes universities 2 to 3 years to prepare for the accreditation process. Dr. Jenkins mentioned that the SACS Evaluation Team was on campus March 16-18, 2010. He said he was pleased to announce that in the SACS' post-visit report that UNCP had only two recommendations for further work in assessment out of a possible 85. He said that a key part of the process is the Quality Enhancement Plan. Dr. Jenkins stated that UNCP chose the enhancement of writing skills across campus as UNCP's Quality Enhancement Plan. He remarked that there was a reception held for the 15-20 people that were directly responsible for the reaffirmation accreditation process, although many individuals across campus contributed in some way. He said that Dr. Liz Normandy, Dr. Bill Gash and Dr. Kathleen Hilton, all greatly contributed to this process. Dr. Jenkins announced that Chairwoman Porter met with the SACS committee and committee Chair and represented the Board of Trustees very well.

He reported that the UNCP is working with the General Assembly, particularly regarding the budget. He mentioned that on March 24, UNCP hosted a Legislative Brunch, which Dr. Burnette coordinated and William Brisson, Doug Young, Ron Sutton, Bill Purcell, Michael Walters attended. Dr. Jenkins said that the Legislators are very supportive of the UNC system and UNCP.

Dr. Jenkins acknowledged that on April 19, at the behest of Representative Ronnie Sutton, House Speaker, Joe Hackney, spent two hours on campus touring and dining in the cafeteria. Representative Hackney told Dr. Jenkins that he had not been on UNCP's campus previously. Dr. Jenkins said that Representative Hackney sent him a note which stated he had gained a greater appreciation of UNCP as the result of the visit.

The Chancellor reported that on Monday President Bowles and the UNC Chancellors met with Senator Marc Basnight and five other Senators to discuss the budget situation. He further reported that the Senate may submit budget recommendations as early as May 20. He said that the Governor's budget

recommendation had a reduction of almost 6%. Dr. Jenkins said that as Dr. Porter indicated, President Bowles has said all along that anything above 2% will cut into the core of academic instruction. He urged the Trustees to keep this in mind when they had contact with Legislators or anyone across the state who may have some influence in the budget process. He remarked that after the meeting with President Bowles he visited the offices of six of our local Legislators and left them a personal note and has been working with Dr. Glen Burnette on an additional letter.

The Chancellor remarked that Richmond Community College has a new President, Mr. Dale McKinis, who is a graduate of UNCP and at one time a part-time UNCP School of Business instructor.

Dr. Jenkins stated that he had represented this region on the committee to develop the Presidential Leadership Statement for the UNC President Search and that the committee hopes to finish the statement this week. He said that Dr. Cheryl Locklear, BOG member, had also been very involved as a member of the screening committee that selects the consultant firm for the Presidential Search. He mentioned that the third committee is the selection committee.

According to Dr. Jenkins, East Carolina University and UNCP have come to an agreement last Friday on the Doctorate of Physical Therapy Program. He reported that Dr. Steve Thomas from East Carolina University will be visiting our campus soon and that ECU is in the midst of a international search for a program director. He stated further that ECU has not filled the director position; however, Dr. Thomas will be filling in until they hire someone. Dr. Jenkins said that there are also two other collaborative doctorate programs with ECU in Leadership Education, K-12 and higher education.

Dr. Jenkins welcomed Dr. Bill Gash to the Board meeting. He stated that Dr. Gash has served the University over 18 years in the Academic Affairs Office and has agreed to be the Provost on an interim basis. He commended Dr. Gash for accepting a very challenging role.

Athletics

The Chancellor reported that Dan Kenney, Director of Athletics, could not attend the Trustee meeting so he recognized the following student athletes in his stead.

