



PRE-SHIFT POWERED INDUSTRIAL TRUCK INSPECTION FORM

Instructions: Follow the below guidelines to complete a hands-on lift inspection. Sign and date acknowledging you have completed the inspection. Deficiencies noted on the inspection form **SHALL** be corrected prior to operation. If the deficiencies cannot be corrected, the aerial lift **SHALL** not be used and lockout/tag-out procedures initiated.

Equipment Make/Model: _____ Serial Number: _____ Date completed: _____
 Hour Meter Reading: Start _____ End _____ Attachments: _____

Operator Print Name and Sign: _____

| Ok = √ | Not Ok = X | Not Applicable = N/A | | | |
|-----------------------------|------------|----------------------|--|----------|----------|
| Pre-Shift Safety Inspection | | | Visual | Comments | Initials |
| | | | 1. Obvious damage of loose parts | | |
| | | | 2. Overhead guard | | |
| | | | 3. Bridge and mast | | |
| | | | 4. Forks and locking pins | | |
| | | | 5. Chains | | |
| | | | 6. Tires | | |
| | | | 7. Fuel | | |
| | | | 8. Wires, hoses, cables and belts | | |
| | | | 9. Fire Extinguisher | | |
| | | | 10. Engine fan belts and wiring | | |
| | | | 11. Data plate and load limitations | | |
| | | | 12. Placards or warnings | | |
| | | | 13. Falling Object Protective Structure Rollover Protective Structure | | |
| | | | 14. Outrigger | | |
| | | | 15. Worksite Hazards | | |
| | | | 16. Boom extension | | |
| | | | 17. Attachments | | |
| | | | 18. Grab handles and steps | | |
| | | | 19. Seat belts | | |
| | | | 20. Steering | | |
| | | | 21. Mirrors | | |
| | | | 22. Operating manual | | |
| | | | 23. Controls | | |
| | | | 24. Gauges | | |
| | | | 25. Operation of lift | | |
| | | | 26. Unusual noises | | |
| | | | 27. Fluids under truck | | |
| | | | 28. Brakes | | |
| | | | 29. Horn | | |
| | | | 30. Lights | | |

NOTE: This form must be kept on file for 1 year and is subject to review by the Environmental Health and Safety Office. Documentation of repairs shall be maintained with the powered industrial trucks preventive maintenance records.