

**The University of North Carolina at Pembroke  
Faculty Senate Agenda**

Wednesday, March 03, 2021 at 1530

<https://uncp.webex.com/meet/joe.west>

Members of the Senate:

<b>To 2021</b>	<b>To 2022</b>	<b>To 2023</b>
<b>ART</b> Mark Tollefsen (Secretary)	<b>ART</b> Laura Hess	<b>ART</b> Nathan Thomas
<b>CHS</b> Shenika Jones	<b>CHS</b> Deborah Hummer	<b>CHS</b> Cindy Locklear
<b>EDN</b> David Oxendine	<b>EDN</b> Gretchen Robinson	<b>EDN</b> Camille Goins
<b>LETT</b> Wendy Miller	<b>LETT</b> Robin Snead (Chair pro tem)	<b>LETT</b> Richard Vela
<b>NSM</b> Benjamin Killian	<b>NSM</b> Bill Brandon	<b>NSM</b> Maria Pereira
<b>SBS</b> Jack Spillan	<b>SBS</b> Victor Bahhouth	<b>SBS</b> Joe West (Chair)
<b>At-Large</b> Cherry Beasley	<b>At-Large</b> Tim Altman	<b>At-Large</b> Renee Lamphere
<b>At-Large</b> Mabel O. Rivera		<b>At-Large</b> Melissa Schaub
<b>At-Large</b> David Young		
<b>Chancellor</b> Robin G. Cummings <b>Interim Provost and Vice Chancellor for Academic Affairs</b> Zoe Locklear		

**Order of Business**

**1) Roll Call**

**2) Approval of Minutes:** (Appendix A)

**3) Adoption of Agenda**

**4) Reports from Administration**

- a. Chancellor—Robin G. Cummings
  - a. Comments from the Chancellor.
- b. Interim Provost and Vice Chancellor for Academic Affairs—Zoe Locklear
  - a. Enrollment
  - b. New Faculty Lines

## 5) Reports of Committees

### 1. Operations Committees

- a. Executive Committee – Dr. Joe West
  - a. Revised roll call voting procedure (Appendix B)
  - b. Faculty Senate leadership changes
    - i. Welcome to new CHS Senator Deborah Hummer.
    - ii. New Faculty Governance Chair Carla Rokes.
  - c. Department Chairs meeting
  - d. New Faculty Senate Recommendations and Resolutions Webpage.
  - e. Faculty Senate Secretary Position.
- b. Committee on Committees & Elections – Dr. Shenika Jones
  - i. Nominations for the following subcommittees:
  - ii. Curriculum Subcommittee (ARTS): Nathan Thomas
  - iii. Enrollment Management Subcommittee (SOE): Laura Staal
  - iv. Enrollment Management Subcommittee (Student Representative): Ashanti Hendricks
  - v. Faculty Evaluation Review Subcommittee (SOE): Camille Goins
  - vi. Faculty Evaluation Review Subcommittee (At-Large): Larry Arnold
- c. Committee on Faculty Governance – Dr. Aaron Carla Rokes
  - a. No Report
- d. Committee on the Oversight of the Faculty Handbook – Dr. Thomas Dooling
  - a. No Report

## 2. Standing Committees

- a. Academic Affairs Committee – Dr. Robin Snead
  - a. Curriculum: Program Revision, Chemistry Pre-Pharmacy B.S. (Appendix C, Link to Chemistry Pre-Pharmacy B.S. Curriculum Agenda in Appendix D) **Vote Required**
  - b. Use of the UNC System Office Self-Service Withdrawal System. **Vote Required**
  - c. Revised catalog language on withdrawal from a course. (Appendix E) **Vote Required**
- b. Faculty & Institutional Affairs Committee – Dr. Maria Pereira
  - a. FERS Motion #1: Clarification of makeup of PEC for PTR, the timing of 5-year plan, and exclusion from submission materials. FIAC vote: 9-0-0 (Appendix F) **Vote Required**
  - b. FERS Motion #2: Recommendation to create a committee to implement online SEI administration for all courses. FIAC vote: 9-0-0 (Appendix F) **Vote Required**
  - c. FERS Motion #3: Revision of PEC nomination form to include the names of members actually appointed. FIAC vote: 9-0-0 (Appendix F) **Vote Required**
- d. Student Affairs & Campus Life Committee – Dr. Renee Lamphere
  - 1) No Report
- e. Academic Information Technology Committee – Dr. Benjamin Killian
  - 1) Action Items
    - i. WEPA printing usage has decreased from Fall 2019 to Fall 2020, likely due to increased on-line assignment submissions.  
Recommendation: Survey to determine if faculty intend to continue at the current level of on-line assignment submissions or if they plan to return to printed assignments in Fall 2021. **Vote Requested**
  - 2) Information Items
    - i. AITC:
      1. Implementation of parallel LTI review is on hold until activation of the new portal.
    - ii. DoIT:

