

**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
Lumbee Hall, Room 423
Thursday, February 19, 2015 at 5:10 PM**

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the Board of Trustees Board Room, room 423, of Lumbee Hall. Chairman Wiley Barrett called the meeting to order at 5:05 p.m.

Trustee Michael Holmes led the Trustees in the Pledge of Allegiance.

ROLL CALL

Wiley Barrett
Lorna Ricotta
Kellie Blue
Bob Caton
Michael Holmes
James Jones
Gary Locklear
Don Metzger
Dwight Pearson
Biruk Kassaw

Absent:

Newy Scruggs
Paul Willoughby
Caroline Williamson

Also in attendance: Chancellor Kyle R. Carter; Provost Kenneth Kitts, Vice Chancellor for Academic Affairs; Rich Cosentino, Vice Chancellor for Finance and Administration; John Jones, Vice Chancellor for Student Affairs; Wendy Lowery, Vice Chancellor for Advancement; Dick Christy, Director of Athletics; Dan Kenney, Chief of Staff; Sandy Briscar, Director of Communications and Marketing; Joshua D. Malcolm, General Counsel and Assistant Secretary to the Board of Trustees; and Tina Rodgers, Recording Secretary to the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

Chairman Barrett recognized Sara Owen, managing editor of the *Pine Needle* and Robert Hamilton, Vice President of the Student Government Association.

ETHICS ANNOUNCEMENT BY THE CHAIR

Chairman Barrett reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to read the preprinted ethics statement. No member made known any conflicts.

University Budget Presentation

Chairman Barrett recognized Chancellor Kyle Carter and Vice Chancellor Rich Cosentino to discuss with the full Board the UNC Pembroke budget (**Attachment 9**), and Director Dick Christy to present to the full Board an update on the status of the Athletics budgets (**Attachment 10**). Mr. Christy explained the majority of the funding for Athletics is generated through student fees which are restricted funds, and \$1.7 million of that goes toward funding scholarships. Mr. Christy reviewed several strategies for a fiscal recovery plan to include reducing department overhead, continuing shared campus services and growing external revenue through ticket sales, licensing and Braves Club sponsorship. He explained through concerted efforts, corporate partnerships have grown allowing for funding of various building projects. Mr. Christy received several questions from the Board.

Chancellor Carter discussed how funds are raised through tuition and state allocation based on enrollment, and the need to raise tuition to offset reductions in state allocated funds. He went on to explain that there are now controls in place to help better balance the budget and alleviate spending on unbudgeted items. Vice Chancellor Cosentino discussed challenges with the current budget to include matching the budget with expenditures and preparing for anticipated budget reversions. He explained various steps are being taken to prepare for the budget reversion including reclaiming funds previously allocated for unfilled positions, outsourcing some internal functions for cost efficiency and reducing the operating budget. Chancellor Carter and Vice Chancellor Cosentino then received questions from the Board.

Chairman Barrett, upon privileged motion, recessed the meeting at 6:15 p.m.

**MINUTES OF THE MEETING OF
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BOARD OF TRUSTEES
James B. Chavis University Center, Chancellor's Dining Room
Friday, February 20, 2015 at 8:30 AM**

The division of Finance and Administration gave a pre-meeting breakfast presentation on the Future Business Leaders Program. They were joined by Purnell Swett High School student Haley Lowry. Also, Provost and Vice Chancellor Kenneth Kitts and Mr. Aubrey Swett, Interim Director of University Center and Programs, gave a presentation on the university's recent Community Engagement Classification from the Carnegie Foundation.

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the James B. Chavis University Center, Chancellor's Dining Room. Chairman Wiley Barrett reconvened the meeting at 9:30 AM.

Also in attendance: Chancellor Kyle R. Carter; Provost Kenneth Kitts, Vice Chancellor for Academic Affairs; John Jones, Vice Chancellor for Student Affairs; Wendy Lowery, Vice Chancellor for Advancement; Dick Christy, Director of Athletics; Dan Kenney, Chief of Staff; Sandy Briscar, Director of Communications and Marketing; Joshua D. Malcolm, General Counsel and Assistant Secretary to the Board of Trustees; Tina Rodgers, Recording Secretary to the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

Chairman Barrett recognized guests from the *Pine Needle* Jonathan Bym, editor in chief, Tomeka Sinclair, around the town editor and Elizabeth Gange, copy editor.

ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda (**Attachment 6**).

APPROVAL OF MINUTES

Minutes were presented for the following meetings:

- Board of Trustees Meeting, November 21, 2014
- Board of Trustees Meeting, Closed Session, November 21, 2014

ACTION 2015-01

Upon motion made by Biruk Kassaw, seconded by Dwight Pearson and unanimously carried, the Board of Trustees approved the minutes of the November 21, 2014 Board of Trustees Meeting and the November 21, 2014 Board of Trustees Meeting, Closed Session (**Attachments 7 and 8**).

CHANCELLOR'S REPORT

Chancellor Carter reported (**Attachment 15**) the university has had a lot of activity since the last meeting. He gave updates on several athletic accomplishments and the interim provost search. He also reported, as a result of a recent review of Centers and Institutes by the Board of Governors, two university programs were renamed. The Native American Resource Center became the "Museum of the Southeast American Indian" and the Regional Center was renamed the "Office for Regional Initiatives."

Chancellor Carter also reported on his campus and regional involvement, including a teacher summit he attended with Dr. Zoe Locklear, Dean of the School of Education. There was also activity within the Office of Advancement including the Givens Performing Arts Center Annual Fundraiser.

COMMITTEE REPORTS

Audit and Ethics

Committee Chair Don Metzger reported the committee discussed several ongoing field audits and the completion of an external audit by the NC Office of the State Auditor, which found no findings. Three other external audits were conducted: the Annual Financial Statement Audit (no findings), the Federal Compliance Audit (1 finding) and the NC Department of Administration Purchase and Compliance Review (4 findings). Chairman Metzger reported Kelley Horton, Office of Internal Audit, was recently certified as a Chief Audit Officer.

Educational Planning and Personnel

Committee Chair James Jones reported there have been several awards and accomplishments within the division. The committee heard reports from Provost Kitts, Dr. Melissa Schaub, Assistant Vice Chancellor for Enrollment, Faculty Senate Chair Scott Hicks and Staff Council. The graduate counseling program had its accreditation extended by the CACREP for six additional years until 2021.

Also, Dr. Meredith Storms will be Interim Dean of the College of Arts and Sciences upon Dr. Mark Canada's departure, Dr. Alfred Bryant will continue as founding Director of the Program for Southeast American Indian Studies through 2015-16, and Jessica Hall was hired as Director of International Programs. Chairman Jones reported the University continues to receive accolades as a military friendly school.

Finance and Administration

Committee Chair Michael Holmes reported the committee discussed the Border Tuition Proposal, which has not been approved by the Board of Governors. It is projected this could bring an additional 144 students out of South Carolina and over \$1 million in revenue during the next six years. Chairman Holmes reported the university may get a 1.25 percent budget reversion for fiscal year 2015-16. He also stated, if the proposed tuition increase is approved by the Board of Governors, the university could receive an additional \$1.6 million in revenue as well as approximately \$185,000 in enrollment growth funds. The committee also heard reports on UNC Pembroke's financial investment performance for the Endowment for 2014 as well as the recently released Sustainability Report.

Student Life and Athletics

Acting Committee Chair Kellie Blue reported the committee heard from student-athlete Dana Watkins, captain of the UNC Pembroke women's golf team, who shared her experiences at UNC Pembroke. Dick Christy, Director of Athletics, gave an update on the academic progress of the department of athletics as well as a recent survey conducted as part of Prong III Title IX compliance. The committee also heard from Vice Chancellor John Jones on several updates that are occurring within the Division of Student Affairs.

CONSIDERATION AND REQUEST FOR APPROVAL TO NAME A FACILITY

On behalf of the Public Affairs and Advancement Committee, Vice Chancellor Wendy Lowery brought forth a request for approval to name a facility. The formal request was made by Bob and Faye Caton to name a Position Room in the Caton Fieldhouse.