Women's Basketball – Junior Ja Toya Kemp

Men's Basketball – Freshman Shamel Brackett

Wrestling – Junior Russell Weakey and Freshman Michael Williams

Softball – Senior Jelena Shaw, Freshman Holly Berry, and Junior Loren Bartz

Women's Golf – Junior Katja Dammann, Senior Shauna Walor, and Senior Christina Crovetti

Men's Golf – Sophomore Jordan Walor

The Chancellor praised the students for their contributions to UNCP sports and thanked them for their hard work. (Attachment 1)

REPORTS FROM COMMITTEES

Written reports from the Divisions were mailed to each Trustee prior to the meeting. Each Vice Chancellor gave oral summaries and updates, highlighted below. The Vice Chancellors' and Athletic

Director's reports, as well as all other attachments, are adhered to the original minutes and are filed in the Office of the Chancellor.

Academic Affairs

Dr. Gash said that before he gave his report he would like to yield some of his time to Dr. Anthony Curtis, Faculty Senate Chair, for an update on the Faculty Senate activities.

Dr. Curtis stated that the faculty was incensed over the recent racists' slur that was painted on a billboard in the community. He reported that the Senate passed a resolution that included a number of suggestions of what could be done to educate the public and to work with people to prevent this kind of thing from happening.

He stated that diversity in the context of educating our students has been an important faculty discussion. He went on to report that the new catalog identifies all courses that have diversity components in them by placing a D beside the course name. He further stipulated that students are now required to take two courses designated as having diversity content in order to graduate.

Dr. Curtis said that a committee worked on the reorganization of the Academic Affairs division, which made several suggestions on how to streamline and aid in the budget plan.

He reported that faculty recently passed a resolution recommending all students have a laptop or computer that meets UNCP's minimum standards. He indicated that students who could not afford the cost would be assisted.

Dr. Curtis said that the Faculty Senate has established a plan so that Senate meetings can continue in the absence of the chair due to illness or other reasons.

He reported that the Health and Safety Committee's current focus is pedestrian safety. He said that UNCP has an estimated 1000 cars parked across the street. He went on to say that in the fall there would be a comprehensive plan to cover the safety of all pedestrians on campus.

Dr. Curtis announced that Dr. Ramin Maysami, will be Faculty Senate Chair for the next academic year.

Provost and Vice Chancellor Bill Gash gave a summary of the Academic Affairs report (Attachment 2).

Dr. Gash stated that SACS accreditation is an ongoing process and that UNCP is required to submit a follow-up report in five years, which basically would be a mini self study. He stated that UNCP's Quality Enhancement Plan, "Write to the top," is designed to improve the writing skills of all UNCP students. He reported that Dr. Normandy had graciously agreed to lead the committee that is implementing the program. Next year, UNCP will hire a director and to implement the QEP program in the fall of 2011.

According to Dr. Gash, assessment and accreditation continues on several fronts of the University. He stated that the Social Work Department had a site visit and received a glowing review.

The Provost pointed out that the Summer Bridge Program funded by the General Administration will occur during the second summer session. He said that fifty students, who would not normally be admitted

into the University, will be given the opportunity to reside on campus and take classes. He went on to say that if the students successfully complete the program they will be fully admitted to UNCP for the fall 2010 semester.

Dr. Gash declared that UNCP has collaborated with East Carolina University to develop two programs in Educational Leadership consisting of two tracks, K-12 and Higher Education. He said that some of our faculty will be involved in this collaborative effort and that there is a possibility of team teaching among ECU and UNCP faculty.

The Provost requested approval of degrees for 492 undergraduates and 121 graduates for a total of 613 graduating students.

ACTION 2010 -14

Upon motion made by Donna Lowry, seconded by Lorna Ricotta, and unanimously carried, the Board of Trustees approved awarding degrees to the candidates as consistent with the recommendation of the General Faculty and, further, authorized the administration to proceed with necessary actions to confer degrees at the spring commencement on May 8, 2010. (Attachment 3)

Advancement

Vice Chancellor Sandy Waterkotte gave a summary of the Advancement report. (Attachment 4) She thanked Trustees Paul Willoughby and Donna Lowry for being on Advancement's subcommittee.

