

**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
Friday, April 17, 2009 at 1:00 PM**

The meeting of The University of North Carolina at Pembroke Board of Trustees was held in the Board Room (423) of Lumbee Hall. Chairman Breeden Blackwell called the meeting to order at 1:00 PM.

PLEDGE OF ALLEGIANCE

Dr. Raymond Pennington led the group in the Pledge of Allegiance.

ROLL CALL

Roll was called and the following Trustees were present:

Marion Bass
Breeden Blackwell
Donald Bonner
Sybil Bullard
Arlinda Locklear
Roger Oxendine
Raymond Pennington
Freda Porter
Richard Taylor
Hannah Simpson
Paul Willoughby

10 minutes late:
Milton Hunt
Alan Thompson

Also attending were: Chancellor Allen C. Meadors; Vice Chancellor Charles Harrington, Academic Affairs; Vice Chancellor Sandy Waterkotte, Advancement; Director Dan Kenney, Athletics; Assistant Vice Chancellor, George Guthrie, Business Affairs; Director of Admissions, Lela Clark, Enrollment Management; Vice Chancellor Diane Jones, Student Affairs; Vice Chancellor Glen Burnette, Jr., University & Community Relations; Director of Financial Planning and Budgeting, Roger Killian, Business Affairs; Scott Bigelow, University & Community Relations; Joshua D. Malcolm, University Counsel and Assistant Secretary to the Board of Trustees, and Rhonda Sturgill, Chancellor's Office.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

Chairman Blackwell welcomed Dr. Tony Curtis, Faculty Senate.

ETHICS STATEMENT

Chairman Blackwell reminded Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest. The pre-recorded Ethics Statement was played. No member made known any conflict of interest or appearance of conflict.

ADDITIONS TO THE AGENDA

Chairman Blackwell noted that due to a Student Affairs' guest's schedule that it has been requested that the Student Affairs' report be presented first. He also announced that Academic Affairs had an addition to the agenda in regards to graduate students walking early, which would be heard during New Business.

APPROVAL OF AGENDA

Regular Board meeting Agenda, April 17, 2009.

ACTION 2009-06

Upon motion made by Roger Oxendine, seconded by Sybil Bullard, and unanimously carried, the Board of Trustees approved the agenda for the Regular Board meeting for April 19, 2009.

APPROVAL OF MINUTES

Minutes were presented for the following meetings:
Regular Board Meeting Minutes, February 19, 2009; and
Executive Committee meeting minutes, April 9, 2009.

ACTION 2009-07

Upon motion made by Donald Bonner, seconded by Ray Pennington, and unanimously carried, the Board of Trustees approved the minutes for the Regular Board

meeting, February 19, 2009, and the Executive Committee meeting minutes, April 9, 2009.

REPORTS FROM COMMITTEES

Written reports from the Vice Chancellors were mailed to each Board member prior to the meeting. Oral summaries and updates were given by each committee representative, and are highlighted below. The Vice Chancellors' reports, as well as all other attachments, are attached to the original minutes and are filed in the Office of the Chancellor.

Student Affairs

Dr. Diane Jones introduced Katy H. Locklear, who was crowned Miss UNCP on January 29, 2009, at the Givens Performing Arts Center. Ms. Locklear will represent UNCP at the Miss North Carolina pageant in Raleigh in June.

(Trustees, Milton Hunt and Alan Thompson entered during Ms. Locklear's talk.)

Ms. Katy Locklear addressed the Trustees and related information about her platform, Breast Cancer Awareness, and related activities.

Dr. Jones informed the Board of Trustees of the new 2009-2010 SGA officers: Arjay Quizon, President, and Kimberly Brassard, Vice President. Both are Chemistry majors that are in the Honors program, and will pursue medical related careers.

Dr. Jones recognized Hannah Simpson as an outstanding student president and noted her efforts to involve students in the decision making process during her year as SGA president. Dr. Jones stated that Ms. Simpson's and this year's SGA's legacy will be enhancing the quality of the SGA leadership by pushing through a Constitutional amendment to increase the SGA academic standard qualification from 2.0 to 2.5.