1. Antivirus software and other security resources are available for personal devices used for work purposes.
2. Loner laptops are still available for students, faculty, and staff.
- iii. Office of On-line Learning:
  1. Departments/faculty can request special topics for instruction as needed.
  2. Campus-wide E-Portfolio pilot is being implemented (via Portfolium) and will be available at no cost through Canvas. Back-end access can be purchased for data tracking.
- iv. Library:
  1. Library is currently closing at 2100 to accommodate the statewide curfew.
  2. UNC Course Enhancement Collection (including weekly webinars).  
<https://sites.google.com/northcarolina.edu/theoerimplementationcollection/home>  
Faculty are encouraged to develop curricula, with potential hosting by the library's digital repository.

f. Budget Advisory Committee - Dr. Leah Fiorentino

- 1) No responses to faculty.announcement listserv communication.
- 2) Next outreach will be town hall style forum.
- 3) Review of UNC system school budget planning structures/procedures completed.

**6) Faculty Assembly Updates: Meeting Minutes (Appendix G)**

**7) Teacher Education Committee (Appendix H)**

**8) Graduate Council (Appendix I)**

**9) Other Committees**

- a) ICC Revision Ad-Hoc Committee (Christina Poteet)

**10) Unfinished Business**

**11) New Business**

**12) For the Good of the Order**

**13) Announcements**

**14) Adjournment**

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<b>Chancellor Robin G. Cummings</b> <b>Interim Provost and Vice Chancellor for Academic Affairs Zoe Locklear</b>		

Members Present: Tim Altman, Victor Bahhouth, Cherry Beasley, Bill Brandon, Robin Cummings, Camille Goins, Laura Hess, Shenika Jones, Benjamin Killian, Renee Lamphere, Cindy Locklear, Zoe Locklear, Abigail Mann, Wendy Miller, David Oxendine, Maria Pereira, Mabel Rivera, Gretchen Robinson, Tamara Savage, Melissa Schaub, Robin Snead, Jack Spillan, Nathan Thomas, Mark Tollefsen, Richard Vela, Joe West, David Young

Members Absent: N/A

Guests: Irene Aiken (Graduate School), Ashley Allen (CAS), Tina Barr (Social Work), Leslie Bell (Academic Affairs), Scott Billingsley (Academic Affairs), Katina Blue (Information Technology), Royal Bryant (Campus Safety), Tara Busch (Psychology), Tabitha Cain (Assistant to Chancellor), Nicolette Campos (Human Resources), Ki Byung Chae (Counseling), Polina Chemishanova (English), Loury Floyd (Education), Richard Gay (CAS), Mark Gogal (Chief of Staff), Jocelyn Graham (Assistant to Chancellor), Beth Holder (University College), Zachary Laminack (English), John Lillis (Sociology), Jamie Litty (Mass Communication), Art Malloy (Student Affairs), Ashley McMillan (American Indian Liaison), Emily Neff-Sharum (Political Science), Michael O'Brien (Business), Kevin Pait (DoIT), Jodi Phelps (University Communications), June Power (Library), Virginia Teachey (Vice Chancellor for Finance and

Administration), Todd Telemeco (Health Sciences), David Ward (Political Science), Jennifer Wells (Nursing), Summer Woodside (Social Work)

## Order of Business

### 1) Roll Call

### 2) Approval of Minutes: (Appendix A) – **approved**

### 3) Adoption of Agenda – **approved**

### 4) Reports from Administration

#### a. Chancellor—Robin G. Cummings

- the semester is off to a good start, including a new mask that the students enjoy
- Covid dashboard is up and running. It is being updated three times per week and has a variety of pertinent information
- approximately 300 people attended each of the recent town halls. More town halls will be offered if the need arises. A recent faculty survey revealed that more communication is desired, and the administration will host town halls each month on a variety of topics
- the Diversity and Inclusion Council has begun their work and is working to create a list of action items
- the strategic plan (Purpose, Promise, Possibility) has been rolled out. Departments are encouraged to use the university's plan as a model
- cautiously optimistic about current recruiting numbers
- hurricanes and the pandemic have made retention particularly challenging. Faculty are encouraged to use all the resources at their disposal to improve retention
- thanks to David Ward and his team for creating the Fall III term

#### a. Student Reentry Surveillance Testing

- i. more than 1,000 individuals tested in a two-day span (strong positivity rate of 1.68%, which is better than the county and state)
- ii. there will be more testing each month throughout the semester (February 17, March 18, April 8)

#### b. Vaccination Site

- i. four sites in Robeson County are currently vaccinating
- ii. the North Carolina Emergency Medical Department (in cooperation with the Lumbee Tribe) is working to set up a vaccination site in Pembroke at the Boys and Girls Club

#### c. Budget Update

- i. still working under the 2018 budget passed by the state legislature
- ii. Athletics, Advancement and Global Engagement have been impacted most by budget cuts
- iii. UNCP is well-represented by several politicians

