

**MINUTES OF THE MEETING OF  
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE  
BOARD OF TRUSTEES  
Thursday, November 11, 2021 at 5:00 PM**

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the Chancellor's Dining Room in the James B. Chavis University Center. Chair Pat Corso called the meeting to order at 5:01pm.

**ROLL CALL**

Roll was called and the following Trustees were present:

Pat Corso  
Allen Jamerson  
Allison Harrington  
Edward Brooks  
Linda "Mickey" Gregory  
Alphonzo McRae  
Karen Sampson  
Bobbi Stanley  
Jesse Thomas  
Dana Hunt-Locklear  
Michelle Ingram  
Randall Jones

Absent:  
Kenneth Robinette

Also in attendance: Chancellor Robin G. Cummings; Dr. Zoe Locklear, interim provost and vice chancellor for Academic Affairs; Dr. Jeff Howard, vice chancellor for Student Affairs; Charles Leffler, interim vice chancellor for finance and administration; Steve Varley, vice chancellor for Advancement; Jodi Phelps, executive director of University Communications and Marketing; Dick Christy, director of athletics; Kelvin Jacobs, general counsel; Chris Maples, executive director of external affairs; Dr. Scott Billingsley, associate vice chancellor of academic affairs; Leslie Bell, budget director; Mark Gogal, chief of staff and assistant secretary to the Board of Trustees; and Teresa L. Bryant, recording secretary to the Board of Trustees.

**INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS**

No guests.

**ETHICS STATEMENT**

Chair Corso reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to refer to the printed statement. No member made known any conflicts of interest.

## STUDENT TUITION & FEES

Chair Corso recognized Dr. Jeff Howard, Dr. Zoe Locklear and Charles Leffler to discuss the proposed increase of the tuition and fees for the AY 2022-2023. Shared the proposal for a 3% increase in non-residence undergraduate tuition and non-resident graduate tuition. The group shared that Athletics would receive a fee increase of \$20 which would be reallocated from existing fees. Mr. Charles Leffler then reviewed the Miscellaneous Fees. The group received and answered questions from the Board, and a thorough discussion regarding the recommendations ensued. Mr. Charles Leffler then provided a brief overview of the listed miscellaneous fees, which are separate from mandatory student fees. **(Attachment 2)**.

After discussing Student Tuition and Fees, Chair Corso recessed the meeting at 5:45 p.m. until 9:00 a.m. Friday, November 12, 2021.

**MINUTES OF THE MEETING OF  
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE  
BOARD OF TRUSTEES  
Friday, November 12, 2021 at 8:30 AM**

The trustees were led in a pre-meeting breakfast presentation by Dick Christy, Director of Athletics and Christina Chow, Director of Compliance.

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the Chancellor's Dining Room. Chair Pat Corso reconvened the meeting at 9:03a.m. He reminded the Board that it continues to be subject to the NC State Government Ethics Act.

**ROLL CALL**

Roll was called and the following Trustees were present:

Pat Corso  
Allen Jamerson  
Allison Harrington  
Edward Brooks  
Linda "Mickey" Gregory  
Alphonzo McRae  
Karen Sampson  
Bobbi Stanley  
Jesse Thomas  
Dana Hunt-Locklear  
Michelle Ingram  
Randall Jones

Absent:  
Kenneth Robinette

Also in attendance: Chancellor Robin G. Cummings; Dr. Zoe Locklear, interim provost and vice chancellor for Academic Affairs; Dr. Jeff Howard, vice chancellor for Student Affairs; Charles Leffler, interim vice chancellor for finance and administration; Steve Varley, vice chancellor for Advancement; Jodi Phelps, executive director of University Communications and Marketing; Dick Christy, director of athletics; Kelvin Jacobs, general counsel; Chris Maples, executive director of external affairs; Carla Jacobs, auditor; Governor David Powers, UNC Board of Governors; Mark Gogal, chief of staff and assistant secretary to the Board of Trustees; and Teresa L. Bryant, recording secretary to the Board of Trustees.

**INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS**

Chair Corso recognized Governor David Powers who shared some updates from the UNC Board of Governors. He shared that the Board of Governors November meeting will be held next week. Governors Powers shared that there are over 245,000 students currently enrolled over the entire UNC System which is a 12% increase in enrollment. He shared some of the topics for discussion at the BOG meeting next week will be Free Speech, Tuition and Student Fees and that Legislature will be voting on budget next week.

**ADDITIONS/DELETIONS TO THE AGENDA**

None.

## **APPROVAL OF MINUTES**

Minutes were presented for the following meetings:

- Board of Trustees Meeting, September 24, 2021
- Board of Trustees Meeting, Closed Session, September 24, 2021
- Board of Trustees Special Called Meeting, October 20, 2021
- Board of Trustees Meeting Special Called Meeting, Closed Session, October 20, 2021

### **ACTION 2021-45**

Upon motion made by Ed Brooks, seconded by Alphonzo McRae, and unanimously carried, the Board of Trustees approved the minutes of the board of Trustees. (**Attachments 3-6**).

