

MINUTES
MEETING OF THE ACADEMIC SUPPORT SERVICES SUBCOMMITTEE
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE

Tuesday, August 11, 2020, @ 3:30 P.M.

On WebEx

Present:

Robert Arndt, ARTS (Chair)
Melinda Rosenberg (LETT)
Jesse Rouse, NS&M
Melissa Buice, S&BS
Kathy Locklear CHS
Laura Hakala
Elise Dixon, Director Writing Center
Scott Billingsly, Interim Dean Library
Services
Ashley Oxendine (attending for Mark
Hunt, Center for Student Success)
Marisa Scott

Absent:

Beth Holder, Dean University College
Vanessa Hawes, Accessibility Resource
Center

1. Call to Order at 3:35 pm.
2. Introductions
3. Election of Secretary: Laura Hakala volunteered. There were no objections.
4. Approval of the Minutes of the April 2020 Meeting: Robert made the motion to approve the minutes. Motion passed 10-0-0.
5. Approval of the Agenda: Ashley asked to change Beth Holder's position from Director of Center of Student Success to Dean of University College. Approved with no other changes.
6. Reports
 - a) Accessibility Resource Center
 - i. Vanessa was not in attendance. Robert will get a report from her later.
 - b) Center for Student Success: See report.
 - i. Advising for new students is underway. Because of add/drop extension, they're still advising.
 - ii. Advising week starts for them starts on 9/8.
 - iii. H.A.W.K. Alert program is open.

- iv. Probation students: students who chose pass/fail option in spring would have been on probation, but now they're not.
- v. Grade appeals: transferring paper forms for grade appeals to online in Maxient.
- vi. Tutoring: tutoring starts on 8/24. Tutor.com is currently active.
- vii. SOAR now includes students on progress warning and students returning from and on academic probation.
- viii. Academic Success Workshops: start 8/31
- ix. Study hall: 8/24 – 11/12 (face to face with social distancing)

c) Mary Livermore Library

- i. Scott reported they are in the final stages of the search for a new Dean of the Library. We should have a new dean shortly.
- ii. Robert reported that the library is trying to maintain social distancing. Study rooms are closed. Hours are reduced. The library is currently closed on Saturdays.

d) Writing Center

- i. It will stay online this fall (the same as the spring).
- ii. There are six tutors.
- iii. Students can make appointments for synchronous appointments or drop-off service.
- iv. Kathy's question: which APA manual is the Writing Center using? The tutors are advised to use the most recent edition (the 7th edition).

7. Old Business: None

8. New Business: None

9. Announcements

- a) Next Meeting—September 8, 2020

10. Adjournment at 3:50 pm.

CSS Monthly Report
Mark Hunt, Director of Advising
11 August 2020

Advising

- Advising for new students is underway
- Advising weeks will start for CSS 9/8/2020 ahead of Advising Week

H.A.W.K. Alerts

- This program is open and will be advertised to Professors shortly

Probation (repeat of data)

- Due to COVID-19, UNCP established a new policy for students as they have the option of choosing a P/F for courses completed in the spring 2020 semester
- New academic success contracts for the Summer and Fall 2020 semester have been developed
- Academic success contract provisions for the Spring 2020 semester were modified for the remainder of the semester
- Workshops were changed to online and students were emailed the remaining workshops with a link at the end of the presentation to complete quiz
- Students who were mandated to complete 30 hours of study hall are now required to complete 9 modules pertaining to financial literacy
- SOAR appointments are now phone appointments
- Completed new academic recovery model

Appeals

- Closing out today
- Will work to transpose all paper documents to the online appeal in Maxient

Tutoring/Supplemental Instruction

- Tutoring will start August 24th with a focus on GE's
- Center for Student Success tutoring has been changed from face-to-face to WEB-EX.
- Tutor recruitment/hiring is underway
- Tutor.com is active

Students Obtaining Academic Resilience (SOAR)

- SOAR will host new academic recovery model

Academic Success Workshops

- Aug 31 – Nov 24 and will be online

Study Hall

- Aug 24 – Nov 12 will be face-to-face/social distancing and hosted in two locations with DFL as a backup.