

**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
James B. Chavis University Center, Chancellor's Dining Room
Friday, February 17, 2017 at 8:30 AM**

The Trustees heard a pre-meeting presentation from Travis Bryant, associate vice chancellor for campus safety and emergency operations, and two representatives with the NC Dept. of Transportation on the upcoming Prospect Road project. Drs. Kevin Freeman and Kirill Bumin, along with several students, also discussed with the Trustees the UNC Pembroke Model United Nations Team and their recent competition.

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the Chancellor's Dining Room of the James B. Chavis University Center. Chairwoman Kellie Blue called the meeting to order at 9:42 a.m.

PLEDGE OF ALLEGIANCE

Trustee Michael Holmes led the Trustees in the Pledge of Allegiance.

ROLL CALL

Roll was called and the following Trustees were present:

Kellie Blue
Michael Holmes
Don Metzger
Wiley Barrett
Pat Corso
Logan John
James Jones
George Little
Alphonzo McRae
Larry Stone

Absent:
Bob Caton
Lorna Ricotta
Newy Scruggs

Also in attendance: Chancellor Robin Gary Cummings; Interim Provost Scott Billingsley, interim vice chancellor for Academic Affairs; Steven Arndt, vice chancellor for Finance and Administration; Lisa Schaeffer, vice chancellor for Student Affairs; Wendy Lowery, vice chancellor for Advancement; Dick Christy, director of athletics; Jodi Phelps, executive director of University Communications and Marketing; Kelley Horton, chief audit officer; Joshua D. Malcolm, general counsel and assistant secretary to the Board of Trustees; and Tina Rodgers, recording secretary to the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

Dr. Nicolette Campos, director, Accessibility Resource Center; Daria Bannerman, graduate student; and Desmond Woods, student.

ETHICS ANNOUNCEMENT BY THE CHAIR

Chairwoman Blue reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to read the preprinted ethics statement. No member made known any conflicts.

ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda (**Attachment 6**).

APPROVAL OF MINUTES

Minutes were presented for the following meetings:

- Board of Trustees Meeting, November 17-18, 2016
- Board of Trustees Meeting, Closed Session, November 18, 2016
- Board of Trustees Special Called Meeting, January 5, 2017
- Board of Trustees Special Called Meeting, Closed Session, January 5, 2017

ACTION 2017-07

Upon motion made by James Jones, seconded by Logan John and unanimously carried, the Board of Trustees approved the minutes of the following meetings: November 17-18, 2016, Regular Meeting; November 18, 2016, Closed Session; January 5, 2017, Special Called; January 5, 2017, Special Called Closed Session (**Attachments 7, 8, 9, and 10**).

CHANCELLOR'S REPORT

Chancellor Cummings updated the Trustees on recent events and community involvement activities (**Attachment 11**). UNC Pembroke signed an agreement with NC State University, known as the UNC System Veterinary Education Access Scholars Program, which guarantees the acceptance for two first-year UNCP students into NC State's College of Veterinary Medicine.

Golden LEAF Foundation has awarded UNC Pembroke a \$1.9 million matching grant to be used toward the purchase of classroom technology for the future School of Business building.

Chancellor Cummings provided updates on several ongoing searches. The provost search committee has moved into face-to-face interviews, with the goal of bringing a candidate before the Board for consideration and approval in April. The search for an associate vice chancellor for

Enrollment just concluded several on-campus interviews, and hope to name a permanent appointment soon.

Chancellor Cummings also provided several Legislative updates and trustee vacancy updates. Several names will be submitted to the Board of Governors and look to start that process in April.

An RFP has gone out for designers for the new School of Business, and six firms will be interviewed for the job. Chancellor Cummings stated the legislature has given the university a deadline of in Dec. 31, 2017 to add funds to the \$23 million in bond money already secured.

COMMITTEE REPORTS

Audit and Ethics

Committee Chair Larry Stone reported the committee had no action items for the Board. Kelley Horton, chief audit officer, provided a brief report on internal audit activities since the November meeting. Those include ongoing athletic clinics audit and campus safety audit, five open investigations of potential misuse of state property, and the development of an automated budget report. Ms. Horton and Sherry Chance are now certified internal control auditors. The committee then heard a presentation from Chuck Dail with the North Carolina Office of the State Auditor. He informed the committee there were no audit findings associated with the financial statement for fiscal year ending June 30, 2016. The complete report is posted on the NC State Auditor's website.

The committee also heard a presentation entitled "Changing Lives through Accessible Education" from Dr. Nicolette Campos, director for the UNCP Accessibility Resource Center. She was joined by UNCP student Daria Bannerman, who is a graduate student working toward her Master of Social Work degree. Ms. Bannerman shared her undergraduate and graduate experiences as a UNCP student who has navigated the campus with 75 percent visual impairment.

