

**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
James B. Chavis University Center, Chancellor's Dining Room
Friday, April 12, 2019 at 8:30 AM**

The trustees were led in a pre-meeting breakfast presentation by Dr. Ryan Anderson, professor of history and PURC director, and several students who spoke regarding their experience with the Pembroke Undergraduate Research and Creativity Center (PURC) and presented their research posters. They also heard from Cathy Lee Arcuino, associate vice chancellor of Global Engagement, and two students who spoke about their experiences with the study abroad program.

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the James B. Chavis University Center, Chancellor's Dining Room. Chairman Don Metzger called the meeting to order at 9:37 a.m.

PLEDGE OF ALLEGIANCE

Trustee Allen Jamerson led the group in the Pledge of Allegiance.

ROLL CALL

Roll was called, and the following Trustees were present, as indicated:

Don Metzger
Pat Corso
Alphonzo McRae
Wiley Barrett
Bob Caton
Mary Ann Elliott (via teleconference)
Allison Harrington
Allen Jamerson
Karen Sampson
Larry Stone
Jim Thomas
Omar Torres

Absent:
George Little

Also in attendance: Chancellor Robin G. Cummings; Dr. David Ward, provost and vice chancellor for Academic Affairs; Dr. Lisa Schaeffer, vice chancellor for Student Affairs; Dr. Stewart Thomas, vice chancellor for Finance and Administration; Bryan Robinson, vice chancellor for Advancement; Dick Christy, director of Athletics (via teleconference); Mark Gogal, chief of staff; Megan Fees, chief audit officer; Dr. Scott Billingsley, associate provost; Joshua Malcolm, general counsel and assistant secretary to the Board of Trustees; and Tina Rodgers, recording secretary to the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

None.

ETHICS STATEMENT

Chairman Metzger reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to read the preprinted ethics statement. No member made known any conflicts.

ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda (**Attachment 6**).

REQUEST FOR APPROVAL OF MINUTES

Minutes were presented for the following meetings:

- Board of Trustees Meeting, February 22, 2019
- Board of Trustees Meeting, Closed Session, February 22, 2019
- Executive Committee of the BOT, Special Called Meeting, April 5, 2019
- Board of Trustees of the Endowment Fund, November 16, 2018

ACTION 2019-08

Upon motion made by Bob Caton, seconded by Allen Jamerson, and unanimously carried, the Board of Trustees approved the Board of Trustees Meeting Minutes as listed (**Attachments 7 and 8**).

ACTION EC-2019-05

Upon motion made by Allen Jamerson, seconded by Alphonzo McRae and unanimously carried, the Executive Committee of the Board of Trustees approved the minutes of the meeting, as listed (**Attachment 9**).

ACTION EF-2019-01

Upon motion made by Allen Jamerson, seconded by Larry Stone and unanimously carried, the Board of Trustees of the Endowment Fund approved the minutes of the meeting as listed (**Attachment 10**).

CHANCELLOR'S REPORT

Chancellor Cummings directed the Trustees to read the full Chancellor's Report provided in their meeting materials (**Attachment 11**). In addition, Chancellor Cummings thanked the trustees for their attendance at the groundbreaking ceremony for the new School of Business, which is expected to be completed by fall 2021. Chancellor Cummings also provided a brief update on the West Hall renovation project, as well as the Prospect Road construction project, which may be delayed due to a sewer line installation. Several funding items for UNCP have been added to the legislative budget for approval, including a \$91 million request in STEM funding.

Chancellor Cummings invited the trustees to a presentation event with BlueCross BlueShield on Friday, April 26, where the university will be awarded \$550,000 by the company. He went on to provide a brief update on the trustee appointment process, stating that Bob Caton is the only trustee who has completed two full terms and will be leaving the Board. He stated there are several discussions taking place as it relates to other trustee appointments and hopes to have those decisions finalized within the coming weeks.