#### d. Faculty Searches (if not covered by the Provost)

- i. the state has mandated a hiring freeze, but UNCP has been able to re-allocate resources in order to fill and create some positions
  - e. Questions/Comments
    - i. Question: What role will faculty have in the Diversity and Inclusion Council?
      - 1. Art Malloy, co-chair of the council, reassures that the faculty is well-represented
    - ii. Question: How do enrollment numbers look now?
      - 1. enrollment overall is 9% higher than it was last spring (another release of numbers will take place later this month and will provide more accurate data). Retention is above 80% from the fall. Graduate numbers are particularly good. More than 400 students attended the Fall III semester
      - 2. Admissions is looking for faculty volunteers to call prospective students. They will be provided a script for guidance
- b. Interim Provost and Vice Chancellor for Academic Affairs—Zoe Locklear
  - a. Report Items TBD
    - i. thanks for a successful fall semester and for a good start to the spring semester
    - ii. a student satisfaction survey compiled by Beth Holder showed that students were very complimentary of faculty during the fall
    - iii. searches for twenty faculty lines are planned, including some endowed professorships
  - b. Questions/Comments
    - i. Comment: the work of the Diversity and Inclusion Council should be promoted in student and faculty recruitment because there is a perception that UNCP is not welcoming to people of color and the LGBTQ community
      - 1. directors of departments and colleges are conscious of both points
    - ii. Question: what is the student representation on the Diversity and Inclusion Council?
      - 1. there are three student representatives

## 5) Reports of Committees

- 1. Operations Committees
  - a. Executive Committee – Dr. Joe West
    - call to the faculty to share any opinions about the new Covid dashboard
    - i. Faculty Senate leadership changes
      - 1. New FIAC Chair – Maria Pereira
      - 2. New AITC Chair – Benjamin Killian
      - 3. New FDW Chair – José Rivera
    - ii. Draft Indigenous Cultures and Committees / Diversity Student Survey (Appendix B)
      - 1. the survey is under development now in cooperation with the SGA and Diversity and Inclusion Council



- b. Committee on Committees & Elections – Dr. Shenika Jones
  - i. FERS replacement membership appointment – Larry Arnold
  - ii. FERS replacement membership appointment – Camille Goins
  - iii. Faculty Senate Chair Election
    - 1. Joe West nominated. Election through a Qualtrics survey (16 ayes, 8 abstentions). Joe West elected
  - iv. Faculty Senate Secretary Election
    - 1. no nominees put forward
- c. Committee on Faculty Governance – Dr. Aaron Vandermeer
  - i. No Report
- d. Committee on the Oversight of the Faculty Handbook – Dr. Thomas Dooling
  - i. No Report

## 2. Standing Committees

- a. Academic Affairs Committee – Dr. Robin Snead
  - i. ICC Revision Transparency
    - 1. the committee has been put together. Laura Hess will organize the first meeting. Questions about when the meetings will take place and how transparent the meetings will be were discussed during the Executive Committee’s meeting on January 27. The meetings will be open to all, but non-committee members should submit questions in advance
- b. Faculty & Institutional Affairs Committee – Dr. Maria Pereira
  - i. No Report
- c. Student Affairs & Campus Life Committee – Dr. Tamara Savage
  - i. Resolution concerning Chancellor Cummings’ attendance at the Lumbee Recognition/Donald J. Trump rally in Lumberton, NC (Appendix C)
    - 1. motion to discuss the resolution was put forth and seconded
      - a. Roll call vote: 10 yeas, 10 abstains, 5 nays (resolution passes)
        - i. Robert’s Rules was checked to confirm that abstentions do not factor into the vote
- d. Academic Information Technology Committee – Dr. Benjamin Killian
  - i. LTI Process Discussion
    - 1. there is a website application through DoIT to purchase and use new LTIs. There are three things considered: 1) cost; 2) security; and 3) ADA accessibility barriers. The approval process is lengthy, so the AITC is working to improve the process’ efficiency

3. Faculty Assembly Updates: Meeting Minutes (Appendix D)
4. Teacher Education Committee – No Report
5. Graduate Council (Appendix E)
6. Other Committees

**Unfinished Business – none**

**New Business – none**

**For the Good of the Order**

**Announcements**

Education update from Loury Floyd – Council of Educator Preparation Programs (CEPP)  
renamed from TEC

**Adjournment at 4:54 p.m.**

The steps below should be used to streamline Faculty Senate roll call vote procedures. These procedures have been vetted by UNCP GC Kelvin Jacobs.

1. Record, in writing, the names of all committee members present. This initial roll call is necessary so that call-in participants/listeners (if any) know who on the committee is in attendance.
2. Tell committee members that they must announce their departure from the meeting if they leave. The purpose of this step is to let call-ins know that Committee Member XYZ did not join in a vote by acclamation because they are no longer in the meeting.
3. The Senate and Committees / Subcommittees can approve vote by acclamation for all votes if and only if:
  - a) There are no nays on a vote
  - b) There are no abstentions on a vote
4. If there are nays or abstentions, the vote must be recorded by a roll call vote.
5. All motions and seconds must have a name recorded with them. Secretaries for the Senate and all Committees and Subcommittees must record the names associated with all motions and seconds in meeting minutes.

