

**The University of North Carolina at Pembroke  
Faculty Senate Agenda  
Minutes**

Wednesday, November 6, 2019 at 3:30 p.m.  
EDUC 222

Abigail Mann, Chair  
Joseph Van Hassel, Secretary

Members of the Senate:

To 2020	To 2021	To 2022
<b>ART</b> Joseph Van Hassel	<b>ART</b> Mark Tollefsen	<b>ART</b> Laura Hess
<b>CHS</b> Jeffrey Warren	<b>CHS</b> Shenika Jones	<b>CHS</b> Misty Stone
<b>EDN</b> Joe Sciulli	<b>EDN</b> David Oxendine	<b>EDN</b> Gretchen Robinson
<b>LET</b> Abigail Mann	<b>LET</b> Wendy Miller	<b>LET</b> Robin Snead
<b>NSM</b> Nathan Phillippi	<b>NSM</b> Benjamin Killian	<b>NSM</b> Bill Brandon
<b>SBS</b> Michael Spivey	<b>SBS</b> Jack Spillan	<b>SBS</b> Victor Bahhouth
<b>At-Large</b> Melissa Schaub	<b>At-Large</b> Cherry Beasley	
<b>At-Large</b> Ottis Murray	<b>At-Large</b> Susan Edkins	
<b>At-Large</b> Joe West	<b>At-Large</b> David Young	
<b>Chancellor</b> Robin G. Cummings <b>Provost and Vice Chancellor for Academic Affairs</b> David Ward		

**Members Present:** Victor Bahhouth, Cherry Beasley, Bill Brandon, Robin Cummings, Susan Edkins, Laura Hess, Shenika Jones, Abigail Mann, Wendy Miller, David Oxendine, Nathan Phillippi, Melissa Schaub, Joe Sciulli, Robin Snead, Jack Spillan, Michael Spivey, Mark Tollefsen, Joseph Van Hassel, David Ward, Jeffrey Warren, David Young

**Members Absent:** Benjamin Killian, Ottis Murray, Gretchen Robinson, Misty Stone, Joe West

**Guests:** Kirill Bumin (Graduate School), April Locklear (Career Center), Zoe Locklear (School of Education), Jennifer Wells (Nursing)

**Meeting was called to order at 3:30 PM**

**Order of Business**

**A. Roll Call**

**B. Approval of Minutes:** (Appendix A) – **Approved by Acclamation**

**C. Adoption of Agenda – Approved by Acclamation**

## **D. Reports from Administration**

### **1. Chancellor—Robin G. Cummings**

1. Visited East and West Bladen High School today (11/6/2019) – spoke with students, many had heard of and applied to UNCP

2. Chancellor Cummings will visit each department this academic year

1. His secretary will send out a list of questions

2. Department Chair will send questions to their department faculty

3. State Budget – not yet passed

1. Still operating on last year's budget

2. Should still be okay regarding increased enrollment with NC Promise

4. Shared Governance

1. Chancellor Cummings has no issue with it – similar to working at hospital

2. Important that faculty has a voice

3. Shared accountability and responsibility an important aspect

5. Pepper Spray Incident

1. Individual no longer working at UNCP

2. Additional details not available at this time

3. Very thorough investigation took place

4. Forum on 11/5 – police interacted with approximately 100 students

5. Chancellor Cummings asked the Faculty Senate for thoughts

1. Is there going to be any sort of lesson learned, regarding what we plan on doing moving forward?

1. Answer: look closely at tailgating policy; how to put mercy with justice; police have sensitivity training once a year—perhaps look at other training areas (cultural sensitivity, dealing with crowds, how to de-escalate situations); was a single incident

2. Was the police officer reacting from a potentially racist standpoint?

1. Answer: hopefully an isolated incident, not representative of UNCP and its police force

3. Some students stressed that some faculty weren't aware of the incident

1. Answer from Provost Ward: dealt with a couple of specific incidences; faculty can reach out to Provost's office if need more information and/or assistance and agreed that specific communication with faculty of affected students for future issues would be best practices

4. Mental Health Services concerns regarding students and faculty – are services available 24/7? Worth looking at health service access in the future.

