Academic Information Technology Committee (AITC)
Minutes
Monday, October 14, 2019 at 3:30 pm
Chavis University Center 208

Members of AITC

Joe West, (Chair)   Kevin Pait, Interim CIO
Ottis Murray, (Secretary)   Terry Locklear, Instructional Designer
Senators: Ki Byung Chae (CHS, 2021), Interim Dir. of Online Learning
- Larry Arnold (ARTS, 2020)   Debbie Bullard, Rep. of Accessibility Resource Center
- Lisa Mitchell (EDUC, 2020)   Dennis Swanson, Dean of Mary Livermore Library
- Jamie Martinez (LETT, 2021)   Des Woods, SGA Senator
- Roland Stout (NSM, 2021)
- Mohammad Rahman (SBS, 2020)

Members Present: Joe West, Ottis Murray, Jamie Martinez, Lisa Mitchell, Terry Locklear, Kevin Pait, Debbie Bullard, Des Woods.

Members Absent: Roland Stout, Larry Arnold, Mohammad Rahman, Ki Chae, Dennis Swanson

Visitors: Ray Buehne

Order of Business

A. Roll Call: The meeting was called to order at 3:30 pm.
B. Approval of Minutes: The Minutes were approved with minor correction.
C. Adoption of Agenda: The Agenda was approved as disseminated
D. Reports
   1) AITC Chair – Joe West
      a) Notebook computers for UNCP undergraduates (discussion)
         - Requirement for student purchase; mentioned in last Senate meeting as area for investigation
           (1) Student Computing Initiative (Dr. Vandermeer, chair) is exploring this
         - Many high schools already have this requirement with system providing computers
         - UNCP dorms currently have two computers per dorm
         - A key issue: different levels of computer needs across department/disciplines
      b) Faculty training on academic information technology software/hardware
         - Joe will report on upcoming initiative/attendance ref. *Google Scholar Profile*
      c) Blocking websites students use to purchase papers (focus on custom papers rather than plagiarism)
         - Can be done, but a slippery issue
           (1) Management process; validity updates

(2) Blocking v. detection - efficiency
(3) Need policy and assessment of effectiveness (once a site is blocked, typically pop-ups with another address - "the *whack-a-mole* challenge")
    (i) Blocked site on campus/library, but not effective otherwise
(4) Focus on academic dishonesty process may better address issue
2) AVC for Technology, Resources & Chief Information Officer – Kevin Pait
    a) CIO search to be completed by November
    b) Use of Listserv, apparently a mainstay across UNC campuses
    c) WEPA Technology Fee increased to $15/semester
       - WEPA Student Printing data
       (1) Fall/2019 – 2,610 students of which 191 maxed the amount available to them
       (2) 16% (419 students) used between $9-10 dollars
3) Director of Online Learning – Terry Locklear
    a) Proctoring and Testing Centers merged under one umbrella
    b) Online Program Managers (OPMs); ongoing discussion via Dr. Chae
       - Developing template for Nursing
4) Dean of Library Services – no report
E. Unfinished Business
    a. FOIA & Listservs – (Kevin) – open records request ref. 'business of institution,' this information is discoverable
    b. AITC Charter (Joe) – ref. software/hardware, pricing/evaluation/recommendation are within mission of the charter
F. New Business
    a. Extensive discussion of the use of "technology." What is technology and how do we learn about newly installed technology?
    b. Learning Tool Integration (LTI)
       i. Faculty members submit request to initiate a conversation about integrating an additional LTI
       ii. How do we evaluate LTI? (Ray)
           1. Process is complicated/depth (*refer to AITC, November 12, 2018 Agenda, Appendix D*)
               a. Report on LTI proposal (includes checkbox for legal, accessibility, security review)
               b. DoIt recommendation (LMS Administrator-Tabitha Locklear)
               c. AITC Committee vote
       iii. LTI Proposal: Coaching Companion (Ray)
           1. Motion to approve, Terry; Second, Des; unanimous
G. For the Good of the Order - none
H. DoIt Technology Report for AITC
    a. Support & Security
I. Announcements - none
J. Adjournment – 4:54 pm