### **Action Items--Senate Vote Required**

Chemistry, Pre-Pharmacy, B.S. Program Revision--Major

#### **Information Only--Courses**

ACC 3210	Financial Reporting and Analysis I	Course Revision Proposal--Minor
ACC 3220	Financial Reporting and Analysis II	Course Revision Proposal--Minor
ACC 4170	Tax Planning for Individuals & Related Ethical Issues	Course Revision Proposal--Minor
ACC 4180	Tax Planning for Business Entities & Related Ethical Issues	Course Revision Proposal--Minor
ACC 4220	Financial Reporting for Complex Business Entities, Government, and Not-for-Profit Entities	Course Revision Proposal--Minor
ACC 4580	Auditing Financial Statements with a Forensic Mindset	Course Revision Proposal--Minor
AIS 2030	American Indian Museum Studies	New Course Proposal
AIS 4610	American Indian Law	New Course Proposal
ART 5050	Applied Art Education Pedagogy and Production: Elementary	New Course Proposal
ART 5070	Applied Art Education Pedagogy and Production: Secondary	New Course Proposal
ART 5120	Varieties of Visual Experiences	New Course Proposal
BLAW 3160	International Business Law	Course Revision Proposal--Minor
BLAW 3180	Ethical Standards and Commercial Regulations and Their Impact on Business	Course Revision Proposal--Minor
CHM 4270	Instrumental Analysis	Course Revision Proposal--Minor
CRJ 3520	Human Trafficking and Slavery	Writing Intensive Course Proposal
FIN 3050	Risk Management and Insurance	Course Revision Proposal--Minor
HST 2030	American Indian Museum Studies	New Course Proposal

#### **Information Only--Programs**

Chemistry, Analytical, B. S.	Program Revision--Minor
Psychology, B. S.	Program Revision--Minor

Siva Mandjiny [siva.mandjiny@uncp.edu](mailto:siva.mandjiny@uncp.edu)

Curriculog Agenda Link: <https://uncp.curriculog.com/agenda:147/form>

## REVISED CATALOG/HANDBOOK LANGUAGE ON WITHDRAWING FROM A CLASS

Academic Catalog: <https://catalog.uncp.edu/content.php?catoid=24&navoid=1441>

Student Handbook (page 99): [https://www.uncp.edu/sites/default/files/2020-09/200902\\_DSA\\_2021\\_StudentHandbook\\_v11.pdf](https://www.uncp.edu/sites/default/files/2020-09/200902_DSA_2021_StudentHandbook_v11.pdf)

~~A student may withdraw from a course after the drop/add period through the last day to withdrawal from a class (see academic calendar for dates). Students will receive a W grades. The Course Withdrawal form is available online, and in Brave Central. The Course Withdrawal form must be completed and submitted to the Registrar's Office for processing (form must have all necessary signatures before it will be processed). Students entering UNCP as freshmen will have the option of withdrawing from a maximum of 16 semester hours of coursework.~~

A student may withdraw from a course after the drop/add period through the last day to withdraw from a class (see academic calendar for dates). Students can withdraw from classes through the BraveWeb self-service registration portal. If accepted, the student will receive a W grade. Students will have the option of withdrawing from a maximum of 16 semester hours of coursework. These limits apply only to the Fall and Spring semester courses, not to Summer session courses. The Registrar's Office will notify the student's adviser and course instructor after the withdrawal is complete.

~~A student who transfers to UNCP may not withdraw from more than the maximum number of hours of coursework as determined by the table below during their undergraduate career at UNCP. After a student has withdrawn from the maximum allowed number of credit hours, any subsequent withdrawal will result automatically in a grade of "F." These limits apply only to the Fall and Spring semester courses, not to Summer session courses.~~

<del>Transfer Hours</del>	<del>Maximum Withdrawal Hours</del>
<del>0-59 hours</del>	<del>16</del>
<del>60+ hours</del>	<del>13</del>
<del>Candidate for Second Bachelor's degree</del>	<del>13</del>

The Associate Vice Chancellor for Enrollment may approve withdrawal from a course or courses at any time without academic penalty if serious extenuating circumstances, such as serious illness, exist. Unsatisfactory academic performance does not by itself constitute an extenuating circumstance. As soon as possible, the student petitioning to withdraw from a course due to extenuating circumstances must meet with the Associate Vice Chancellor for Enrollment, present the appropriate medical or legal documentation, and complete the necessary forms. Withdrawal under these circumstances will not count toward a student's ~~15-~~ **16-hour** career withdrawal limit. Approved requests receive a grade of WX. [...]