Dr. Diane Jones gave a brief summary of the Student Affairs report. (**Attachment 1**) The April 27 musical, *Moving Out*, will conclude the GPAC line-up for this year, and is the fund raising event. The 2009-2010 Broadway Series' line-up will be announced at that event. She reviewed this year's Distinguished Speaker Series' quests.

Dr. Jones related the Publication Board's selection of editors for the academic school year 2009-2010 for the following publications. The editor of school newspaper, *Pine Needle* is Wade Allen, the *Indianhead Yearbook* editor is Tiffany Schmidt, and the editor of *Aurochs* literary magazine is Craig Wilson. She also mentioned that the American Scholastic Press Association has selected the *Pine Needle* newspaper to receive first place in their annual newspaper competition, with the sports section winning first place in its category.

Dr. Diane Jones presented four policies for review and approval concerning: 1) Student Code of Conduct (**Attachment 2**); 2) Sexual Assault (**Attachment 3**); 3) Illegal Drug and Alcohol (**Attachment 4**); and 4) Emergency Health and Safety (**Attachment 5**).

ACTION
2009-08

Upon motion made by Richard Taylor, seconded by Marion Bass, and unanimously carried, the Board of Trustees approved revisions to the following policies: Student Code of Conduct (**Attachment 2**), Sexual Assault (**Attachment 3**), Illegal Drug and Alcohol (**Attachment 4**), and Emergency Health and Safety (**Attachment 5**).

Academic Affairs

Vice Chancellor Charles Harrington invited Dr. Anthony Curtis to give a report on the activities of the Faculty Senate. Dr. Curtis noted that many faculty are working on preparations for the reaccreditation of the University by the Southern Association of Colleges and Schools. The University has all ready been visited by a member of SACS and will soon have a visit from another SACS representative with a team of SACS members arriving in the first quarter of next year. He also mentioned that the senate has adopted electronic voting among the faculty, and the use of electronic surveys to get opinions of students and faculty on pertinent issues. They are looking into different products to be used to facilitate Distant Education classes, like Blackboard and Moodle, and working on enhancing online course content to insure that online classes maintain the same quality as on-campus classes.

Dr. Curtis stated that the faculty has chosen to incorporate diversity content into their classes rather than create a required course, and that the requirements for general education class structure are being reviewed. The activity period on Wednesdays, which is an hour and 15 minutes period set aside for group activity meetings, has been continued. He reported that the Curriculum Committee has been very busy reviewing and overseeing changes to the curriculum. Dr. Curtis reported that he has been reelected to be Faculty Senate chair for the 2009-2010 year.

After Dr. Curtis comments were completed, Dr. Harrington commended Dr. Curtis and the faculty senate representatives for their hard work during the current economic uncertainties and their dedication to insure that the education value at the University is not diminished due to fiscal strictures.

In Dr. Harrington's Academic Affairs summary report, he listed several "opportunities of celebration." (**Attachment 6**) UNCP had a very good report from the first visit from SACS representative Suzanne Ozment, Vice President of Academic Affairs at USC-Aiken. Gerald Lloyd, Sr. Vice President at SACS will be visiting the campus next week. The visiting team chair

has been appointed and will be President of the University of Houston at Victoria, Dr. Tim Hudson. Dr. Hudson along with a team of 7-9 peers will spend three to four days on campus, speaking with a broad spectrum of UNCP employees, including the Board of Trustees.

UNCP is receiving a \$300,000 grant from the General Administration to develop a Summer Bridge Program for students at highest academic risk. High School graduates will reside on campus and participate in an academic program that will prepare them for the rigors of a four year program at UNCP or another NC academic institution. The grant will cover full tuition, fees, and room and board for approximately one hundred students and the program is being led by Dr. Bill Gash and the Provost's office.

Dr. Harrington reported that recently the University hosted the 5th annual South Indian Studies Conference, which is gaining regional, national, and international attention. The conference had a record number of attendants from across the United States, and is coordinated by Dr. Mary Ann Jacobs, UNCP American Indian Studies chair.

Eighty-four students presented research at the Pembroke Undergraduate Research Creativity forum (PURC) doubling last years' number of participants, with thirty-five going on to present their research at national conferences. The PURC forum is an opportunity for students to partner research projects with our faculty.