Ms. Waterkotte said that Advancement has been doing a lot of new things. She mentioned that the division's Web site is under construction and in the next few months she will provide the Trustees with the new address. She also mentioned that Advancement is producing a new brochure they can feature at events to aid in advertising the great things that are taking place at UNCP.

She announced that thanks to Dr. Orr's Information Technology Department, Brave mail is coming to UNCP students and alumni. She stated that for the first time students will be able to keep their UNCP e-mail address after they graduate. She reported that students have expressed their pleasure over this and that this will facilitate the Advancement division in staying in contact with UNCP alumni.

Ms. Waterkotte noted that Brian Russo has recently been hired as a part-time Athletic Development Director. She said that Dr. Jenkins was kind enough to offer support for this part-time position after the division had lost several staff members. She stated that Mr. Russo last worked at the Gator Bowl and he currently works on everything that is Athletic related in Advancement.

Vice Chancellor Waterkotte announced that there will be an event to honor Retired Senator David Weinstein on May 13 and she hopes that many of the Trustees will attend.

Ms. Waterkotte reported that the last Grand Finale event was the most successful to date. She announced that there were 140 more students in attendance than in the fall thanks to the Graduate Studies Programs help in promoting the event.

She acknowledged that a report has been developed that consolidates information from Advancement, Finance and Financial Aid that will facilitate scholarship distribution.

Vice Chancellor Waterkotte mentioned that Advancement is currently planning the SOS Beach Party, which is being repeated since it was so successful last year and the Two Rivers Classic with FSU that will occur in August. Ms. Waterkotte stated that she is working with Dan Kenney, UNCP Athletic Director, to ensure the latter is a campus wide event.

Ms. Waterkotte said that her office is preparing a schedule for the new Chancellor and the first lady to be introduced to UNCP alumni, friends and community.

Finance and Audit/Business Affairs

Vice Chancellor Neil Hawk gave a summary of the Business Affairs report. (Attachment 5)

Mr. Hawk stated that in the current fiscal year due to reductions and reversions, UNCP lost \$6.7 million that equated to thirty-seven lost positions. He said that many of the positions were vacant, but they are still a loss. He stated that if UNCP must implement the 5% reduction plan this current year it would mean an additional loss of twenty positions. Mr. Hawk remarked that next year's budget is a great concern because if additional cuts are needed they would have to be absorbed by the academic core since the administrative budgets have already been pared down. He remarked further that if the Governor's current budget plan is implemented that the UNC system would lose over 1200 positions with almost half of the positions identified as academic.

He announced that Business Affairs has been working with the Office of State Property on the lease renewal for the Thomas Family Life Center, as well as two remote parking lot leases. He stated that Business Affairs is also working on a new lease with LRDA for land to be used for intramurals since the new dormitory is being built on the previously used fields.

ACTION 2010 -15

Upon motion made by Arjay Quizon, seconded by Ray Pennington and unanimously carried, the Board of Trustees approved the resolution to grant the Chancellor or Vice Chancellor for Business Affairs the power to authorize agreements related to the acquisition, construction and equipage of the new residence hall on the campus of The University of North Carolina at Pembroke. (Attachment 6)

Trustee Richard Taylor recused himself from voting since he is a member of the Foundation Board, which owns some of the dormitories.

Enrollment Management

Vice Chancellor Jackie Clark gave a summary of the Enrollment Management report. (Attachment 7)

She announced that Enrollment Management is now fully staffed including Admissions, which had lost several personnel last year.

Ms. Clark stated that for the first time summer students would be eligible to receive a Pell Grant if they had earned 24 semester hours in the previous fall and spring semesters. She remarked this would be beneficial to the University by increasing retention, influencing graduation rates, and increasing summer enrollments, which would generate additional revenue for the University.

She reported that Freshman Seminar will be taught this fall by faculty across campus and that students will now be able to take a class taught by faculty within their major. She said that the Center of Academic Excellence will continue to teach students who have yet to declare a major.

