

Health, Safety, and Environment Subcommittee

Meeting Agenda

Monday, March 2, 2020 at 3:30

Location: UC233

Section 2. C. 3. Faculty Handbook 2019-2020: The Health, Safety, and Environment Subcommittee will discuss and investigate issues related to the health concerns of students, staff and faculty due to environmental conditions on campus in addition to issues related to environmental sustainability. Members of the Faculty, Staff or Student body may attend and make known concerns they have related to health, safety and environment issues. The committee may meet more often when needed to investigate specific issues that may arise.

Section 5.B There shall be seven members, one from each division and a representative from the Library. The member from the Division of Health Sciences must be from the Department of Nursing. Divisional faculty members are to be nominated by the Committee on Committees and Elections and confirmed by the Senate. Also, there shall be a representative from the Staff Council. The committee will also include the Safety Officer for Environmental Health and Safety, and the Chief of University Police. The committee will be chaired by one of the faculty members, and the chair of this committee will serve as one of the faculty representatives on the University Campus Safety and Health Committee.

Section 6 SUBCOMMITTEE ON HEALTH, SAFETY, AND ENVIRONMENT: The first Monday of each month

Committee Members:

Robert Arndt (Library)
Emilia Bak (ARTS)
Kelly Blackmon-Moran (Faculty Member from Nursing)
Michael Bullard (Safety Officer for Environmental Health and Safety)
Josphine Chambua (SBS)
Charles Chavis (Staff Council)
McDuffie Cummings, Jr. (Chief of Police)
Vacant (NSM)
Mary Ann Jacobs (LETT)
Claudia Nickolson (EDUC)

I. Call to Order

II. Approval of Minutes of October 7, 2019 Meeting (Appendix A)

III. Approval of Agenda

IV. Election of Secretary

V. Report from the Chair

- a. Meetings are Monthly: Monday, February 3, 2020, Monday, March 2, 2020, Monday, April 6, 2020

b. Opportunity from the members to bring forth concerns or topics to explore. This is a collection of thoughts.

V. Old Business

VI. New Business

A. Hazardous Waste Policy and Procedure (available at https://www.uncp.edu/sites/default/files/2017-12/hazardous_waste_policy_and_procedure.pdf) This policy has been adapted. Senate Chair just wanted a faculty perspective on it.

VII. Announcements

Page Break

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Meeting minutes February 03, 2020

Attending: Robert Arndt (Chair), Emilia Bak, Michael Bullard, Josphine Chambua, Mary Ann Jacobs (Acting Secretary), Claudia Nickolson.

Absent: Kelly Blackmon-Moran, Charles Chavis, McDuffie Cummings, Jr.

Approved Minutes from October 07, 2019 with no changes.

Election of Secretary – the group agreed that we would rotate the duties of the secretary. Mary Ann Jacobs took minutes this meeting and Claudia Nickolson agreed to take minutes at the meeting in March. Emilia Bak agreed to take minutes in April.

Report from the Chair - The Faculty Senate Chair, Dr. Mann, asked that our group review the UNCP Hazardous Waste Policy and Procedure from 2010? 2017?

https://www.uncp.edu/sites/default/files/2017-12/hazardous_waste_policy_and_procedure.pdf.

Michael Bullard stated that in the past UNCP did not have a standard procedure for hazardous waste disposal, departments were individually responsible for their HW. Currently we have two months in which we dispose of Hazardous Waste: May and December. Carolyn Parsons and Gail Sampson are the HW managers for Chemistry and Biology Departments (where the most HW is generated). Those HW managers send a list in May and one in December to Mr. Bullard. After receiving those lists, Mr. Bullard then contacts a vendor who creates a manifest or record of how, where, etc. all the HW will be disposed of; this takes place in May and again in December. The University keeps that HW record for review for all inspections related to that HW disposal.

Mr. Bullard also stated that our committee may review a new fire prevention policy and may need to review safety for those walking near the new construction site for the future School of Business and the renovation work at West Hall.

Our meeting was adjourned at 4:01 pm. Our next meeting will be March 2 at 3:30 in UC 233.