Dr. Harrington stated that Dr. D'Arruda, professor in Physics, will receive an Outstanding Educator Award from the North Carolina Science, Mathematics and Technology (SMT) Education Center in the Research Triangle this Saturday. He reported that Dr. Susan Cannata, associate professor in English in the English and Theater Department, is the 2009 nominee for the UNC Board of Governors Excellence in Teaching Award. She will receive that recognition, a medallion, and a moderate honorarium, at the spring commencement exercises. He said that earlier this semester, the student accounting team comprised of Sean DeRuntz, Brenda Eldridge, and Jeremy Wyler, and advised by Dr. Stephen Bukowy, won the national competition for Government Finance Case Challenge, hosted by Association of Government Accountants' (AGA), and included over 400 university participants.

Dr. Harrington then asked for Board approval to award degrees at the 2009 Spring Commencement exercises on Saturday, May 2, 2009, providing trustees with the list of proposed graduates. (**Attachment 7**)

ACTION
2009-09

Upon motion made by Freda Porter, seconded by Ray Pennington, and unanimously carried, the Board of Trustees approved awarding degrees to the candidates as consistent with the recommendation of the General Faculty

and, further, authorized the administration to proceed with necessary actions to confer degrees at the spring commencement on May 2, 2009. **(Attachment 7)**

Advancement

Vice Chancellor Sandra Waterkotte gave a summary of the Advancement report. **(Attachment 8)** She stated that her office has been contacting many donors to discuss how the economy is affecting the endowments. Advancement sent a personalized report to each donor on their designated scholarship explaining how much money was in the account a year ago, how much money is in the account today, and explains what had happened. As a result of these actions, they were able to raise \$15,000 that will support those scholarships directly. Other potential ways of raising money is by addressing the new Chancellor Club Members and asking them to donate to a specific scholarship fund. She stated that alumni that had previously donated were asked to donate again, and faculty and staff have been asked to donate as well. She reported that everyone in the English and Theatre Department donated \$900 for a scholarship for the fall.

Ms. Waterkotte reported that her office has raised about seventy percent of their annual \$4 million goal, which is typical for this time of year. Her office is reviewing pledge fulfillment categories. A quarter of donations in the \$1000 or more category are overdue, and pledge fulfillment of the annual donations, \$25, \$50, \$100 to \$500 are less than fifty percent fulfillment.

Farm Bureau gave a \$50,000 gift to name the lobby of the Biotechnology Research and Training Center. A year ago Advancement hired a director of collegiate development, the sole purpose of the position was to raise academic funds, and this gift is one of many that is a direct result of that hire.

She also announced a \$250,000 deferred gift from the year old program. Another gift and scholarship have been added that contained cash and a deferred element. The deferred gift program has a Web site, and this quarter Advancement has tracked those people that have looked at the Web site and thirty-eight percent of the site visitors returned more than once.

Finally, Ms. Waterkotte mentioned that 150 graduating seniors and graduate students, the largest group to date, attended the Senior Brunch. Representative Ron Sutton was the guest speaker.

Athletics

Mr. Dan Kenney, Director of Athletics, gave a summary of the Athletics report. **(Attachment 9)** He passed out a handout of the list of fifty-one freshman athletes that have signed a letter of intent that they will be attending the University next fall. The majority are North Carolina residents. **(Attachment 10)**

He distributed a handout (**Attachment 11**) that listed endowments with their decreased values, which equates to an approximate \$28,000 loss after the current donations. To offset this decrease, the Braves Club has started a "double up" campaign to double their membership in one year. Mr. Kenney said that they have enlisted the aid of members to talk to those in their community that do not have a relationship with UNCP. He passed out Braves Club brochures (**Attachment 12**), and challenged the Trustees to encourage someone to join.

He announced that Robeson County is going to have their inaugural Athletic Hall of Fame class at the UC annex tomorrow night at 6 PM, where twelve new inductees. The first class includes 1953 class graduate, Coach Ned Sampson along with Rod Griffith, Women's Basketball Coach at Red Springs, and others. The event is hosted by Native Angeles and the Hall of Fame display is located on the second floor of their building.

Forty years ago this month, UNCP baseball coach, Dr. Ray Pennington created the school record of 32 wins. Last night, the current baseball coach, Paul O'Neil's UNCP's team broke that record by winning their eleventh consecutive game and their 33rd win.