**Motions from FIAC to Executive Committee Meeting (motions attached):**

- (1). FERS Motion #1: Clarification of makeup of PEC for PTR, the timing of 5-year plan, and exclusion from submission materials. FIAC vote: 9-0-0
- (2). FERS Motion #2: Recommendation to create a committee to implement online SEI administration for all courses. FIAC vote: 9-0-0
- (3). FERS Motion #3: Revision of PEC nomination form to include the names of members actually appointed. FIAC vote: 9-0-0



## Motions from FERS for FIAC Agenda 2.16.21

Motion 1: Clarification of makeup of PEC for PTR, timing of 5-year plan and exclusion from submission materials  
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### The Peer Evaluation Committee

The department or unit selects ~~the~~ a Peer Evaluation Committee of three members by a process agreed upon by the tenured faculty within the department or unit. The faculty member being evaluated cannot make the final selection of Committee members. The Peer Evaluation Committee is responsible for evaluating submitted materials, assessing their implications, and formulating a coherent evaluation of the faculty member's performance. The Peer Evaluation Committee is responsible for preparing and submitting a Peer Evaluation Report using the Format for Peer Evaluation Committee's Post-Tenure Report. This report will include a narrative and an overall performance rating. In the case of a negative review, specific detailed descriptions of shortcomings as they relate to the faculty member's assigned duties must be provided in the narrative. The Chair of the Peer Evaluation Committee obtains the evaluated faculty member's signature on the report and submits the report to the Dean of the faculty member's college or school. Following delivery of the Peer Evaluation Committee's report to the evaluated faculty member, the Department Chair (or Dean for the evaluation of the Department Chair) must consult with the Committee before sending the materials to the next level of review.

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The Department Chair (or Dean for Department Chairs) then (a) appoints three faculty members to the Peer Evaluation Committee in the manner described above, (b) calls this group together for its initial meeting in order to orient the members to the process, and (c) makes available to the members the materials cited above.

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Department chairs shall meet with each faculty member in the Fall semester following successful Post-tenure review to develop a plan for the next five years ~~In consultation with department chairs, faculty shall develop five year goal(s) or plans~~ that should include milestones that are aligned with annual performance evaluation and are consistent with the department's Disciplinary Statements. These plans can be modified annually by the faculty member, in consultation with the department chair.

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At the point in time when the cumulative evaluation for tenured faculty process is to begin, the faculty member involved will be so notified in writing by his or her Department Chair or by the Dean of the relevant college or school if the review involves the Department Chair (see Calendar of Events below). The faculty member will subsequently submit to his or her Department Chair (Dean of relevant college or school for the evaluation of the evaluation of Department Chairs) a copy of (a) Self Evaluations for the previous five years, (b) Student Evaluation summaries for the previous five years, (c) Chair Evaluations for the previous five years, (d) Dean's annual evaluation reports for the previous five years, ~~(e) faculty member's five year plan~~ (f) any additional information since the last annual evaluation that is deemed pertinent, and (g) a completed copy of the Peer Evaluation Committee Nomination Form. In the initial stages of this process, these various materials might be collected from a variety of sources (the faculty member's own copies, copies in the possession of the Department Chair, and/or copies in the possession of the Office for Academic Affairs).

### Motion 2: Recommendation to create a committee to implement online SEI administration for all courses

Based on the recommendation of the Academic & Information Technology, which was accepted by the Faculty Senate on May 1, 2019, the Faculty Evaluation Review subcommittee recommends that the Faculty Senate create a Special Committee tasked with implementing the conversion of all student evaluations of instruction (SEI) to the online format.

Motion 3: Revision of PEC nomination form to include the names of members actually appointed.

**Peer Evaluation Committee Nomination and Appointment Form**

Current Academic Year \_\_\_\_\_ Department \_\_\_\_\_  
Faculty Member's Name \_\_\_\_\_

Nominate three faculty members. Please consult the appropriate section of the *Faculty Handbook* for eligibility criteria

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

Assured nomination. From the names appearing above, enter the name of the one individual whom you wish to be nominated automatically to the Peer Evaluation Committee.

\_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Candidate

**To be completed by Department Chair:**

**I appoint the following faculty members to the PEC. I have confirmed that they are eligible and willing to serve.**

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Department Chair

**MINUTES****February 12, 2021 Via  
Zoom****Meeting Attendees:**

**ASU** Barbara Howard (FAEC); Jim Westerman;  
**ECU** Jeff Popke (FAEC); Puri Martinez (FSCH); Ralph Scott; George Bailey; Jeni Parker; Pamela Reis  
**ECSU** Kacey DiGiacinto (FAEC); Scott Bradshaw (FSCH); Hirendranath Banerjee; Lloyd Mitchell  
**FSU** Kimberly Tran (FAEC); Chet Dilday (FSCH); Robert Taber  
**NCA&T** Nicole Dobbins (FAEC) ; Julius Harp (FSCH)  
**NCCU** Russell Robinson (FAEC); Ralph Barrett (FSCH); Lorna Grant; Sean Colbert-Lewis, Sr.  
**NCSSM** Keethan Kleiner (FACH); Floyd Bullard; and invited guest from University Librarian Council, Robin Boltz.  
**NCSU** Hans Kellner (FSCH); Christopher Ashwell; Carolyn Bird; Richard Spontak  
**UNCA** Melodie Galloway (FAEC); Marietta Cameron (FSCH); Lisa Sellers  
**UNC-CH** Tim Ives (FA Chair); Mimi Chapman (FSCH); Megan Williams; Eileen Dewitya; Chaitra Powell; Jennifer Womack; Jan Hannig  
**UNCC** Joel Avrin (FSCH); Susan Harden; Karen Ford-Eickhoff; Debra Smith; Rosemary Hopcroft; Vaughn Schmutz  
**UNCG** Anthony Chow (FAEC and FSCH); Wade Maki; Sarah Daynes; Hamid Nemati; Joyce Clapp; Cristiane Damascen  
**UNCP** Renee Lamphere (FAEC); Jennifer Wells; Irina Falls; Cherry Beasley; Heather Kimberly Dial-Sellers  
**UNCSA** Elizabeth Klaimon; Ellen Rosenberg  
**UNCW** Derrick Miller  
**WCU** Bill Yang (for FSCH Kadie Otto); Wes Stone  
**WSSU** Mesia Steed (FAEC); Vincent Snipes (incoming FSCH); Nancy Smith;; Carol Cain; Hayley Jackson-Figueroa  
**System Office** Kelley Gregory; Kim van Noort, David English; Norma Houston; Shun Robertson;