Ms. Clark announced that she attended the National Association of College of Academic Advisors and has been asked and has agreed to join the faculty. She sees this as a learning opportunity.

She mentioned that the Center of Academic Excellence hosted two events, the Freshmen of the Year Recognition Ceremony and the Non Traditional Honor Ceremony – where students are inducted into the Alpha Sigma Lambda Society.

Student Affairs

Vice Chancellor Diane Jones gave a summary of the Student Affairs report. (Attachment 8)

Dr. Jones asked Dr. Judy Curtis to introduce student leaders that represent UNCP's student Publication Board. Dr. Curtis stated that all of their publications had gained state or national recognition. She praised the achievements of Wade Allen and Kaleh Myers, who won individual recognition for their work and introduced Kayloni Wyatt, the Editor of the *Pine Needle* for 2010-2011. She also acknowledged the achievements of Shelby Stephenson, Adam Hill, Craig Wilson, Joel Beechem, Tiffany Schmidt, David Torres, and Chantal Moore for their past and future work on *Pembroke Magazine* and *Indianhead Yearbook* publications.

Vice Chancellor Jones announced that Jenna Walters won the Miss UNCP pageant and is preparing for the Miss North Carolina pageant.

She mentioned that the Student Government Association had their installation banquet and that Arjay Quizon would continue as President. She commended him on his dedication to the position, especially since he cannot receive the stipend that generally comes with because he is not a U.S. resident.

Dr. Jones showed the design for the new dormitory, which will have key card access, wireless internet, study and multipurpose rooms and expressed her pleasure at the non-institutional look.

She gave a of the 2010-2011 Givens Performing Arts Center season line up and also of the 2010-2011 line up (Attachment 9) for the Distinguished Speaker Series. (Attachment 10) Dr. Jones mentioned that the number of speakers has been reduced from five to four and that Students Affairs had allowed greater student input in choosing the speakers.

Dr. Jones stated that Student Affairs has three policy changes to bring before the Trustees, which include the Code of Conduct, Student Grievance, and Sexual Assault policies. She said that the inclusion of a hate crime section to the Code of Conduct was mandated by the Board of Governors, which approved the policy on 2.12.10.

**ACTION
2010 -16**

Upon motion made by Richard Taylor, seconded by Thomas Nance and unanimously carried, the Board of Trustees approved the revisions to the Code of Conduct, Sexual Assault and Student Grievance Policies. (Attachment 11)

Chairwoman Porter brought up the issue of the article published by UNCP student in regards to the Chancellor Search process. The Trustees discussed the matter.

Richard Taylor announced that there was a recent article in the *Robesonian* naming Chairwoman Porter as one of six women-owned businesses in the United States to receive an award for growth and achievement from the U.S. Women's Chamber of Commerce during National Contractors week.

University and Community Relations

Vice Chancellor Glen Burnette gave a summary of the University and Community Relations report. (Attachment 12)

In his role as the General Assembly liaison for UNCP, Dr. Burnette said that he has developed an action plan in response to the Governor's proposed budget. He proposed that a letter be sent to the Governor thanking her for leaving in the enrollment growth funds, but explain to the Governor the impact that the proposed budget plan will have on the UNC system and UNCP in particular. He also plans to send e-mails to the local delegation. He stated that his office is working closely with the Alumni Association, Staff Council and Faculty Senate.

Dr. Burnette thanked Dr. Jenkins for allowing the campus to have Founders Day. He said that it was the first Founders Day celebration since the 1987 centennial and that they celebrated the first Board of Trustees and their decisions. He stated that there were approximately 200 community people in attendance. The next event will be in 2012 when the campus will celebrate 125 years of the founding of the University.

He reported that the campus safety initiatives for February and March were a tabletop train derailment exercise followed by a full-scale train derailment enactment exercise with over 100 responders to the event.

Dr. Burnette announced that everything is in place for Commencement on May 8 and the current graduate number is 614.