Mr. Kenney announced that the Penn relays, the oldest and longest running relay event in America, is celebrating their 115th anniversary in 2009. They will be held next week at Franklin Field in Philadelphia. Also next week, Trustee member, Richard Taylor, along with his UNC team mates, will be inducted into Penn State's Hall of Fame for the 1949 men's shuttle hurdle team that set a pair of meet records that year. Mr. Taylor and his teammates will be the 69th relay team in 115 years to receive this honor.

Business Affairs/Finance and Audit Committee

George Guthrie, Controller, gave a summary of the Business Affairs report (**Attachment 13**) in Mr. Neil Hawk's absence. He reported that UNC FIT (UNC Financial Institutional Transformation), a program sponsored by Erskine Bowles that is the standardization of protocols across all 17 institutions to show cost reduction, increase efficiency, and process improvement, is underway. The four affected areas are: contracts and grants, financial aid, accounting, and payroll. Currently we are under a central payroll system in Raleigh and we will be converting to our own payroll system. UNCP has been chosen to be the first pilot school for the payroll conversion, which begins next week, and will require significant participation and man hours of UNCP staff. The target finish date for all of these programs is June 30, 2009. The goal is for all UNC system schools to have the same processes and standards.

Enrollment Management

Director of Admissions, Ms. Lela Clark, gave a summary of the Enrollment Management report (**Attachment 14**) for Vice Chancellor Jackie Clark with updated information. She noted that freshman applications are now at 3,567, which is a 16.5% increase over last year's number at this time, and equates to 504 more applications. She added that freshman acceptances are at 1775,

which is a 6.7% increase over last year and equals 112 more acceptances. Transfer applications are at 616, which is 12.6% increase over last year, equaling 69 applicants and transfer acceptances are at 169, which is a 2.3% decrease, which equates to 4 fewer acceptances. Overall we are up 573 applications, which is 15.9% increase, and 180 acceptances which is 5.9% more than last year. In previous years, readmit transfer numbers were added to the report, however, now those students are processed through the Registrar's Office, which means the current report numbers do not reflect the actual increase in transfer applications due to the processing changes.

Ms. Clark announced that the February 28, 2009, open house we had the largest recorded student attendance, 438 students, and that Channel 14 news contacted Enrollment Management asking if they could do a news story about UNCP that day.

She reported that as of April 1, 2009, Financial Aid has received 3,902 FASA records, compared to 2,579 records received last year, which is an increase of 51.3% or 1,323 more FASA applications received. Of the 3,902 FASA applications received, 2,277 or 58% have zero estimated family contribution (EFC) compared to 28% in this category last year. Of those with zero EFC, 750 are new freshmen compared to 213 freshmen last year who had 0 EFC. This represents a 252% increase or 537 more students than last year. This is a trend being seen in the in North Carolina, and the country, and is not unique to UNCP.

Ms. Clark noted that thanks to the Native American Serving Non Tribal Institutions grant, the Center for Academic Excellence has expanded to a second year program. Added positions are program coordinator, three professional advisors, a web developer, a coordinator for tutoring upper-level courses, and five professional tutors, which should improve retention by aiding second year students. Gina Garera has joined the team as Student Academic Support Coordinator, who will teach two to three sections of Freshmen Seminar, coordinate the supplemental instruction program, and meet weekly with probationary re-admittance students and early alert referrals.

She announced the following New Student Orientation dates are: May 16, June 16, June 25, July 9, August 4, and August 15. She reported that the Experiencing A Great New World Freshman Welcome program takes place on August 17 and 18, just prior to the start of fall classes.

At the conclusion of Ms. Clark's remarks, Mr. Joshua D. Malcolm asked the Trustee's to reference page 4 of the Enrollment Management report, which includes the audit findings from the most recent Financial Aid Audit conducted by the NC State Auditors followed by UNCP's response to each of the five concerns.

University & Community Relations

Vice Chancellor Glen Burnette gave a summary of the University & Community Relations report. (**Attachment 15**) He said that the transition of the Police Department to the UCR division went smoothly. He announced that UNCP has received money from the General Assembly to be

spent for campus safety, and even though these are tough economic times, campus safety remains a top priority.