1. Answer: Chancellor Cummings put together a group to look into having more on-campus, or closer to campus, access

### **2. Provost and Vice Chancellor for Academic Affairs—David Ward**

1. School of Ed and Honors College searches on the way

2. Campus should have received an email regarding Quality Enhancement Plan, related to SACS reaccreditation

1. A committee at work on building the draft document

2. Focused on Capstone and culminating experiences
3. Open Forum on 11/13/19
3. System Office Updates
  1. Kicked off selection of national peer groups
    1. UNCP beginning to analyze data to send to system office
    2. Process lasts into the Spring
  2. Stair-Step Tuition Structure based on number of credits
    1. Looking at moving to a per credit hour tuition rate across the board
    2. Provost Ward is on the committee working on this
4. Questions from Senate
  1. Digital Learning update from system?
    1. No 18<sup>th</sup> institution
    2. Looking at a more modest digital learning initiative
    3. What is most beneficial to work across the system?
  2. Tuition rates for UNCP students taking online courses?
    1. Looking at definition of what is truly an online student, regarding online program versus online classes, and the inherent issues

## **E. Reports of Committees**

### **1. Operations Committees**

#### **a. Executive Committee—Abigail Mann**

- a. Faculty Senate 3 Things – share with your individual departments
  - a. Sharepoint for all agendas and minutes means better archiving and less minor adjustments
  - b. Budget Committee is up and moving forward—looking to increase transparency, faculty input and knowledge of funding models – hope to have recommendation by end of the year
  - c. Compiled faculty response to essential qualities in new system President, reported back to BoG – new president, Randy Ramsey, seems open to listen to faculty
- b. Chrome River Problems – information from Virginia Teachy, delivered by Abigail Mann at meeting
  - a. Contact Apurva with issues
  - b. Not necessarily a software issue, could be how it was implemented
  - c. New CIO to look into how systems like these work, and how successful they are projected to be
- c. Questions from Senate:
  - a. Does UNCP have a strategic plan for what software systems we bring in?
    - a. Answer: Virginia Teachy probably sees new CIO being involved with this
    - b. AITC may also help in this area, giving faculty a voice
    - c. Provost Ward stated that UNCP is working towards more communication, input from faculty

- b. Committee on Committees & Elections—David Oxendine
  - a. Approval of Committee/Subcommittee nominations and information on appointments (Appendix B) – **Approved by Acclamation, with amendment that Daniel Parisian will serve on FRAB**
- c. Committee on Faculty Governance—Cherry Beasley – NO REPORT

2. Standing Committees

- a. Academic Affairs Committee—Robin Snead
  - a. Informational: Withdrawals and signatures
    - a. Are faculty signatures required for course withdrawal? Faculty Handbook and Course Withdrawal forms not in agreement
      - a. Form will be revised so Faculty Signature blank removed from form – will follow the Faculty Handbook – but first, Dr. Mann will look into the history of when the policy was last changed in handbook, catalog, etc.; the discussion will continue in Senate
  - b. Students dropped for non-payment received conflicting information regarding whether they can still attend or not attend classes
    - a. There is a process in progress in Provost’s office to look into this issue and other dropped classes areas that could be done more efficiently
  - c. Questions:
    - a. For Provost Ward – looking to remove holds on student accounts?
      - a. Depends on the reason for the hold
    - b. For Dr. Snead – regarding withdrawal faculty signatures: what does the catalog say?
      - a. Problems with consistency; confusion between withdrawals and WX; Faculty handbook, versus catalog, versus forms – not consistent
      - b. Useful to look into which withdrawal forms have the actual professor’s signature, as opposed to a signature made in absentia
      - c. Dr. Mann will look into when the policy was last changed in handbook, catalog, etc.
    - c. Why was drop deadline on Wednesday before Fall Break?
      - a. More faculty representation on Calendar Committee
- b. Faculty & Institutional Affairs Committee— Joe Sciulli
  - a. Informational: Updates on FERS, questions about review of administrators with faculty appointments
    - a. Chair for HSES appointed – Robert Arndt
- c. Student Affairs & Campus Life Committee—David Young – NO REPORT
- d. Academic Information Technology Committee—Joe West – NO REPORT

E. Faculty Assembly

- a. Executive Summary Report Sent 11/06/19

**F. Teacher Education Committee (Appendix C)**

- a. No Questions

**G. Graduate Council (Appendix D)**

- a. No Questions

**H. Other Committees**

**G. Unfinished Business**

**H. New Business**

**I. For the Good of the Order**

- a. Joe West: Academic Honesty

- Issue of students buying ghostwritten papers, and the idea of academic honesty

- How to hold students accountable for this?

- Difficult to know how student even purchased a paper

- Could be based on instructor's opinion when comparing with other papers by students

- How would this work with online courses?

- Biometrics with credit cards are a future possibility to find out students

**I. Announcements**

- a. April Locklear (Career Center) – Career Fair Goal, 100 employers on site for March 2020 – survey will go out to faculty regarding their viewpoint

- b. Faculty Senate to potentially invite somebody from the Foundation Board to a meeting

- c. CARE is a good resource

- d. Re-Enrollment for health insurance is shorter this year

**K. Adjournment – Meeting was adjourned at 4:52**