COMMITTEE REPORTS

Audit and Ethics

Committee Chair Allen Jamerson provided updates the committee received from Megan Fees, chief audit officer (**Attachment 1**). Mrs. Fees reviewed the list of activities performed by her office since the February committee meeting. Those activities included GPAC audits related to segregation of duties, cash deposits and a revamp of the POS system. The committee also received a briefing from Ronette Gerber, director of Title IX and Clery Compliance, on the federal law of Title IX and Clery Compliance.

Educational Planning and Personnel

Acting Committee Chair Allison Harrington reported the committee heard several updates on various Academic Affairs and personnel matters (**Attachment 2**). Dr. Barry O'Brien stated four certificates have been awarded to local businesses at the Entrepreneurship HUB. The committee also heard from Dr. Aaron Vandermeer on behalf of the Faculty Senate.

Acting Committee Chair Harrington then presented two action items for the Board's consideration.

ACTION 2019-09

As recommended by the Educational Planning and Personnel Committee, and upon motion made by Allison Harrington, the Board of Trustees unanimously approved and conferred graduate and undergraduate degrees upon those individuals certified by Provost David Ward as meeting all the university's requirements for such conferral at the spring commencement ceremonies to be held May 3 and May 4, 2019 (**Attachment 12**).

ACTION 2019-10

As recommended by the Educational Planning and Personnel Committee, and upon motion made by Allison Harrington, the

Board of Trustees unanimously approved the 2017-2018 Human Resources Compliance Report as presented by the Administration for submission to the Board of Governors (**Attachment 13**).

Finance and Administration

Committee Chair Larry Stone reported on the amounts in the endowment and the investment return of fund managers: Morgan Stanley and UNC Management. The committee approved an increase to tuition and fees. Progress on projects include the Prospect Road construction and capital projects – School of Business Building, West Hall renovations, and the Courtyard expansion. School of Business building project design is available for Trustees to view. Architects are beginning the final draft of the design and construction should begin late August to mid-September. West Hall project will begin soon with asbestos removal and demolition. Courtyard Apartments expansion is moving along very quickly. Travis Bryant has been negotiating with FEMA and the Department of Insurance. Mr. Bryant will submit list of projects that need funding from FEMA and the Department of Insurance by May.

Public Affairs and Advancement

Committee Chair Corso reported on several updates from the departments of Development and University Communications and Marketing. Vice Chancellor Bryan Robinson reviewed the preparations for the capital campaign, as well as the list of positions within the division that have recently been filled or are being advertised. He stated several alumni chapters are being developed to serve the over 27,000 living alumni – with 22,000 living in North Carolina. Jodi Phelps, executive director of UCM, presented on the social media engagement metrics and reported that attendance for several GPAC shows stated there were a total of 1,775 virtual tours and over 1,600 inquiries as a result of visits to the website. She also stated GPAC has seen numerous increases in the areas of season subscriptions by 12 percent, sponsorships by 60 percent and advertising by 62 percent.

Student Life and Athletics

Committee Chair Barrett reported the committee heard from Dr. Robert Canida, Office for Diversity and Inclusion, and several students on their experiences with the office and how it continues to offer services and programs to promote diversity on campus.

Committee Chair Barrett recognized Director Christy to provide a brief summary of the UNC Intercollegiate Athletic Report. provided updates on several athletic programs including women's golf who is set to compete in the Peach Belt Championship, wrestling, and track and field. In addition, the committee received an update on the Campus Recreation/Athletics construction project, which is set to bring a centralized bathroom facility, upgraded seating and lighting to the baseball and softball facilities, as well as a turfed recreation field and other improvements. Director Christy explained the majority of the funding for this project will come from reallocated debt-service fee, which was approved by the Board during its meeting of November 2017, and subsequently approved by the Board of Governors in March.

**ACTION
2019-11**

As recommended by the Student Life and Athletics Committee, and upon motion made by Wiley Barrett, the Board of Trustees approved the revisions to the UNCP Drug and Alcohol Policy (POL 04.25.01), as presented by Vice Chancellor Lisa Schaeffer (**Attachment 14**).

DIVISION REPORTS

Chairman Metzger asked if there were any questions or comments regarding the division reports (**Attachment 15**). There were none.

