Webex Information:

Enrollment Management

Hosted by Shilpa Regan

https://uncp.webex.com/uncp/j.php?MTID=m1f6d6bfba3eb49a4e409ee9d582a7a0d

Wednesday, Apr 14, 2021 3:30 pm | 1 hour 30 minutes | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 180 029 8426

Password: bMd2jDXCi72

Join by video system

Dial 1800298426@uncp.webex.com

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Join by phone

+1-415-655-0001 US Toll

Access code: 180 029 8426

Committee Members:

Polina Chemishanova

Ashanti Hendricks (SGA representative)

Joanna Hersey

Alice Kay Locklear

Derek Oxendine (Acting Dean for University College)

Shilpa Regan

Laura Staal

Crystal Walline

Lois Williams (AVC for Enrollment)

Agenda

I. Call to order
II. Approval of Minutes from the March 10, 2021 meeting (Appendix A)
III. Report from Chair
IV. Reports
    a. Lois Williams (AVC for Enrollment)
    b. Derek Oxendine (Acting Dean for University College)
V. Old Business
VI. New BusinessEnroll
    a. Discuss whether Freshman Seminar should be P/F
        i. Examine grade distributions
    b. Discuss how major GPA is calculated in the catalogue/handbook
VII. Announcements
VIII. Adjournment

Appendix A

Minutes of the Enrollment Management Sub-Committee
March 10, 2021

Committee Members Present:

Polina Chemishanova

Ashanti Hendricks (SGA representative)

Joanna Hersey

Alice Kay Locklear

Shilpa Regan

Laura Staal

Derek Oxendine (Acting Dean for University College)

Crystal Walline

I. The meeting was called to order at 3:32 PM via Webex.

II. The Minutes from the February 10, 2021 meeting were approved 8-0-0.

III. Reports

   A. Chair Report: Shilpa
   1. The ICC report is due in April.
   2. The two year budget is expected to go into effect on July 1.
   3. The BOG has created a two stage process for a new program, the first stage is planning and the second stage is implementation.
   4. New rules for Webex meeting, for call-ins to be more easily able to follow, we will now note in the minutes and aloud on the call who initiates action items and seconds. When voting we will roll call in cases of vote splits.

   B. Derek Oxendine, Acting Dean for University College
   1. He has requested an audit of all holds on registration, to investigate and reach out to students so that we can resolve these ahead of upcoming registration.
   2. University College is beginning the advising campaigns and these are going well so far.
   3. Emergency Funds from the stimulus bills, UNCP has some funds left, and we can assist students who have emergency needs due to Covid, students can apply, and these are used to assist with anything such as food assistance, daycare, bills, computer purchase, etc and also tuition payment. There is a link that the university has created and he will send to Shilpa to share.

IV. Old Business

   A. Withdrawal Policy Updates

1. Our proposal to use the UNC System Office Self Service Withdrawal, and wording for the Student Handbook to change the requirements, was passed by Academic Affairs and was sent to Faculty Senate. We neglected to also vote officially for approval of this language for the Academic Catalog, though everyone was in agreement at the previous meeting. The wording below reflects what was passed for the Student Handbook.

   A student may withdraw from a course after the drop/add period through the last day to withdraw from a class (see academic calendar for dates). Students can withdraw from classes through the BraveWeb self-service registration portal. If accepted, the student will receive a W grade. Students will have the option of withdrawing from a maximum of 16 semester hours of coursework. These limits apply only to the Fall and Spring semester courses, not to Summer session courses. The Registrar's Office will notify the student's adviser and course instructor after the withdrawal is complete.

2. Crystal Walline made the motion to approve this language and Alice Kay Locklear seconded. All were in favor and the motion passed 8-0-0.
3. The group also looked at the language in the preceding paragraph to make sure there were no edits needed to that portion of text. Shilpa will also check in with the registrar.
4. Shilpa thanked the team from Lois's office for their diligence in making sure this proposal was accompanied by all the facts.

V. Announcements
   1. Derek shared that a request has come through to consider if Freshmen Seminar should be pass/fail rather than graded. Ashanti will ask Student Government their thoughts on this issue. The committee was curious how many students this effects. This seems to be different depending on the institution. Derek will investigate across the system and report back.
   2. Derek shared that the GPA calculation of the different majors is done differently by department, and the desire to standardize this is being discussed.
   3. Next meeting is April 14, 2021.

VI. The meeting was adjourned at 3:55 PM.

Minutes respectfully submitted by Joanna Hersey, March 11, 2021