Educational Planning and Personnel

Committee Chair James Jones reported the committee had one action item to present to the full Board in closed session. The committee heard reports from several representatives within the division of Academic Affairs, including Planning and Accreditation, Enrollment, Faculty Senate, and Staff Council. Dr. Barry O'Brien, School of Business dean, provided an update on the Entrepreneurship Incubator. The committee also received a list of EPA non-faculty Tier II new hires. Dr. Sara Simmons, chair of the Faculty Senate, shared with the committee her plans for retirement.

Interim Provost Billingsley introduced Dr. Stewart Thomas as the interim associate provost. Dr. Thomas provided the committee a report on the anticipated enrollment numbers for fall 2017. The committee then discussed the impact on enrollment as the result of the implementation of NC Promise Tuition buy down in fall 2018.

Finance and Administration

Committee Chair Michael Holmes reported the committee heard a request by the university to make the second prepayment on a 2006B Pooled Revenue Bond in the amount of \$130,000. This prepayment would result in a \$14,000 savings. The university is on track to close the budget with 56 percent expended at the current point. The university is in a strategic budget planning process and looking at the possible realignment of funds for future needs with the anticipated growth as a result of NC Promise. Total accumulated costs as the result of Hurricane Matthew \$560,000 and claims have been submitted to FEMA for those costs. Also, the university is seeking to obtain \$1.9 million from FEMA to fund mediation efforts to prevent and/or mitigate any future weather related damages to campus buildings.

Completion of the Student Health Building is scheduled for March 16, with the ribbon cutting on April 20.

Six engineering/design firms will be interviewed by the university for the new School of Business. The university is looking to outsource the day-to-day operations of the university bookstore and have issued an RFP. Vice Chancellor Arndt provided an overview of recent cyber-security briefings by Information Technology staff, who have focused resources to mitigate ongoing threats to the university data.

ACTION

2017-08

As recommended by the Finance and Administration Committee, and upon motion made by Michael Holmes and unanimously carried, the Board of Trustees approved a prepayment in the amount of \$130,000 for the 2006B Pooled Revenue Bonds, as recommended by Vice Chancellor Steve Arndt and Chancellor Robin G. Cummings (**Attachment 12**).

Public Affairs and Advancement

Committee Chair Pat Corso reported there was no formal committee meeting due to the lack of a quorum. The committee informally discussed several updates from the Office for Advancement. Jodi Phelps, director of Communications and Marketing, discussed the increase in cost for merchandising and efforts in rebranding. They also discussed the virtual tours, which were launched January 9. The VR tours are generating increased traffic to the university website with approximately 1 million visitors spending an average of eight minutes on the site.

ACTION

2017-09

Upon motion made by Pat Corso, seconded by James Jones and unanimously carried, the Board of Trustees approved the motion to name the large conference room located in the UNCP Entrepreneurship Incubator in accordance with UNC Pembroke POL 03.00.01 – Facility and Program Naming Policy, as recommended by Vice Chancellor Wendy Lowery and Chancellor Robin G. Cummings. This facility shall be known as the “Rob and

Lanette Locklear Conference Room” in perpetuity, as described in the letter of request from Chancellor Cummings (**Attachment 13**).

ACTION
2017-10

Upon motion made by Larry Stone, seconded by James Jones and unanimously carried, the Board of Trustees approved the motion to amend the previous naming gift agreement with Lumbee River Electric Membership Corporation for the Varsity Grounds, and as approved by the Board of Trustees on August 4, 2016, for the naming rights of Lot 24. This facility at Grace P. Johnson Stadium shall be known as the “LREMC Stadium Parking Lot” for a period of five (5) years, concurrent to the beginning of the prior naming rights, as described in the letter of request from Chancellor Cummings (**Attachment 14**).

Student Life and Athletics

Committee Chair Alphonzo McRae discussed the committee heard an after action report from Travis Bryant, associate vice chancellor for Campus Safety and Emergency Operations, on the recovery efforts after Hurricane Matthew. Mr. Bryant also reported on efforts to establish 911-addresses for all facilities on campus. This will help with responses by emergency personnel as well as help GPS companies provide accurate GPS locations. The committee also heard from Dick Christy, director of Athletics, on the athletics strategic plan that is set to conclude this spring. Mr. Christy provided an update on efforts to mitigate issues for alumni and players associated with the recent discontinuation of the men’s soccer athletic program. To date the majority of UNCP’s athletic teams that have completed their seasons are ranked in the top ten in the southeast, with over 38 institutions competing in the region.