ACTION 2015-02

Upon motion made by Don Metzger, seconded by Lorna Ricotta and abstention by Bob Caton, the Board of Trustees approved the request to name a Position Room in the Caton Fieldhouse, with a gift of \$25,000 payable over a two-year pledge period, which shall display the words "In Honor of Faye Caton," as recommended by Chancellor Kyle R. Carter and in accordance with UNC Pembroke Policy 03.00.01 – Facility and Program Naming Policy (**Attachment 11**).

DIVISION REPORTS

Chairman Barrett asked for questions or comments regarding the Division Reports (**Attachment 16**). None were made.

BOG SPONSORED ECONOMIC IMPACT STUDIES

Chancellor Carter discussed the study commissioned by the UNC system (**Attachment 12**) which looked at the economic impact of higher education on the state. The study reported that higher education contributes \$64 billion dollars to the State from sources within the UNC system, private institutions and community colleges. UNC Pembroke’s portion significantly impacts Robeson County and the southeast region of North Carolina.

Sandy Briscar, Director of Communications and Marketing, discussed the communications plan to include press releases and advertising that will be distributed to various regional and civic organizations, county managers and town managers in the service region.

Upon privileged motion made in open session, Chairman Barrett asked the Board move into closed session for the purpose of discussing confidential personnel matters and to prevent the disclosure of such information which is confidential pursuant to the laws of this State and to discuss personnel information that is confidential as a matter of law related to disclosure of employee and/or prospective employee **NCGS §143-318.11 (a)(1)(2)(6)**.

CLOSED SESSION

(Minutes of the closed session are provided in a separate document.)



Upon motion made, properly seconded and unanimously carried, the closed session portion of the meeting was adjourned for the purpose of returning to open session.

**ACTION
2015-03**

Upon motion made by Kellie Blue, seconded by Don Metzger and unanimously carried, the Board of Trustees approved the permanent salary adjustment for Mark Milewicz, Dean of the Esther G. Maynor Honors College, as recommended by the Educational Planning and Personnel Committee and presented by Provost Kenneth Kitts and Chancellor Kyle R. Carter (**Attachment 13**).

**ACTION
2015-04**

Upon motion made by Michael Holmes, seconded by Bob Caton and unanimously carried, the Board of Trustees approved the appointment of Dr. Robert Reising as Professor Emeritus, as recommended by the Educational Planning and Personnel Committee (**Attachment 14**).

CHAIRMAN’S REPORT

Chairman Barrett stated the Board could potentially hear discussion for a new policy on granting excused absences to students who represent the university during university sanctioned events.

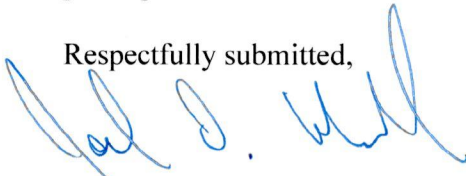
ANNOUNCEMENTS

Chairman Barrett reviewed the announcements as printed. He encouraged the Trustees to attend as many events as possible. Chairman Barrett then recognized Provost Kitts, and on behalf of the Board, thanked him for his service to the university as he transitions to be President at the University of North Alabama.

ADJOURNMENT

There being no further business to come before the Board, Chairman Barrett proposed a privileged motion and the meeting was adjourned at 12:26 p.m. Chairman Barrett thanked the Trustees for their participation.

Respectfully submitted,



Joshua D. Malcolm
Assistant Secretary



Tina R. Rodgers
Recording Secretary

Attachments:

1. Audit and Ethics Committee
2. Educational Planning and Personnel Committee
3. Finance and Administration Committee
4. Public Affairs and Advancement Committee
5. Student Life and Athletics Committee
6. Agenda, Board of Trustees Meeting, February 19-20, 2015
7. Minutes, Board of Trustees Meeting, November 21, 2014
8. Minutes, Board of Trustees Meeting, Closed Session, November 21, 2014
9. University Budget Update Presentation
10. Athletics Budget Summary Presentation
11. Letter requesting naming consideration – Position Room in Caton Fieldhouse
12. Board of Governors Economic Impact Studies
13. Permanent Salary Adjustment – Dean Mark Milewicz
14. Professor Emeritus Recommendation – Dr. Robert Reising
15. Chancellor's Report
16. Division Reports