**Committee Meetings:**

The Communications, Educational Policy, Faculty Welfare and Governance Committees met to discuss current priorities and action items.

Previous to these Committee meetings, the HMSI committee met on Wednesday, February 10 and the Faculty Senate Chairs met on February 11, 2021.

**Faculty Assembly Chair Timothy Ives:**

Chair Ives welcomed all to the February Assembly meeting.

**UNC System Update: Chief of Staff Norma Houston** (in President Peter Hans' stead)

COVID vaccines for the UNC System should be made available by March 10th; K-12 and child care workers are the priority and will be starting Feb. 24th. NCSSM and the high school part of UNCSEA will also start on 2/24. It is estimated that the System will receive 150 thousand doses a week and that amount will not include the doses provided to the Walgreens and CVS. Dr. Houston provided the following links to the body to access vaccine information: DHHS guidance to employers for Group 3 frontline essential workers:

<https://files.nc.gov/covid/documents/guidance/vaccinations/NCDHHSInterim-Essential-Industry-Employer-Guidance-for-Vaccinating-North-Carolinians.pdf>

DHHS "Find a Vaccination Location" website: <https://myspot.nc.gov/map-view>

DHHS website with more information about all vaccine priority groups: <https://covid19.ncdhhs.gov/vaccines/find-your-spot-take-your-shot>

**Academic Affairs Report: Senior Vice President for Academic Affairs Kimberly van Noort**

Kimberly van Noort, Ph.D. provided an update on enrollment across the System, which is holding steady with a 2% drop in undergraduate enrollment. The UNC System Course numbering System (UNC-CNS) project continues and an equivalency finder application is being developed that will help facilitate the process of capturing changes and updates. A revised new program proposal form has been created which seeks new information like projected student debt to better help the overall planning and decision process.

**Report from the UNC System Racial Equity Task Force:**

Governor Reginald Holley, UNC System Board of Governors, and Shun Robertson, Ph.D., Senior Associate Vice President for P20 Policy and Programs provided an update. Governor Holley noted there is now a blueprint for greater Equity, Diversity and Inclusion (EDI) efforts in the system and thanked the faculty assembly and all faculty who responded. Due to this input, a sixth recommendation was added. He reviewed all six recommendations.

**Recommendation 1:** Diversity and Equity Staffing to Support Inclusion and Belonging Establish an executive position that reports to the President that oversees recommendations and future EDI projects; each campus should also have a similar office; **Recommendation 2:** Representation and Retention at All Levels of the University - Improve recruitment and retention and P&T to support EDI across ranks and leadership positions; **Recommendation 3:** Data and Accountability - establish data requirements for EDI statistics; **Recommendation 4:** Diversity, Equity, and Inclusion Education; **Recommendation 5:** Programs and Activities in Support of Racial Equity and Inclusion; **Recommendation 6:** Campus policing - build upon and make consistent training and practices

**Report from the Historically Minority-Serving Institutions Committee: Mesia Steed**

Mesia Steed, Ph.D., Winston-Salem State University, and Chair, HMSI Committee, provided an update on the HMSI committee report. There are four charges: **1)** Advocate for needs of HMSIs, **2)** Promote the excellence and innovation of HMSIs, **3)** Enhance communication between HMSIs, **4)** Partner with BOG committee on HMSIs.

### **Updates from Committees:**

The **Communications Committee** continues to work on two priorities - the UNC System Journal of Digital Learning and the Day in the Life of campaign; **Educational Policy Committee** is continuing to look at shared governance and advocacy; **Faculty Welfare Committee** is looking at COVID impact statements and is preparing a Diversity Officer white paper; **Governance Committee**; The Committee engaged in a wide-ranging discussion of how to promote more effective shared governance within our constituent institutions. Further, the Committee briefly discussed the need to better articulate the benefits of shared governance, and the importance of collaborative leadership by Chancellors and Trustees.; **Senate Chairs Committee** completed a survey of Chairs looking at who has diversity officers on campuses.

The **Diversity and Inclusion Task Force** will meet on Monday, February 15<sup>th</sup>.

