

Meeting of the Budget Advisory Committee

Draft Minutes

Tuesday, November 10, 2020 (via Webex)

Members Present: Joanna Hersey, Leah Fiorentino (Chair), Jamie Mize, Kirill Bumin, Chris Solano, Beverly Justice, Corneilia Tirla, Virginia Teachey (CFO, Ex Officio)

Guests: Zoe Locklear (Interim Provost)

- I. The meeting was called to order at 3:31 by Committee Chair Leah Fiorentino.
- II. The agenda was adopted as distributed with the addition of the approval of the meeting minutes from October 13. Those minutes were approved by acclamation.
- III. Faculty Discussion Board-after consultation with Faculty Senate Chair Joe West, the timing does not seem ideal to introduce a new topic and could potentially cause confusion (on the Faculty Discussion Listserv). Discussion by the committee raised concerns that we wouldn't get the desired feedback and being patient with distribution might yield better results. No specific timing was discussed but Chair Fiorentino will work on some language and share the delayed timing with the Ex Comm.
- IV. UNC System institutions budget committee structures
 - a. Goals are to determine if such a group exists for individual UNC system schools along with determining the committee's charge and history of activity/existence.
 - b. Each UNCP Budget Committee member will volunteer to gather this information from 2-3 system schools. See Attachment A for assignments distributed after the meeting.
 - c. Western Carolina University, North Carolina Central University, and Appalachian State are our current peers (per Provost Locklear).
- V. New Business
 - a. Open question opportunities with Virginia Teachey regarding auxiliary units outside of Academic Affairs.
 - i. CFO Teachey explained fee supported units are any that receive mandatory fees/tuition from student payment.
 1. Self-supporting units (i.e. dining, housing) cannot be subsidized by state funds
 2. Fees collected for these units cannot be shifted to another self-supporting unit and must be used solely for the unit for which they were collected
 3. Fees vs. Tuition- fees identical for residential and non-residential students, however online students don't pay the same fees as residential students
 4. Direct operational expenses for self-supporting units include covering payroll, supplies, utilities, M and O
 5. Repair costs may be shared across units (including academics) for multi-use facilities

6. Each unit should have some reserve to weather situations such as COVID when revenue less than expected
7. UNC Policy Manual prescribes university function, including athletics
8. Other fee supported areas on our campus include Student Affairs offices

VI. Old Business

- a. The communication letter to administrators (Chancellor Cummings, Provost Locklear, and CFO Teachey) was distributed along with a copy of the Faculty Assembly Statement on Budget Planning Principles. No formal response to the committee has been received.

VII. Announcements

The next scheduled meeting is the second Tuesday of January.

VIII. Adjournment

Meeting adjourned at 4:35 pm.

ATTACHMENT A

UNC System Schools

App State OLIVIA

East Carolina OLIVIA

Elizabeth City BEVERLY

Fayetteville State CORNELIA

NC A&T CHRIS

NC Central KIRILL

NC State BEVERLY

UNC Asheville JOANNA

UNC Chapel Hill CHRIS

UNC Charlotte CORNELIA

UNC Greensboro JAMIE

UNC Wilmington KIRILL

Western Carolina JAMIE

Winston-Salem JOANNA