Part of the money is supporting the newly created position, Assistant Vice Chancellor for Public Safety, filled by Rick Boyd. Mr. Boyd is tasked with creating a comprehensive campus safety plan, and he will lead the accrediting efforts of UNCP's law enforcement agency. This goal should be reached within approximately two to three years.

In 2007, campuses were advised to purchase campus-wide warning systems. UNCP now has one in place. One system is behind Oak and Pine Hall on the west side of campus and a second system is behind the softball field. Dr. Burnette played examples of the types of warning messages possible with the new system. He also mentioned that some of the UNC money was used to purchase more closed camera surveillance equipment on campus, and that at the recent New Student Orientation meeting he had the opportunity to speak with parents about campus safety.

He reminded the Trustees that the Spring Commencement is on May 2, 2009. Dr. Burnette said that there is a new venue for spring 2009's commencement, which is the Grace P. Johnson Football Stadium. There will be 607 graduates, with the honorary degree being awarded to Ms. Mary Ann Elliot, and the guest speaker will be Congressman Mike McIntyre. The students will process from the field house onto the stage from the rear, and depart from the front. Seating on the stage will be limited for the Platform Party with everyone else seated on the field.

CHANCELLOR'S REPORT

Chancellor Meadors stated that Clarice Cato Goodyear will be the Board of Governor's representative, and will present the BOG Excellence in Teaching Award, medallion, and \$7500 check to the recipient, Dr. Susan Cannata.

The Chancellor then drew the Trustees' attention to the two-page letter from the Governor mandating that that no state funds could be spent after May 16 without approved exceptions until the end of this fiscal year except payroll, utilities, financial aid, state aid, and debt services. This includes state money used for supplies and travel. He mentioned that the area most impacted is travel, which critically affects faculty in the tenure process when they cannot participate in national conferences using state monies. He also stated that current vacant positions could not be filled until the new fiscal year begins, unless there is all ready a verbal or written agreement in place. He said that the University does not know at this time whether they can pay faculty candidates to come to campus for interviews. Roger Killian clarified that the request would have to be submitted to GA for an exception. Dr. Meadors stated that the top priority should be to make sure that the academic mission is not impacted, and the state mandate hurts the mission.

Dr. Meadors stated that he is concerned on what the state is doing or not doing with the federal stimulus package. The universities of North Carolina have been told that they would not receive

any monies from it. Perhaps it is because the governor was told that you can only receive the monies if you fund higher education at the same rate that they did in 2008.

The Chancellor stated that it might be August before the University will know how much the budget will be affected by the economy.

OLD BUSINESS

None

NEW BUSINESS

Vice Chancellor Charles Harrington reported that four graduate students had requested to participate in the spring commencement exercises although they needed to complete one additional course that is offered in Summer Session I to fulfill the Master of Education requirements. Since there is no current policy in the catalogue referencing this situation, the students (all active public school teachers in North Carolina), followed the guidelines listed for undergraduates, and submitted their request to the dean of graduate studies, who denied their request. The students appealed the decision by submitting their request to the Graduate Appeals Committee (GAC), who also denied their request. They next appealed to the Chancellor through Joshua Malcolm, and a meeting was convened including the Chancellor, Dr. Harrington, Dr. Simmons, and Mr. Malcolm. After receiving the results of a survey of graduate faculty about the policy, the students' request was again denied. At this time, the students are appealing to the Trustees.

ACTION 2009-10

Upon motion made by Donald Bonner, seconded by Hannah Simpson, and carried unanimously, the Board of Trustees approved the following three-part motion: Dr. Harrington will direct the graduate faculty to formulate a policy that states when a graduate degree candidate can participate in the commencement exercise; the Trustees upheld the decision of the Graduate Appeals Committee and the graduate faculty in regards to the four students' request to participate in the commencement exercise early; and Dr. Harrington will present the graduate commencement exercise participation policy to the Trustees for their consideration.

