Appendix A

Academic Affairs Committee
March 17, 2021 at 3:30 pm
Via WebEX

Meeting Link
https://uncp.webex.com/uncp/j.php?MTID=m85996c5837d34c66bf8d84d4e44ecd42

Meeting Number 157 488 4875
Password nwBgE93HNT3

Join by Phone +1-415-655-0001 US Toll
Access Code 157 488 4875

Committee Members Present:
Robert Arndt (Chair, Subcommittee on Academic Support Services)
Cherry Beasley (Senator)
Bill Brandon (Senator)
Paul Flowers (Chair, Subcommittee on Curriculum)
Renee Lamphere (Senator)
Zoe Locklear (Ex Officio, Interim Provost)
Shilpa Regan (Chair, Enrollment Management Subcommittee)
Gretchen Robinson (Senator)
Robin Snead (Senator; Chair, Academic Affairs Committee)
Nathan Thomas (Senator)
Joseph Van Hassel (Chair, General Education Subcommittee)

Minutes

I. **Meeting called to order at 3:30 pm.**

II. **Minutes from the February 17, 2021 Meeting** were approved (motioned by Shilpa, seconded by Paul) with the following friendly amendments:
   A. Correct the course title for CYB 4120
   B. Document the aye and nay votes by identifying committee members voting nay.

III. **The agenda was approved as circulated** (motioned by Nathan, seconded by Bill)**.**

IV. **The chair had no report.**

V. **Report from Administration.**

   A. Provost Locklear reported the following:

1. COVID data is trending in the right direction. The administration's comfort level toward opening campus facilities and activities more is increasing.
2. There are plans for a "walk through" open house for Saturday, April 17. "Admitted Students Days" are also being planned.
3. Cabinet approved in-person student orientations for the summer. These will be limited to 100 students and 1 guest. More dates will be scheduled than usual, which means more demands on faculty and staff time. These are planned as single-day events with no overnight stays.
4. We are tracking toward a more normal fall. The fall schedule will be posted in Braveweb "momentarily."
5. It is expected that masks will still be required in the fall.
6. There are plans for in-person Commencement ceremonies. Faculty attendance will not be required.
7. There are plans for a few summer academic day camps on campus.
8. The TLC has been moved from the University College to the purview of the Office of Academic Affairs (in terms of the organization chart).
9. Scott Hicks (TLC) and Nicolette Campos (HR) are working on a project related to faculty mentoring.
10. Faculty searches are going well.
11. The Provost and Deans are supportive of a COVID impact statement for inclusion with annual evaluations. Scott Billingsley is working on this.
12. Domestic travel is now permitted; international travel remains prohibited.

B. The following questions were asked/comments made:
1. Request for clarification on the effect of the impact statement on faculty evaluation
2. Question about the COVID vaccine—sense of how many faculty/staff are getting vaccinated, once students start to get vaccinated what if they feel unwell, potential impact on final exams.

VI. **Reports from Subcommittees**
A. **Academic Support Services.** Robert referred the committee to his written report (Appendix B).

B. **Curriculum**
1. The following curriculum proposals required action. All were unanimously approved with a vote of 11-0-0:
   a. Curriculum Proposal from the Department of Economics and Decision Sciences
      i. ECN 3020 Economics of Education (New course proposal)
   b. Curriculum Proposal from the Department of English, Theatre, and Foreign Languages
      i. ENG 3160 Victorian Literature (Writing Intensive course proposal)

     c. Curriculum Proposals from the Department of Mathematics and Computer Science
- i. B.S. in Cyber Security (New program proposal)
- ii. ITC 3250 System Administration and Security (Course revision)
- iii. ITC 4800 Advanced Computer Systems and System Security (Course revision)
- iv. CYB 4120 Applied Cryptography (New course proposal)
- v. CYB 4220 Cyber Security Management (New course proposal)
- vi. CYB 4900 Cybersecurity Capstone Project (New course proposal)
- vii. CYB 4920 Secure Software Development and Testing (New course proposal)

     d. Curriculum Proposal from the Department of Music
- i. MUS 1090 Introduction to Hip Hop (New course proposal)

     e. Curriculum Proposals from the Department of Sociology and Criminal Justice
- i. CRJ 3110 Race and Racism (New course proposal)
- ii. SOC 3110 Race and Racism (New course proposal)

2. Curriculum proposals approved by Curriculum and offered for information only were included in Appendix C.

C. **Enrollment Management.** No report.

D. **General Education.** Curriculum proposals passed by General Education and offered for information only were included in Appendix C.

VII. **Unfinished Business.** None. We will have a report and a proposal from the ICC Revision Committee for our consideration at the April meeting.

VIII. **New Business.** None.

IX. **Announcements.** None.

X. **Adjournment.** The meeting was adjourned at 4:18 pm (motioned by Paul, seconded by Shilpa.)