

The Minutes of the Meeting of the Task Force on Teaching Excellence

Jan. 15, 2019, 3:30 p.m.

212 Livermore Library

University of North Carolina, Pembroke

Members present: Charles Beem, Cherry Maynor Beasley, Scott Hicks, Eun Hee Jeon, Shenika Jones, Zhixin Kang, Siva Mandjiny, Carla Rokes, Conner Sandefur, and Joe Sciulli

Members absent: Michael Alewine, Kirill Bumin, Terence Dollard, and Claudia Nicholson

Guests present: Nancy Crouch, Liz Cummings, Beth Holder, and Kevin Pait

- I. Call to Order
 - a. The meeting was called to order at 3:33 p.m.
- II. Approval of Minutes
 - a. The minutes of the Jan. 15 meeting were approved, 6-0-0.
- III. Adoption of the Agenda
 - a. The agenda was adopted as presented, 6-0-0.
- IV. Reports
 - a. Associate Vice Chancellor for Student Success and Dean of the University College—Beth Holder
 - i. Dean Holder reported securing funding from the Social Belonging for Student Success grant to support and enhance learning communities, requesting \$50,000 of the Office of Academic Affairs to support University College-affiliated faculty and programming, planning for the mentoring of early-career faculty, and inaugurating “Chat with Colleagues,” an informal and ongoing conversation among faculty focused on the student experience and retention efforts.
 - b. Teaching & Learning Center Director—Scott Hicks
 - i. Director Hicks gave a brief review of the report presented to the Task Force.
 - c. Review of Financial Resources—Academic Resources Director Leslie Bell of Academic Affairs (Sharepoint)
 - i. In Director Bell’s absence, Director Hicks reviewed the TLC’s operating budgets as follow:
 1. Fund No. 101490 (Faculty Development Center Operating Budget)
 - a. Beginning Balance: \$7,250
 - b. Expenditures: \$573 (approximate)
 - c. Available Balance: \$6,677 (approximate)
 2. Fund No. 152100 (Faculty Development)
 - a. Beginning Balance: \$15,000
 - b. Expenditures: \$2,424 (approximate)
 - c. Available Balance: \$14,576 (approximate)
 3. Fund No. 252120:
 - a. Beginning Balance:
 - b. Expenditures:

c. Available Balance:

V. New Business

- a. Presentation by Associate Vice Chancellor and Chief Information Officer Nancy Crouch *et al.*, Division of Information Technology, What Can the Active, Dynamic, and Innovative Classroom of the Future Be and Do?
 - i. Associate Vice Chancellor and CIO Crouch focused on DoIT's attention to making things work together, committing to the big picture, defining and publishing standards, and installing and keeping updated the right technology. She described tools for greater collaboration, such as WebEx, and emphasized planning and activity related to the Campus Computing Initiative and Instructional Spaces Infrastructure Initiative. She discussed classroom technologies such as document cameras and WebEx peripherals that foster sharing of content, the inclusion of guest speakers without travel to campus, the potential for full participation in person and online, and capabilities for recording. She concluded by emphasizing DoIT's central questions: "What is it you are trying to do in this room," not "What do you want us to install?" and spoke to the role of information technology in, around, and beyond the classroom.
- b. Recommendation to Promote Excellence in Teaching & Learning in Online Classes
 - i. The motion that all classes taught online in full or in part shall be assessed in alignment with an appropriate rubric for quality in online teaching and learning prior to their offering, and all faculty teaching online shall demonstrate and maintain competency in online teaching and learning through appropriate professional development as determined by the Office for Online Learning and the Teaching & Learning Center, was approved, 7-0-0.
- c. Review and Recommendation of Candidates for Directed Academic Leave
 - i. After recusing Member Charles Beem and reviewing rankings of applicants, the Task Force endorsed all candidates (Mohammad Ashraf, Beem, Youngsuk Chae, Michele Fazio, and Motti Inbari) to their relevant deans and chairs for the granting of leave.
- d. The Task Force accepted the Directed Academic Leave Report of Lisa Kelly, Ph.D. (Biology).

VI. Old Business

- a. There was no old business.

VII. Adjournment

The meeting was adjourned at 5:14 p.m.