CHAIRMAN'S REPORT

The Board was provided a proposed meeting schedule for AYs 2019-2020 and 2020-2021. The schedule was developed in accordance with its Bylaws, which states "The regular meetings are usually held on the third Thursday and Friday of September, November, February and April unless otherwise determined by the Board." The board observed the proposed April date coincided with Good Friday and Easter weekend. After some discussion, a consensus was reached to make the following motion.

**ACTION
2019-12**

Upon motion made, properly seconded and unanimously carried, the Board of Trustees approved the 2018-2019 meeting schedule with the exception of the April date, which is to be determined at a later time (**Attachment 16**).

CLOSED SESSION

Chairman Metzger requested the Board move into closed session.

Upon motion made by Alphonzo McRae, seconded by Don Metzger, and unanimously carried, the Board of Trustees approved the motion to move into closed session to discuss confidential personnel matters and to prevent the disclosure of such information which is confidential pursuant to the laws of North Carolina (*NCGS Section 143-318.11(a)(2)(6)*).

Minutes of the closed session are stated in a separate document.



Upon motion made, properly seconded and unanimously carried, the Board of Trustees approved the motion to return to open session.

As a result of discussions during closed session, the following motions were made.

ACTION

2019-13

As recommended by the Educational Planning and Personnel Committee, and upon motion made by Allen Jamerson, the Board of Trustees unanimously approved the recommendations of Provost David Ward and Chancellor Robin G. Cummings for promotion and tenure, effective Academic Year 2018-2019, with said individuals being listed on the attachment that was provided to the Board (**Attachment 17**).

ACTION

2019-14

As recommended by the Educational Planning and Personnel Committee, and upon motion made by Larry Stone, the Board of Trustees unanimously approved the awarding of professor emeritus status to Dr. Weston Cook and Dr. Timothy M. Ritter, as recommended by Provost David War and Chancellor Robin G. Cummings (**Attachment 18**).

ACTION

2019-15

Upon motion made by Allen Jamerson, seconded and unanimously carried, the Board of Trustees approved university administration to move forward with the negotiation related to the lease of real property as discussed in closed session.

BOARD OF TRUSTEES MEETING SCHEDULE 2019-2020 and 2020-2021

ANNOUNCEMENTS

The Board was provided a list of announcements to review. Chancellor Cummings encouraged the Trustees to attend the commencement exercises as a show of support for all the graduates. Chairman Metzger addressed the room expressing his sincere gratitude for the opportunity to serve on the Board for the past several years.

ADJOURNMENT

There being no further business to come before the Board, Chairman Metzger asked for a motion to adjourn. Upon motion made by Allen Jamerson, seconded by Jim Thomas and unanimously approved, the meeting of the Board of Trustees adjourned at 11:50 a.m.

Respectfully Submitted,



Joshua D. Malcolm
Assistant Secretary



Tina Rodgers
Recording Secretary

Attachments:

1. Audit and Ethics Committee
2. Educational Planning and Personnel Committee
3. Finance and Administration Committee
4. Public Affairs and Advancement Committee
5. Student Life and Athletics Committee
6. Agenda, Board of Trustees Meeting, April 12, 2019
7. Minutes, Board of Trustees Meeting, February 22, 2019
8. Minutes, Board of Trustees Meeting, Closed Session, February 22, 2019
9. Minutes, Board of Trustees Executive Committee Special Called Meeting, April 5, 2019
10. Minutes, Board of Trustees of the Endowment Fund Meeting, November 16, 2018
11. Chancellor's Report
12. Spring 2019 Candidates for Degrees (graduate and undergraduate)
13. FY 2017-2018 Annual OHR Compliance Report
14. Proposed policy revisions – UNC Pembroke Drug and Alcohol Policy
15. Division Reports
16. Board of Trustees Meeting Schedule, 2019-2020 and 2020-2021
17. Recommendations for Promotion and Tenure – as approved
18. Tier I Appointment – College of Health Sciences, founding dean