

**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
Friday, September 25, 2015 at 8:30 AM**

Dr. Mark Milewicz, Dean, Esther G. Maynor Honors College, and Jessica Hall, Director, International Programs, led the Trustees in a pre-meeting breakfast presentation featuring several international students who spoke of their experiences at UNC Pembroke.

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the Chancellor's Dining Room of the James B. Chavis University Center. Chairwoman Kellie Blue called the meeting to order at 9:30 a.m.

Admiral Michael Holmes led the Trustees in the Pledge of Allegiance.

ROLL CALL

Roll was called and the following Trustees were present:

Kellie Blue
Michael Holmes
Don Metzger
Wiley Barrett
Bob Caton
Lorna Ricotta
Newy Scruggs
James Jones
Pat Corso
Alphonzo McRae
Larry Stone
Jarette Sampson
Candace Locklear

Absent:
None

Also in attendance: Chancellor Robin G. Cummings; Provost Zoe Locklear, Vice Chancellor for Academic Affairs; Lisa Schaeffer, Interim Vice Chancellor for Student Affairs; Carlton Spellman, Interim Vice Chancellor for Finance and Administration; Wendy Lowery, Vice Chancellor for Advancement; Dick Christy, Director of Athletics; Travis Bryant, Assistant Vice Chancellor for Campus Security and Emergency Operations; Kelley Horton, Chief Audit Officer; Scott Billingsley, Associate Provost for Academic Affairs; Melissa Schaub, Assistant Vice Chancellor for Enrollment; Chunmei Yao, Director of Institutional Research; Faculty Senate Chair Scott Hicks, Associate Professor, English, Theater and Foreign Language; Dan Kenney, Chief of Staff; Ronette Gerber, Director of Title IX and Clery Compliance; Glen Burnette, Special Assistant for Constituent Relations; Joshua D. Malcolm, General Counsel and Assistant

Secretary to the Board of Trustees; and Tina Rodgers, Recording Secretary to the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

Chairwoman Blue recognized Robert Rippy, UNC Board of Governors Liaison to UNC Pembroke.

ETHICS ANNOUNCEMENT BY THE CHAIR

Chairwoman Blue read into the record the pre-printed Ethics Statement, reminding the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and /or the appearance of a conflict of interest. No member made known any conflicts of interest.

ADDITIONS/DELETIONS TO THE AGENDA

None.

APPROVAL OF MINUTES

Minutes were presented for the following minutes:

- Board of Trustees Meeting, Special Called, Closed Session, October 14, 2014
- Board of Trustees Executive Committee Meeting, Special Called, March 4, 2015
- Board of Trustees Executive Committee Meeting, Special Called, Closed Session, March 4, 2015
- Board of Trustees Executive Committee Meeting, Special Called, March 25, 2015
- Board of Trustees Executive Committee Meeting, Special Called, Closed Session, March 25, 2015
- Board of Trustees Meeting, April 17, 2015
- Board of Trustees Meeting, Closed Session, April 17, 2015
- Board of Trustees Meeting, Special Called, April 28, 2015
- Board of Trustees Meeting, Special Called, Closed Session, April 28, 2015

ACTION 2015-21

Upon motion made by James Jones, seconded by Lorna Ricotta and unanimously carried, the Board of Trustees approved the meeting minutes for the minutes presented to the Board for approval, as listed (**Attachments 7-15**).

CHANCELLOR'S REPORT

Chancellor Robin Cummings reported on various local and regional activities he has been involved with since taking the helm in July (**Attachment 16**). He praised the efforts of Carlton Spellman, interim vice chancellor for Finance and Administration, and former CFO Rich Cosentino who started the Future Business Leaders Program. Chancellor Cummings stated the

program brings local high school students who are planning for post-secondary education to campus and exposes them to various career options. The program began in the fall of 2014 as an outreach to Purnell Swett High School students and is now open to students from Lumberton Senior High School.

Chancellor Cummings also updated the Trustees on efforts to petition the NC Department of Transportation to help finance a road project to control traffic and increase pedestrian safety on the stretch of Prospect Road adjacent to campus. He outlined potential traffic patterns and various other aesthetic improvements. Chancellor Cummings spoke about a joint effort with the Town of Pembroke to renew downtown. He mentioned the Town of Pembroke had \$100,000 from the latest State budget for revitalization efforts.