Chairman Blackwell asked the Board to move into closed session and Joshua Malcolm stated that to discuss confidential personnel matters and to prevent the disclosure of such information which is confidential pursuant to the laws of this State; to discuss personnel information that is confidential as a matter of law related to the disclosure of an award; and to grant approval to University officials to begin negotiations for the possible acquisition of real property by purchase

(requires a motion to move into closed session for the purpose listed in NCGS Section 143-318.11(a)(1); (2) and (5); will require approval in OPEN SESSION.

**ACTION
2009-11**

Upon motion made by Sybil Bullard, seconded by Alan Thompson, and carried unanimously, the Board of Trustees approved the motion to go into closed session to discuss confidential personnel matters and to prevent the disclosure of such information which is confidential pursuant to the laws of this State; to discuss personnel information that is confidential as a matter of law related to the disclosure of an award; and to grant approval to University officials to begin negotiations for the possible acquisition of real property by purchase under N.C. General Statutes Sections 143-318.11(a)(1); (2) and (5).

CLOSED SESSION

(Minutes of the Closed Session are stated in a separate document.)

Upon motion made by Roger Oxendine, seconded by Sybil Bullard, and unanimously carried, the Board of Trustees reconvened in open session.

RESUMPTION OF OPEN SESSION

**ACTION
2009-13**

Upon motion made by Sybil Bullard, seconded by Freda Porter, and carried unanimously, the Board of Trustees approved the granting of tenure, and promotion to faculty members considered as recommended by Chancellor Meadors and Vice Chancellor Harrington. (**Attachment 16**)

**ACTION
2009-14**

Upon motion made by Roger Oxendine, seconded by Ray Pennington, and carried unanimously, the Board of Trustees approved the granting of Professor Emeritus status

to the approved faculty members with the designation of one of them to be activated in the fall of 2010 or when the faculty member completes phased retirement.

ANNOUNCEMENTS

Chairman Blackwell stated that Commencement will be held on Saturday, May 2, 2009 at 10:00 a.m. at the Belk Athletic Field House. Lunch will be served immediately following commencement in the Chancellor's Dining Room.

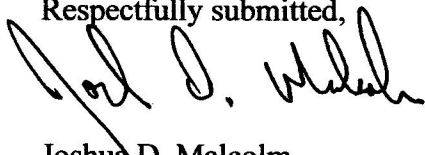
He thanked the staff members for their reports, and told the Trustees to take the items they wanted to keep out of the notebooks. He reminded everyone of the August 7 retreat, and noted the four newly appointed Board of Trustee members: Newy Scruggs, Arlington, Texas, Lorna Ricotta, Fayetteville, NC, Thomas Nance, Cerro Gordo, NC, Robin Cummings, Pinehurst, NC. He stated that the governor has yet to appoint the other two Trustees, the replacement for Mr. Hunt, and the reappointment of Mr. Ray Pennington. Dr. Blackwell said that the Trustee members that are departing (Bass, Bonner, Bullard, and Oxendine) will be recognized and given a gift at the retreat luncheon to be held at the Regional Center on August 7, 2009.

Mr. Joshua D. Malcolm announced that the State Ethics Training will be offered April 30 and May 29 at UNCP, and May 1 at Robeson Community College. He reminded the Trustees that most of them had the initial training November 2007, and they are required by state statute to take the refresher course. The training will be given via video cast starting on all three dates at 9:30 AM.

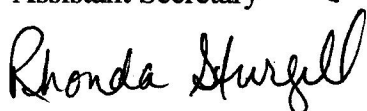
ADJOURNMENT

There being no further business to come before the Board, Chairman Blackwell made a privileged motion to adjourn. Chairman Blackwell thanked the Board members for their participation and the meeting was adjourned at 3:30 PM.

Respectfully submitted,



Joshua D. Malcolm
Assistant Secretary



Rhonda Sturgill
Recording Secretary

Attachments:

1. Student Affairs
2. Student Code of Conduct
3. Sexual Assault
4. Illegal Drug and Alcohol
5. Emergency Health and Safety
6. Academic Affairs
7. May, 2009 Candidates for Degree
8. Advancement Report
9. Athletics Report
10. List of Freshmen Athletes
11. Endowment List with current values
12. Braves Club Brochure
13. Business Affairs/Finance and Audit Committee Report
14. Enrollment Management Report
15. University and Community Relations Report
16. Approved faculty tenure and promotion list