

Committee on the Oversight of the Faculty Handbook

Meeting Minutes

Thursday, March 19, 2020 at 3:30pm

Location: Webex

Committee Members in attendance: (Division) (End of term)

Thomas Dooling (NSM Chair) (2021)

Olivia Oxendine (EDUC) (2021)

Rachel B. Smith (FERS Secretary) (Ex Officio)

June Power (ARTS) (2020)

Jennifer Wells (CHS) (2022)

Roger Ladd (LETT) (2020)

Committee members not in attendance:

Emily Neff-Sharum (SBS) (2022)

- I. The meeting was called to order at 3:32pm.
- II. The minutes of the 2/20/20 meeting were approved as circulated.
- III. The agenda was adopted as circulated.
- IV. Chair report: Update on questions to Governance Committee.
The Chair reported that he had been in conversation with the Chair of Faculty Governance but had not received a response as to the two questions referred to them concerning p.14 of the Faculty Handbook:
 1. We suggest combining B. with A.1.
 2. We aren't sure whether the Chancellor is still in the practice of signing the Faculty Senate Routing Forms.
- V. Old Business.
 - a. Final changes to Section One.
The committee was polled and no further changes we found to be necessary.
- VI. New Business.
 - a. Replace "the school of graduate studies" with "The graduate school" across the handbook.
The committee secretary will take care of this change in the online revised edition of the Faculty Handbook and alert the Chair when the changes are complete for his review.
 - b. Since this is the final scheduled meeting of the year, the Chair will begin review of section 2 specifically for language which is not gender neutral and typos.
- IX. Announcements.
Upcoming Meetings: there are not scheduled so all future business will be handled through email, etc.
- X. The meeting was adjourned at 3:51pm.