THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
STIPENDS FOR THE DEVELOPMENT OF THE
SBSS PROGRAM
Guidelines for Research in Planning, Conducting, Disseminating
Projects/Programs/Activity/Events in Student Success
(Including Cover Page Form)

I. INTRODUCTION

The NASNTI SBSS program is soliciting proposals for planning, conducting, and disseminating research projects, programs and events/activities involving student success. Support for these stipends comes from the SBSS (Social Belonging for Student Success) Program. The SBSS Program is part of the NASNTI Grant which UNC Pembroke received from the Office of Postsecondary Education, U.S. Department of Education.

II. PROGRAM GOAL

DESIGN, IMPLEMENT AND EVALUATE NEW COURSES/ PROGRAMS THAT WILL IMPROVE SOCIAL BELONGING THEREBY INCREASING ACADEMIC OUTCOMES FOR NATIVE AMERICAN AND LOW-INCOME STUDENTS

The SBSS project seeks to provide funding to faculty to design and implement new courses/programs and activities and events that will improve or enhance social belonging thereby increasing academic outcomes for Native American and Low-Income Students. Through the activities in this project, we hope to have a better understanding of the needs of our students and ways to increase that sense of connection and belonging. We will encourage faculty/staff to ensure that the strategies and interventions that they use sound research principles so the findings might be generalized. We will provide faculty with graduate assistants to help in this process. *Graduate Assistants may be considered to assist in the process. If requesting funds for an event or activity you must show how it will enhance or improve social belonging for those participants.*

III. ELIGIBILITY

In order to be eligible for a stipend, a faculty member must be currently employed full-time by the University and plan to teach the course or offer the intervention within one year. Applicants must also obtain the consent of their department chair and dean or supervisor prior to submitting a proposal.

IV. SUBMISSION PROCEDURES

Faculty members are requested to submit proposals to the Sherry L. Edwards, Program Coordinator for the SBSS project, Health Science Building Room 361 H. *Incomplete documents will not be considered.*

V. EVALUATION OF PROPOSALS

The Committee will review each application using the following selection criteria: (1) completeness of the proposed course and intervention or activity/event, (2) support of the department chair and dean, (3) review of items listed in Section VII B below, and (4) evidence that applicant will teach the course in an upcoming year or the activity will take place in the calendar year. , (5) clear evidence that the proposal is using sound research principles so that the findings might be generalized, (6) demonstrate evidence that the findings will be disseminated.

VI. PREPARATION OF PROPOSALS

Types of Support Available: Each applicant will be eligible for a $3,000 stipend to design an intervention and offer it in the program or in a course*. The stipend will be paid after the intervention/activity has taken place and results have been submitted to the committee.* If you are requesting funds for an activity/event submit the budget, please keep in mind *that food should be less than 10% of the request.*
An applicant may submit only one request to during each grant cycle.

   A.   Editorial Information
         1.   Typing should be double-spaced, except on the cover page.
         2.   Pages (8 ½ x 11) should be numbered at the bottom center of the page and single stapled in the upper left corner.
         3.   Language suitable for the non-specialist should be used whenever possible.
   B.   Proposal Format
         A proposal should consist of the following parts:
         1. Cover page. Attached form should be used.
         2. *Completed syllabus with the intervention included, if the activity is outside of a class then the intervention must be completely described. If not a class, then an agenda should be submitted for the activity.*
         3. Two-page narrative including the following components:
              a. a statement explaining how the intervention/activity is directly related to improving social belonging for students with special emphasis on Native Americans and low-income students;
               b. *evidence that you will be able to carry out the activity*, if you need resources (funds) before the completion of the project please include that in your budget;
              c. past teaching experience including social belonging activities in your instruction (including any previous training);
              d. a statement that you will be using sound research procedures and details of those procedures and your willingness to use the social belonging measure selected by the grant;
              e. a statement about your need for a graduate assistant with an estimate of the hours needed per week (a job description for the GA will be required);
              e. a complete budget of expenses (equipment, supplies, disseminated associated travel);

f. a statement about your willingness to attend training (we will be presenting these throughout the period of the grant;
g. a strong plan about how you will be disseminating your findings;
h. a statement that you will be willing to participate with software (Digital Measures) which will collect data related to your scholarship through the grant.

All applications will be reviewed for funding based on the following criteria: completeness of the course/program/activity; syllabus using the best practices learned through the faculty workshops; an evaluation plan of the intervention or activities; that the course including the activity/intervention will be taught in an upcoming year by the applicant; or that the activity will be carried out in the calendar year; and a complete budget *(no more than 25% of budget for faculty stipend). Activities and Events would not include a stipend.*

Cover Page
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
STIPENDS FOR THE DEVELOPMENT OF THE
SBSS PROGRAM/ACTIVITIES

Applicant's Name: _____

Mailing Address, Campus: _____

Discipline/Area of Proposal: _____

Proposal Title and Course (if intervention in course): _____

Have you done this intervention/activity before? ___Yes ___No ___
(If yes, please describe)

Do you need an IRB? ___Yes___No ___ Have you applied? No ___Yes__Date of approval_____Please attach a copy.

Expected Delivery of Invention/Proposal: (**spring / summer/fall) Year**_____

Please list all monetary support you have received from UNCP for NASNTI projects. Please include release time.

Date	Support

Signature of Applicant: _____ Date _____
By signing this application this applicant agrees to a to attend training (we will be presenting these throughout the period of the grant, and your willingness to participate with software (Digital Measures) which will collect data related to your scholarship through the grant.

Department Chair's Signature: _____Date _____
By signing this application, the Chair agrees that the applicant will be able to carry out the intervention through the named course or in some other way during the year after the award.

Signature of Dean of Appropriate School/College/Supervisor: **_____**
(Date)