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Enrollment Management Subcommittee

November 11, 2020 at 3:30PM

Via WebEx

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WebEx information:

https://uncp.webex.com/uncp/j.php?MTID=m08ba50018f759720f8d344318120ed9b

Wednesday, Nov 11, 2020 3:30 pm | 1 hour 30 minutes | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 172 713 5667

Password: 7pDbh7fZuH3

ca9550c585bc401daac2665168be074c

Join by video system

Dial 1727135667@uncp.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0001 US Toll

Access code: 172 713 5667

Committee Members:

Polina Chemishanova

Jalen Ellis (SGA representative)

Joanna Hersey

Beth Holder (Dean for University College)

Alice Kay Locklear

Shilpa Regan

Crystal Walline

Lois Williams (AVC for Enrollment)

Jennifer Whittington

Agenda

I.   Call to order
II.   Approval of Minutes from the October 14, 2020 meeting
III.   Report from Chair
   a.   ICC proposal
   b.   NC budget deficit
   c.   Library instruction
IV.   Reports
   a.   Lois Williams (AVC for Enrollment)
   b.   Beth Holder (Dean for University College)
V.   Old Business
   a.   Faculty sign off on withdrawal
        i.   See Appendix A for academic catalogue and student handbook text
VI.   New Business
VII.   Announcements
VIII.   Adjournment

Appendix A

Academic Catalogue
(https://catalog.uncp.edu/content.php?catoid=24&navoid=1441#undergraduate-grading-and-academic-eligibility)

A student may withdraw from a course after the drop/add period through the last day to withdrawal from a class (see academic calendar for dates). Students will receive a W grades. The Course Withdrawal form is available online, and in Brave Central. The Course Withdrawal form must be completed and submitted to the Registrar's Office for processing (form must have all necessary signatures before it will be processed). Students entering UNCP as freshmen will have the option of withdrawing from a maximum of 16 semester hours of coursework

Student Handbook (https://www.uncp.edu/sites/default/files/2020-09/200902_DSA_2021_StudentHandbook_v11.pdf)

Page 98-99

ADDING, DROPPING AND WITHDRAWING FROM COURSES After a student has completed registration, the only way the student's schedule can be changed is through the drop-add procedure. To add a course, a student must obtain a Course Add Form from an academic department, complete the form, have it approved by their advisor, obtain the signature of the gaining professor and present the form to the Office of the Registrar.

To withdraw from a course, a student must obtain a Course Withdrawal Form from an academic department, complete the form, have it approved by the student's advisor and present the form to the Office of the Registrar. A student may withdraw from a course after the drop-add period but prior to and including the last day of the first week of classes after midterm grades are reported, with a grade of W, if the student obtains the signature of their advisor and instructor. Students entering UNCP as freshmen will have the option of withdrawing from a maximum of 15 semester hours of coursework. No student is eligible to withdraw from more than fifteen (15) hours of credit regardless of their entry date.