COMMITTEE REPORTS

Due to all Board members attending all committee meetings on Thursday, September 24, there were no individual committee reports. Don Metzger, Chair of the Audit and Ethics Committee, offered a motion on behalf of the Audit and Ethics Committee to approve the 2015-2016 Audit Plan, as presented by Kelley Horton.

ACTION 2015-22

Upon motion made by Don Metzger, seconded by Jarette Sampson and unanimously carried, the Board of Trustees approved the 2015-2016 Audit Plan for fiscal year ending June 30, 2016, as presented by Kelley Horton and as recommend by the Audit and Ethics Committee.

DIVISION REPORTS

Chairwoman Blue asked if there were any questions or comments for the vice chancellors and athletic director concerning divisional reports (**Attachment 17**). None were noted.

NEW BUSINESS

2015 Annual Security and Fire Report/Clery Data Update

Travis Bryant, Assistant Vice Chancellor for Campus Security and Emergency Operations, gave the Trustees an overview of the UNC Pembroke 2015 Annual Security and Fire Report (**Attachment 18**). He stated this report also includes Clery Data which must be reported by all colleges and universities who receive federal financial aid, in accordance with the Jeanne Clery Act. The crime statistics reported are for the previous three year period (2012-2014). Mr. Bryant stated the report must be filed by October 1 of each year.

Mr. Bryant then received several questions from the Trustees.

Intercollegiate Report/Policy/Regulation

Dick Christy, Director of Athletics, discussed the UNC Intercollegiate Athletic Report, which is mandated by General Administration as a means of maintaining oversight of intercollegiate athletics within the system (**Attachment 19**). He reviewed several policy revisions that have been enacted as a result of recent athletic and academic improprieties within the system. The report compares student fee revenues to total athletics revenue and depicts how those funds are allocated among coaches' salaries, team travel and other expenses. Athletic funding for UNCP is primarily generated from student fees and shared services, which contributes 87 percent, while 13 percent comes from external sources. The report also discusses the annual budget review, the success of the faculty associates program as well as the academic success of the University's student-athletes. Steps are taken to ensure student-athletes are in compliance with the minimum course requirements stipulated by the UNC System prior to admission. Director Christy stated a review of course sections was conducted by the Office of Enrollment and Institutional Research to safeguard against clustering of student-athletes in any one course offering and/or to monitor attendance and grading accounting.

Conflict of Interest Notice

Chairwoman Blue recognized Joshua Malcolm to review conflict of interest notices the university received regarding Trustees Pat Corso, Alphonzo McRae Jr., Jarette Sampson and Larry Stone, as well as Chancellor Cummings. Mr. Malcolm stated there were no actual conflicts or potential conflicts for Trustees Corso, McRae or Sampson. The State Ethics Commission reported there was a potential conflict for Trustee Stone as it relates to his membership as an at-large member of the Board, he is president of Pawn Plus, Inc., and holds significant interest in publicly owned companies, and as such he should exercise caution in the performance of his public duties should any entity in which he has financial interest come before the Board for official action or otherwise seek to conduct business with UNC Pembroke. It was found that Chancellor Cummings has a potential conflict as he owns a significant amount of interest in an LLC, which owns the Holiday Inn Express located in Pembroke. In addition, he owns commercial, vacant property in the area, and as such he should exercise caution in the performance of his public duties should any entity in which he has financial interest come before him in his official capacity.

Mr. Malcolm reminded the Board of their obligation, under UNC Policy Manual 200.1, to notify the university of any potential conflicts of interest should they become aware of such conflicts.

UNCP Board of Trustees Endowment Fund Appointment

Mr. Malcolm explained the role of the UNCP Foundation, Inc. and the Board of Trustees of the Endowment Fund, as well as the makeup of the Endowment Fund Board. He also explained the role of the Joint Investment Committee, which decides how to invest funds in the Endowment. Mr. Malcolm reviewed the recommendation of Larry Stone and Jarette Sampson to the BOT of the Endowment Fund by Chairwoman Blue.