### **All Other Business:**

The January 15, 2021 meeting Minutes were approved by unanimous vote.

Vice President, Digital Learning James Garner Ptaszynski, Ph.D., announced Lunch and Learn sessions are on the 4th Friday of the month. March 15th is the next Designing Effective Online Courses (DEOC) workshop.

Chair Ives reminded the Assembly about upcoming elections at the April Assembly meeting. Upon calling for new business items from the body, there were none.

The meeting was adjourned at 12:13 pm.

## Teacher Education Committee

Wednesday, November 11, 2020

3:00 – 5:00 pm

Zoom <https://uncp.zoom.us/my/drloury>  
Password [drloury](#)

Meeting materials are available in TEC OneDrive

*“Preparing professional educators who are committed, collaborative, and competent.”*

*Dr. Loury Floyd, Presiding*

*Ms. Michelle Locklear, Recording*

### Agenda

I. Call to Order at 3:00 pm

Dr. Loury Floyd

Attendance: I. Aiken, M. Ash, D. Bonneau, S. Cinnamon, M. Edwards, K. Ficklin, K. Granger, R. Hagevik, E. Jeon, I. Falls, L. Floyd, S. Jones, M. Klinikowski, R. Ladd, Ana Cecilia Lara, N. Lifschitz-Grant, L. Mitchell, K. Pitchford, J. Rivera, M. Rivera, G. Robinson, M. Scott, H. Sellers, L. Smith, T. Trendowski, A. Van-Buren, J. Whittington, C. Woolley, S. Woodside

Guests: Dr. Laura Bilbro-Berry, and Dr. Christie Cavanaugh

II. **Special Presentation UNC System Literacy Framework Development Initiative (15 min)**

**Dr. Laura Bilbro-Berry, UNC System Office and Dr. Christie Cavanaugh, UNCG**

UNC System Literacy Framework

\*Create consistency across UNC System Educator Preparation Programs in literacy competencies

\*Three Phases- Literacy Framework Development, Planning, Adoption

\*Deliverables: Completed Literacy Framework, Matrix, Guidance, Self-Assessment, Presentation-for Phase II

\*Established 8 major literacy concepts:

Language, Concepts of Print, Phonological & Phonemic Awareness, Phonics/Orthography/Word Recognition, Fluency, Vocabulary, Comprehension, Writing

\*Wrapping up Phase I- Finalize Implementation Guide, Finalize EPP Self-Assessment

III. Adoption of Agenda and Minutes (2 min.)

Committee Members

- [October](#) draft minutes

VOTE using the electronic form: <https://forms.gle/YHZ97F9kByM2G9aq9>

Motion to approve the minutes - 24 responses – motion passed

IV. Dean’s Report (10 min)

Dr. Loury Floyd

Celebrating American Education Week

Braveweb Educator Academy last night went well

- V. Student Appeals (30 min) Dr. Marisa Scott
- ACTION ITEM <https://forms.gle/YHZ97F9kByM2G9aq9>

Lanise Robinson spoke before committee to argue her case for appealing to intern in Spring 2021. She needs to take EDN 2100 in Winter Term in December to be admitted to the teacher education program.

Motion to approve request - 24 responses - motion passed

Commented [LF1]: @Marisa Scott I have dedicated 30 min for student appeals today. That time should be divided across all appeals and includes a vote. @Lisa N. Mitchell will assist with the voting process.

Commented [LM2R1]: @Loury Floyd I've added the electronic voting form to each item for today.

Commented [LF3R1]: @Lisa N. Mitchell thank you!

VI. Committee Reports (5 min. Each)

a. <a href="#">Candidate Quality, Recruitment &amp; Selectivity</a> *Disposition Intervention Plan *Form to be used for Candidate Intervention/Remediation Plan	Dr. Naomi Lifschitz-Grant & Dr. Jennifer Whittington
b. <a href="#">Clinical &amp; Instructional Practice</a> Looked at other universities Goal to have semester by semester plan by rubric Vision for four semester long internship	Dr. Kelly Ficklin
c. Assessment Looking at EPP Dashboards from DPI 97% rated proficient or higher of our beginning teachers 77% of our beginning teachers in student growth Need at look teacher evaluations	Dr. Mary Ash
d. Policy ACTION ITEM <a href="https://forms.gle/YHZ97F9kByM2G9aq9">https://forms.gle/YHZ97F9kByM2G9aq9</a> Motion to change name Motion to approve request - 24 responses - motion passed Council of Educator Preparation Programs (CEPP)	Dr. Jose Rivera

VII. Assessment and Accountability

- Field and Clinical Experience (10 min) Dr. Kayonna Pitchford

Reminder about Spring 2021 Internship-November 20 deadline for all application pieces  
 Supervisor Training: January 13, 2021, 1-4 pm  
 SimSchool Introduction and Training November 19, 2020 10-11 am  
 Congrats GoReact Top 5 Users- Katherine DeFiglio, Kelly Ficklin, Paul O'Neil, Tina Barr, Mary Ash

