

University Library Advisory Council Cooperative Lending Agreement

This COOPERATIVE LIBRARY LENDING AGREEMENT brings together the participating libraries of the constituent institutions of the University of North Carolina in a cooperative direct borrowing program. UNC libraries will allow access to circulating collections by the currently affiliated students, faculty and staff of all other UNC institutions.

PERSONS ELIGIBLE AND REGISTRATION PROCEDURES: Eligible participants in this program include faculty, students, and staff who can be identified in their home library's patron database. To facilitate this identification a UNC Reciprocal Borrower Authentication web page has been created. It is currently located at <http://www.lib.ncsu.edu/borrow/unc>. It is the responsibility of the home library to maintain on the UNC Reciprocal Borrower Authentication page current information about the classes and statuses of individuals who can borrow library materials under this agreement. It is the responsibility of the home library to insure that their patrons receive instruction on how to access their patron records and that this information is available on its website. Once it has been determined that a patron is eligible to borrow library materials under this agreement, the lending library is responsible for registering the borrower in its own database as a ULAC Cooperative Borrower. Policies governing the ULAC Cooperative Borrower class are to be determined by the lending library. Patrons must present a photo ID at registration and checkout to allow patron identification.

LIBRARY PRIVILEGES: Privileges shall include access to circulating collections in all formats and in-house access to non-circulating materials. All materials borrowed under this agreement shall be subject to the guidelines of the lending UNC library. All loan procedures and all charges assessed the cooperative patron for overdue books, lost books, or damaged materials shall likewise, be based on the policies of the lending library. The lending library reserves the right to refuse borrowing and building-use privileges to any individual who violates the regulations of that library. Any library may deny cooperative borrowing privileges to any prospective borrower who is delinquent at his or her home library or in any of the cooperating libraries.

COOPERATIVE MEMBER RESPONSIBILITIES: The lending library is responsible for collecting fines and, where appropriate, replacement and processing costs from delinquent patrons. If all reasonable attempts to retrieve library materials from patrons are unsuccessful, the home library will reimburse the lending library for the materials and processing costs. The home library will not be responsible for paying the lending library for fines accrued. The lending library shall set policies regarding the collection of delinquent fines and reimbursement. These policies should be posted by the lending library on its Patron Authentication page.

Adopted by the University Library Advisory Council on October 23, 2020.