Chairwoman Porter expounded on how the community benefited from the Founder's Day celebration. She then commended Chancellor Jenkins on his continued service to the University. She stated that he assumed the Chancellorship at a critical time in the University's fiscal health and that it was necessary for him to immediately create strategies in regards to retention and graduation rates. She went on to say that he upholds high academic standards and that the Board greatly appreciates his leadership and integrity during the past year.

Chancellor Jenkins thanked the Board for the kind words and for the support that the Board has given him as they worked together through the adversities that the University has been faced with this year.

Dr. Jenkins said that he had met with Chancellor-elect Carter and that he had a Town Hall Meeting with campus yesterday in regards to the Provost Search. He also asked that the Trustees pay particular attention to a recent article on Judge Oxendine, UNCP's Commencement speaker.

Chairwomen Porter extended an invitation to Dr. Jenkins to attend the Board of Trustees' Retreat on August 6, 2010, so that the Board might formally show their appreciation for his service to UNCP.

OLD BUSINESS

Joshua Malcolm stated that the State Auditor had a single audit finding for system access, which has been rectified and is under the purview of UNCP's Internal Auditor, Larry Jacobs. He went on to say that in addition, there were three audit findings for the Financial Aid Office, inadequate reconciliation of student awards, federal reporting to the Office of the State Controller and inappropriate information system access. He said that the University is required to notify the Board of these findings. He reported that all the findings have been formally addressed and that Larry Jacobs is following up as he is required to do, in concert with the BOT Audit Committee.

NEW BUSINESS

On motion made by Robin Cummings, seconded by Richard Taylor, and carried unanimously, the Board of Trustees approved the motion to go into closed session in accordance to *NCGS Section 143-318.11(a)(1)*; to discuss personnel information that is confidential as a matter of law related to the disclosure of an award.

CLOSED SESSION

(Minutes of the Closed Session are stated in a separate document.)

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On motion made by Thomas Nance, seconded by Lorna Ricotta, and unanimously carried, the Board of Trustees reconvened in open session.

RESUMPTION OF OPEN SESSION

**ACTION
2010 - 17**

Upon motion made by Donna Lowry, seconded by Ray Pennington, and carried unanimously, the Board of Trustees approved the granting of tenure, and promotion to faculty members considered as recommended by Chancellor Jenkins and Provost Gash. (Attachment 13)

OPEN DISCUSSION FOR TRUSTEES

None

ANNOUNCEMENTS

Chairwoman Porter announced that May 8, 2010, at 10:00 AM is Commencement and that Judge Oxendine will be the keynote speaker. She reminded everyone that President Erskine Bowles will be receiving an honorary doctorate of Humane Letters. She said that lunch will be served immediately after Commencement.

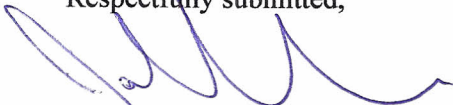
She also mentioned that the Board of Trustees' Retreat will be held locally on Friday, August 6, 2010.

Chairwoman Porter related that the Advancement Office will be hosting the SOS Beach Party starting at 6:00 PM the evening of August 6, 2010, if the Retreat is local.

ADJOURNMENT

There being no further business to come before the Board, Chairwoman Porter proposed a privileged motion to adjourn and there were no objections. Chairwoman Porter thanked the Board for their participation.

Respectfully submitted,



Joshua D. Malcolm
Assistant Secretary

Attachments:

1. Athletics Report
2. Academic Affairs Report
3. May 2010 Candidates for Degree
4. Advancement Report
5. Finance and Audit/Business Affairs Report
6. Business Affairs' Resolution
7. Enrollment Management Report
8. Student Affairs Report
9. GPAC Events List
10. Distinguished Speaker List
11. Policy revisions approval: Code of Conduct, Sexual Assault, and Grievance
12. University and Community Relations Report
13. Approved Faculty Tenure and Promotion List

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