

Minutes Approved on April 2, 2020
Subcommittee on Curriculum
Thursday March 5, 2020
3:30 PM Room 233 University Center

Members Present: Camille Goins (EDUC to 2021), Deborah Hummer (CHS to 2020), Bishwa Koirala (SBS to 2021), Diana Lee, Chair (LETT to 2020), Naomi Lifschitz-Grant (ARTS to 2020), J. Porter Lillis, Secretary (SBS to 2020), Elizabeth Normandy (Office of AA Rep), Rosemarie Pilarczyk (NSM to 2020), Christina Reeves (Registrar), Mabel Rivera (EDU to 2020), Jesse Rouse (NSM to 2021), Mark Tollefsen (ARTS to 2021), Marian Wooten (CHS to 2021)

Members Absent: Nikki Agee (LETT to 2021), Katrina Harrison (Student Government Rep), Tiffany Joyner (Student Government Rep)

Guests: Jack Spillan (School of Business), Leon Jernigan (Biology), Maria Pereira (Biology), Maria Sansebastian (Biology) Susan Edkins (Kinesiology), Bryan Winters (Kinesiology), James Hudson (History), Robin Snead (Academic Affairs Chair), Okoye Whittington (Registrar's Office), Shenika Jones (Counseling)

Proposal Details Available in Curriculog System:

<https://uncp.curriculog.com/agenda:122/form>

(note: all faculty and staff can log into Curriculog with a UNCP id & password)

1. Call to Order

3:30 p.m.

2. Adoption of Agenda

Adopted Agenda

3. Approval of Minutes of February 06, 2020 (Error! Reference source not found.)

Approved minutes

4. Proposal from the Department of Management, Marketing, and International Business

4.1 New Course Proposal: BUS 3000- Study Abroad in Business

Jack Spillan from School of Business described and answered questions about the new course proposal.

Passed 11-0-0, moves forward to Academic Affairs.

5. Proposals from the Department of Counseling

5.1 Program Revision Proposal: Clinical Mental Health Counseling, M.A.Ed.

5.2 Course Revision Proposal: CNS 5890- Diagnosis, Treatment and Psychopharmacology in Addiction

These proposals were moved and voted on after item 6 while waiting for a representative.

Shenika Jones from Counseling described and answered questions about the proposals.

5.1 Passed 11-0-0, moves forward to Academic Affairs and Faculty Senate.

5.2 Passed 11-0-0, no further action required.

6. Proposals from the Department of Kinesiology

6.1 Program Revision Proposal: Athletic Training, M.S.

6.2 New Course Proposal: ATR 5350- Diagnostic Imaging and Casting

6.3 New Program Proposal: 3+ BS EXSS Exercise Physiology/ MS Athletic Training

Susan Edkins described and answered questions about the proposals.

6.1 and 6.2 voted as a block, passed 11-0-0. 6.1 will go to Academic Affairs and Faculty Senate; 6.2 will go to Academic Affairs.

6.2 Language was corrected to reflect that the course will first be taught in SPR 2021

6.3 passed, 11-0-0. The committee discussed the Faculty Handbook language regarding needing other affected department chairs to approve changes in Curriculog; it was decided that routing of this proposal through Curriculog should go to Biology and Chemistry department chairs to keep them apprised of course demands. After this proposal has been approved by the department chairs, the Committee has decided it can be forwarded directly to Academic Affairs.

7. Proposals from the Department of Art

7.1 Writing Intensive Course Proposal: ART 3750- Art of the United States

7.2 Writing Intensive Course Proposal: ART 4000- Art Education Internship Seminar

7.3 Program Revision Proposal: Art, Art Education Licensure (K-12) Track, B.A.

Liz Normandy represented the Writing Intensive program for 7.1 (WE) and 7.2 (WD)

7.1,7.2 voted on as block, passed 11-0-0, goes on to Academic Affairs.

7.3 passed 11-0-0, no further action required.

8. Proposals from the Department of Biology

8.1 Program Deletion Proposal: Biology: Pre-Physical Therapy/Pre-Occupational Therapy, B.S.

8.2 Program Deletion Proposal: Biotechnology, B.S.

8.3 Program Revision Proposal: Biology, Botany Track, B.S.

8.4 New Program Proposal: Biology, Biotechnology Emphasis, B.S.

8.5 Course Revision Proposal: ENV 2200- Field Botany

8.6 Course Revision Proposal: ENV 2300- Field Zoology

8.7 Course Revision Proposal: ENV 2400- Field Microbiology

8.8 Course Revision Proposal: BIO 3010- Entomology

8.9 Course Revision Proposal: BIO 3400- Plant Systematics

Leon Jernigan (Biology), Maria Pereira (Biology), and Maria Sansebastian described and answered questions about the proposals.

8.1 passed, 11-0-0, goes on to Academic Affairs and Faculty Senate.

8.2 passed, 11-0-0, goes on to Academic Affairs and Faculty Senate.

8.3 passed, 11-0-0, no further action required.

8.4 passed, 11-0-0, goes on to Academic Affairs and Faculty Senate. The committee discussed the Faculty Handbook language regarding needing other affected department chairs to approve changes in Curriculog; it was decided that routing of this proposal through Curriculog should go to Biology, Mathematics, and Business department chairs to keep them apprised of course demands. After this proposal has been approved by the department chairs, the Committee has decided it can be forwarded directly to Academic Affairs.

8.5, 8.6, 8.7 voted on as a block, passed 11-0-0, nothing further required.

8.8 passed, 11-0-0, nothing further required.

8.9 passed, 11-0-0, nothing further required.

9. Proposals from the Department of Sociology and Criminal Justice

9.1 Program Revision Proposal: Medical Sociology Minor

9.2 Program Revision Proposal: Substance Abuse Minor

Porter Lillis described and answered questions about the program revision proposals. The committee discussed that the 9.1 needed to be rerouted in Curriculog through Academic Affairs and Faculty Senate since it involved more than three changes in electives.

9.1 passed, 11-0-0, goes on to Academic Affairs and Faculty Senate.

9.2 passed, 11-0-0, goes on to Academic Affairs and Faculty Senate.

10. Proposals from the Department of Music

10.1 Program Revision Proposal: Music Minor

10.2 Course Revision Proposal: MUS 3290- Conducting I

10.3 Course Revision Proposal: MUS 3301- Conducting II

Mark Tollefsen answered questions about the addition of electives to the Music Minor and the revision of titles for MUS 3290 and 3301.

10.1 passed, 11-0-0 goes on to Academic Affairs and Faculty Senate.

10.2,10.3 voted on as block, passed, 11-0-0, nothing further required.

11. Proposals from the Department of History

11.1 Program Revision Proposal: Asian Studies Minor

James Hudson (History) described and answered questions about the program revision proposal.

Okoye Whittington (Registrar's Office) noted the XXX number prefixes needed to be changed as the system would not recognize them.

Passed 11-0-0, goes on to Academic Affairs and Faculty Senate.

12. Old Business

No old business

13. New Business

No new business

14. Announcements

Porter Lillis invited all to Dean Fredericks Spring Mixer that afternoon.

15. Adjournment

4:14 p.m.