

Academic Information Technology Committee (AITC)
Monday, February 10, 2020 at 3:30pm
Chavis University Center 208

Members of AITC

Joe West, (Chair)

Ottis Murray, (Secretary)

Senators:

- Larry Arnold (ARTS, 2020)
- Lisa Mitchell (EDUC, 2020)
- Roland Stout (NSM, 2021)
- Mohammad Rahman (SBS, 2020)
- Des Woods, SGA Senator

Jaime Martinez (LETT, 2021)

Katina Blue, Assoc. VC of Information Resources/CIO

Terry Locklear, Instructional Designer

Ki Byung Chae (CHS, 2021), Interim Dir. of Online Learning

Debbie Bullard, Rep. of Accessibility Resource Center

Dennis Swanson, Dean of Mary Livermore Library

Members Present: Joe West, Ottis Murray, Katina Blue, Jaime Martinez, Roland Stout, Mohammad Rahman, Ki Byung Chae, Terry Locklear, Debbie Bullard, Dennis Swanson

Members Absent: Larry Arnold, Lisa Mitchell, Des Woods

Visitors: Ray Buehne, Tabitha O. Locklear, Miko Nino

- A. Roll Call: The meeting was called to order at 3:30 pm.
- B. Approval of Minutes: The Minutes were approved.
- C. Adoption of Agenda: The Agenda was approved.
- D. Reports
 - 1) AITC Chair – Joe West
 - a) Mandatory connected classroom demonstration.
 - (1) Ideas and discussion: Brave Kickoff 2020 have special interest/targeted breakout sessions (e.g., WebEx teams, library collaborative technologies [*Leganto*], Canvas Office Hours, other specialized utilities/add-ons).
 - b) Local admin. rights.
 - (1) Katina volunteered to address as an ‘action item.’
 - c) Standard classroom computers, only one port.
 - (1) Katina volunteered to address as an ‘action item.
 - (2) Site listing technology
 - 2) AVC for Information Resources/CIO – Katina Blue
 - a) Onboard for approx. two months; presented approach and thoughts.
 - (1) Technology survey (meet needs of faculty; has learned faculty BTYOD (bring their own device) and it is unacceptable. Reexamine refresh policy to ensure classroom/faculty needs are addressed.
 - (2) Views Dolt as “service brokers” (e.g., Lisa Cummings helps build better partnerships with departments/colleges via targeted, dedicated resources)
 - (3) Discussion/suggestions: wall-socket USBs.
 - 3) Director of Online Learning – Miko Nino

- (1) Defined scope of services
 - (2) Close partnership with IT
 - (3) Look for more information and updates to help address online learning needs and support for faculty
- 4) Dean of Library Services – Dennis Swanson
- (1) Gave example of IT's presence in the library (IT HelpDesk)
 - (2) New subscriptions: Wall Street Journal, New York Times & The Chronicle of Higher Education
 - (3) *Leganto* rollout ("*Leganto* is a powerful tool which connects the library system to the classroom and the university's Learning Management System, *Canvas*.")
 - (4) Unified library system proposal/grant will achieve economies of scale and 'level the playing field' for information access
 - (5) Purchased two book scanners; students can scan papers directly to laptop
- E. Unfinished Business
- 1) Course and Level (scheduling).
 - i. Lisa's report via Joe: Registrar's Office does not use classroom attributes for course assignment. Registrar will be invited to attend next meeting. Discipline specific technology needs are critical in terms of identification and deployment
 2. Student Computing Initiative.
 - i. Testing machine(s) purchased.
 3. Academic (Classroom & Teaching) Technology.
 - i. Discussion; Katina agrees technology needs should spring from the needs/concerns of faculty.
 - ii. No need to "justify" Apple purchase.
 - iii. She reemphasized her "service broker" approach, necessity of collaboration, departmental approval and the cost-effectiveness of proposed technology/action.
 - iv. An IT Governance Committee will be established; AITC will be represented.
- F. New Business: none
- G. For the Good of the Order:
- 1) Move K-drive to the cloud: Katina will address as an 'action item.'
- H. Dolt Technology Report for AITC: latest link will be provided.
- I. Announcement: none
- J. Adjournment: 4.59 pm