ACTION 2015-23

Upon motion made by Michael Holmes, seconded by Lorna Ricotta and unanimously carried, the Board of Trustees approved

the appointment of Larry Stone to a two-year term and Jarette Sampson to a three-year term on the Board of Trustees of the Endowment Fund of UNC Pembroke as recommended by Chairwoman Kellie Blue, on which he shall serve as a member of the Joint Investment Committee.

CHAIR'S REPORT

Chairwoman Blue recognized Governor Bob Rippy. Mr. Rippy addressed the Board and invited the Trustees to attend Board of Governors meetings. He also briefly updated the Board on the search for the new UNC president and Chairwoman Blue provided an overview of topics discussed during the Boards of Trustees Workshop held at Winston-Salem State University. She urged the Trustees to continue to advocate for the university to increase funding and maintain the focus on students.

PRESENTATIONS

Enrollment Update

Provost Zoe Locklear, vice chancellor for Academic Affairs, briefed the Board on the current status of total enrollment for the university (**Attachment 20**). Provost Locklear reported there were a record number of new freshmen and transfer students for fall 2015. The presentation also included data regarding SAT/ACT scores for new freshmen, as well as an increase in the average GPA for new freshmen which is due in part to higher admissions standards.

Provost Locklear received several question from the Board.

2015-2016 UNCP Budget Overview

The Board forewent a presentation (**Attachment 21**) by Carlton Spellman, interim vice chancellor for Finance and Administration, due to the information being previously delivered to the Trustees during Thursday's committee meetings.

Chairwoman Blue requested the Board move into closed session.

Upon motion made by Newy Scruggs, seconded by Michael Holmes and unanimously carried, the Board of Trustees approved the motion to go into closed session to discuss confidential personnel matters and FERPA related matters so as to prevent the disclosure of such information which is confidential pursuant to the laws of this State, or not considered a public record; to prevent the premature disclosure of an honorary degree, scholarship, prize or similar award *NCGS 143-318.11(a)(1)(2)*.

Minutes of the closed session are stated in a separate document.



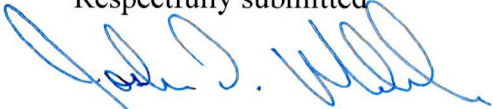
Upon motion made and properly seconded, the Board of Trustees approved the motion to conclude the closed session portion of the meeting.

Chair Blue thanked those who attended the trustee workshop held on September 16 at Winston Salem State University. She encouraged the Trustees to tour the campus and its buildings whenever they get a chance.

ADJOURNMENT

Upon motion made by Bob Caton, seconded by Lorna Ricotta, and unanimously carried, the meeting of the Board of Trustees was adjourned at 12:03 p.m. Chairwoman Blue thanked the Trustees for their service.

Respectfully submitted



Joshua D. Malcolm
Assistant Secretary



Tina R. Rodgers
Recording Secretary

Attachments:

1. Audit and Ethics Committee
2. Educational Planning and Personnel Committee
3. Finance and Administration Committee
4. Public Affairs and Advancement Committee
5. Student Life and Athletics Committee
6. Agenda, Board of Trustees Meeting, September 25, 2015
7. Minutes, Board of Trustees Meeting, Special Called, Closed Session, October 14, 2014
8. Minutes, Board of Trustees Executive Committee Meeting, Special Called, March 4, 2015
9. Minutes, Board of Trustees Executive Committee Meeting, Special Called, Closed Session, March 4, 2015
10. Minutes, Board of Trustees Executive Committee Meeting, Special Called, March 25, 2015
11. Minutes, Board of Trustees Executive Committee Meeting, Special Called, Closed Session, March 25, 2015
12. Minutes, Board of Trustees Meeting, April 17, 2015
13. Minutes, Board of Trustees Meeting, Closed Session, April 17, 2015
14. Minutes, Board of Trustees Meeting, Special Called, April 28, 2015
15. Minutes, Board of Trustees Meeting, Special Called, Closed Session, April 28, 2015

16. Chancellor's Report
17. Division Reports
18. 2015 Annual Security and Fire Safety Report
19. 2014-15 Intercollegiate Athletics Report
20. Enrollment Update Presentation
21. 2015-16 UNCP Budget Overview