- Licensure and Teacher Education Admission (5 min) Ms. Michelle Locklear  
 Motion to approve admission report – 15 responses – motion passed

VIII. Good News (5 min)

- IX. Adjourn - Motion to adjourn by Dr. Floyd, passed by acclamation  
 Adjourn at 5:10 pm

**Please Review our 2020 Educator Preparation Annual Reports**

- [2020 CAEP Annual Report](#)
- IHE Report (NCDPI) - [Bachelor's](#), [Masters](#), [MSA](#)

**Important Dates to Remember**

- Licensure Processing: Friday Only

- Next TEC Meeting: February 10, 2021 (3:00 - 4:30 p.m.)
- **NEW!** Formal Admission Deadline: **November 1, 2020, April 1, 2021, August 1, 2021**
  - **Added for January Admission – January 11, 2021**
- Pinning Ceremony: November 19, 2020 (4 – 6 pm)
- SimSchool Training: November 19, 2020 (10-11am)
- Spring 2021 Clinical Application Packet Due: November 20, 2020
- **SAVE-THE-DATE!** Data Institute: **November 30, 2020**
- **NEW!** University Supervisor Training: January 13, 2020 (1-4pm) via Webex
- **NEW!** Individual Program Meetings: Week of January 25, 2021
- **NEW!** Fall 2021 Clinical Application Due: February 2, 2021










*Respectfully submitted by Dr. Irene Pittman Aiken, Dean*

Graduate Council met February 3, 2021. Below is information believed to be most relevant to Faculty Senate.

○ **The following Graduate faculty nominations were approved**

Last Name	First Name	Degree	Dept	Program	Status	CV	Votes
Dickerson	Jordin	JD	PSPA	MPA	Prof Aff	 Dickerson, Jordin CV 2021 prof aff.pdf	<b>19-0-0</b>
Washington	Cindy	EdD	Teacher Ed	Elementary Ed	Adjunct	 Washington, Cindy CV 2021 adjunct.pdf	<b>19-0-0</b>
Ferguson	Mary	EdD	Teacher Ed	Elementary Ed	Adjunct	 Ferguson, Mary CV 2021 adjunct.pdf	<b>19-0-0</b>
Roberts	Reida	EdD	Teacher Ed	Elementary Ed	Adjunct	 Roberts, Reida CV 2021 adjunct.pdf	<b>19-0-0</b>
Milewicz	Mark	PhD	PSPA	MPA	Full	 Milewicz, Mark CV 2021 full.pdf	<b>19-0-0</b>

<sup>1</sup> For–abstain–against

● **Program Revision Proposal – MAT Art Education (30 credit hours); Approved: 19-0-0**

- a. Summary: Reflects current trends in the field of Art and Art Education, offers separate methods courses for elementary and secondary students, and promotes a stronger studio practice by students by requiring 6 hours of studio courses rather than 3 credit hours.
- b. Students enrolled in MAT with Art Specialization take Education classes in the School of Education. These required courses and requirements will remain the same.

c. **Eliminating the following courses:**

- ART 5110. Art History Methods and Content (3 credits)
- ART 5060. Applied Art Education Pedagogy and Production (3 credits)
- ART 5040. History and Philosophy of Art Education (3 credits)

d. **And replacing them with the following courses (courses already approved 10/19/20):**

- ART 5120. Varieties of Visual Experiences (3 credits)
- ART 5050. Art Education Pedagogy and Production: Elementary (3 credits)
- ART 5070. Art Education Pedagogy and Production: Secondary (3 credits)

e. **In addition, students will be able to take up to 6 hours of ARTS 5xxx. (Special Topics)**

f. MAT Art Education Proposal:



○ **Graduate School Items/Report**

- Recruitment and Enrollment-- Dr. Aiken shared preliminary spring 2021 census enrollment numbers and related statistics:
  - 1869 graduate students
    - highest enrollment ever (fall or spring)
    - 31.1% of UNCP total enrollment

- 44.5% increase over spring 20
- 54.4% increase in new grad students
- 8% of the 9% enrollment growth
- 45% increase in credit hours
- 1103 MBA students-- 76% increase over spring 20 (625)
- Non MBA enrollment (766)-- 14.8% increase over spring 20 (677)

**Other Items of Interest:**

- The application deadline for fall 21 graduation is March 1. [link](#)
- Nominations for a **Graduate Mentor Award** deadline is March 5. [link](#)
- The Graduate School will give out eight, **\$1000 tuition scholarships** to continuing students. [link](#)
- Graduate Faculty Renewal materials are due to The Graduate School by March 31. [link](#)
- Graduate Research **Symposium** winners will be awarded cash prizes (\$500, \$200, \$100). [link](#)
  - a. **Research posters due by 5:00 pm April 12.**
  - b. **Research papers due by 5:00 pm April 5.**
  - c. **Three Minute Thesis (3MT) videos due by 5:00 pm April 12.**

Remaining Grad Council Meetings for 20-21 academic year, at 3:00 pm as WebEx:

<https://uncp.webex.com/meet/grad> on March 15, April 19, and May 17 of 2021