DIVISION REPORTS

Chairwoman Blue asked for questions or comments regarding the Division Reports (**Attachment 15**). There were none.

CLOSED SESSION

Chairwoman Blue asked the Board of Trustees move in closed session.

Upon motion made by Don Metzger, seconded by Alphonzo McRae and unanimously carried, the Board of Trustees approved the motion to go into closed session to prevent the premature disclosure of an award and to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual or employee or prospective employee **NCGS §143-318.11 (a)(1)(2)(6)**.

CLOSED SESSION

(Minutes of the closed session are provided in a separate document.)



Upon motion made by Michael Holmes, seconded by George Little and unanimously carried, the closed session portion of the meeting was adjourned for the purpose of returning to open session.

**ACTION
2017-11**

As endorsed by the Educational Planning and Personnel Committee, and upon motion made by James Jones and unanimously carried, the Board of Trustees approved the award of Professor Emeritus status to Dr. John Bowman, Dr. Fran Fuller, Dr. Joseph Goldstein and Dr. Michael Menefee, as endorsed by the Educational Planning and Personnel Committee and as recommended by Chancellor Robin G. Cummings (**Attachments 16, 17, 18, and 19**).

**ACTION
2017-12**

As endorsed by the Student Life and Athletics Committee, and upon motion made by Logan John and unanimously carried, the Board of Trustees approved the multi-year contract for the football offensive coordinator position, for which the essential terms are detailed in the document provided to the Board, in accordance with the Board of Trustees Bylaws (para. 1.4.7) and as required by UNC Policy Manual 1100.3, as endorsed by the Student Life and Athletics Committee and upon recommendation by Chancellor Robin G. Cummings (**Attachment 20**).

**ACTION
2017-13**

Upon motion made by Pat Corso, seconded by George Little and unanimously carried, the Board of Trustees approved the motion to name the Health Sciences Building in honor of NC Senator David Weinstein, in accordance with UNC Pembroke POL 03.00.01 – Facility and Program Naming Policy, as recommended by Vice Chancellor Wendy Lowy and Chancellor Robin G. Cummings. This facility shall be named in perpetuity, as described in the letter of request from Chancellor Robin G. Cummings (**Attachment 21**).

CHAIRWOMAN'S REPORT

Chairwoman Blue stated she attended a dinner hosted by President Margaret Spellings on February 16, 2017 focused on female empowerment, and the NC State Veterinary School agreement signing on January 25.

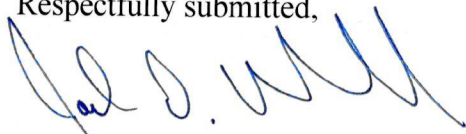
ANNOUNCEMENTS

Chairwoman Blue reviewed the announcements as printed. She encouraged the Trustees to attend as many events as possible and urged the Trustees to complete their annual Statements of Economic Interest, as required by the State Ethics Commission, as soon as possible.

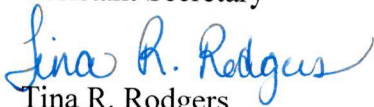
ADJOURNMENT

There being no further business to come before the Board, Chairwoman Blue proposed a motion to adjourn. Upon motion made by Don Metzger, and unanimously carried, the meeting of the Board of Trustees was adjourned at 11:52 a.m. Chairwoman Blue thanked the Trustees for their participation.

Respectfully submitted,



Joshua D. Malcolm
Assistant Secretary



Tina R. Rodgers
Recording Secretary

Attachments:

1. Audit and Ethics Committee
2. Educational Planning and Personnel Committee
3. Finance and Administration Committee
4. Public Affairs and Advancement Committee
5. Student Life and Athletics Committee
6. Agenda, Board of Trustees Meeting, February 17, 2017
7. Minutes, Board of Trustees Meeting, November 17-18, 2016
8. Minutes, Board of Trustees Meeting, Closed Session, November 18, 2016
9. Minutes, Board of Trustees Special Called Meeting, January 5, 2017
10. Minutes, Board of Trustees Special Called Meeting, Closed Session, January 5, 2017
11. Chancellor's Report
12. Recommendation for approval of 2006B Pooled Revenue Bond prepayment
13. Naming Recommendation – “Rob and Lanette Locklear Conference Room”
14. Naming Recommendation, amendment – “LREMC Stadium Parking Lot”
15. Division Reports
16. Professor Emeritus Recommendation – Dr. John Bowman
17. Professor Emeritus Recommendation – Dr. Fran Fuller
18. Professor Emeritus Recommendation – Dr. Josh Goldston
19. Professor Emeritus Recommendation – and Dr. Michael Menefee
20. Offensive Coordinator – multi-year contract
21. Naming Recommendation – Health Sciences Building (Senator David Weinstein)