## **STUDENT TUITION & FEES**

Chair Corso reminded the Trustees of their previous discussion on November 11 regarding the proposed tuition and general student fee increases for academic year 2022-2023. There being no further discussion, the following motions were made.

### **ACTION 2021-46**

Upon motion made by Allison Harrington, and seconded by Ed Brooks, the Board of Trustees approved the proposed Academic Year (AY) 2022-2023 campus initiated tuition increase of three (3) percent for non-residential undergraduate students and an increase of three (3) percent for non-residential graduate students.

### **ACTION 2021-47**

Upon motion made by Karen Sampson, and seconded by Linda “Mickey” Gregory, the Board of Trustees approved the proposed Academic Year (AY) 2022-2023 mandatory student fee increase of \$20.00 as discussed by the Board on November 11. The areas affected by the increase shall include Athletics.

## **CHANCELLOR’S REPORT**

Chancellor Cummings called on Student Government Association President Dana Hunt-Locklear who shared that UNC Pembroke will be hosting the ASG Conference on campus next year. She shared that she would like to invite the trustees to be part of the visit. Chancellor Cummings revealed that the Chancellors from UNC Chapel Hill and ECU will be visiting our campus over the next couple of weeks. The process for recruitment of the Provost and Vice Chancellor of Finance & Administration is underway. He then gave updates regarding admissions and future programs.



## **COMMITTEE REPORTS**

### **Audit and Ethics**

Committee Chair Allen Jamerson provided the Board with updates that were discussed in the Audit and Ethics Committee meeting. Ms. Carla Jacobs, Auditor, discussed the Enterprise Risk Management and gave a review of what ERM is and how UNCP is implementing it. Chair Jamerson reported on the Internal Audit Activities. The Audit Office is currently working on two allegations received from the System Office. The office will start the review of the Office of Financial Aid. There are two upcoming conferences that the staff will join; the UNCAA and the ACUA. **(Attachment 7)**

### **Educational Planning and Personnel**

Committee Chair Allison Harrington reported on several items provided to the committee. Dr. Scott Billingsley presented the proposed lists of 2021 winter graduates. So far there are 607 undergraduates and 360 graduates to graduate in December. Chair Harrington shared that Ms. Lois Williams, Associate Vice Chancellor of Enrollment gave a report on the fall 2021 Chancellor's exceptions enrollment numbers. She also presented the EHRA non-faculty Tier II new hires. Ms. Sharon Blue, Chair of Staff Council gave updates on behalf of Staff Council. Chair Harrington was proud to report that UNC Pembroke participated in the UNC Staff Assembly Golf Tournament and won. She then reported that Dr. Locklear, Interim Provost shared some updates regarding Academic Affairs: there were 1690 undergraduate courses taught and 244 graduate courses; the School of Business will go through national accreditation in fall 2022 and the School of Education in spring 2023; the Graduate School enrolled 2055 students for fall semester; Dr. Cherry Beasley was named Interim Dean of College of Health Sciences; dean searches are underway; the System Office has approved the letters of intent for the Master's in Occupational Therapy, the Bachelor's in Cybersecurity and the Doctorate of Nursing Practice; the fall 3 intersession will run December 11-31 and currently has 551 students enrolled in more than 50 courses. **(Attachment 8)**

### **ACTION 2021-48**

As recommended by the Educational Planning and Personnel Committee, and upon motion made by Allison Harrington, the Board of Trustees unanimously approved the conferral of graduate and undergraduate degrees upon those individuals certified by Interim Provost Zoe Locklear as meeting all the University's requirements for such conferral at the winter commencement ceremonies to be held Friday, December 10 and December 11, 2021. **(Attachment 9).**

### **Finance and Administration**

Committee Chair Ed Brooks provided the Board with updates from the Finance and Administration committee meeting with three action items. Chair Brooks shared that as of September 30, 2021, the Endowment was valued at approximately \$33.5 million with an investment return of 1.93% fiscal year to date. He then shared updates on capital projects. The James A. Thomas is near completion and the contractor is expected to release building to the university on November 24<sup>th</sup>. Chair Brooks reported on the 2022 operating budget, shared that the All Funds Budget is in the process of being developed and will be coming to the board for their review in February. He then gave a brief update on the CARES Act checks that were issued in error. **(Attachment 10)**

**ACTION**

**2021-49**

As recommended by the Finance and Administration Committee, and upon motion made by Ed Brooks, the Board of Trustees unanimously approved the Chavis University Center Fireplace and Stair Renovation Project. **(Attachment 11)**.

**ACTION**

**2021-50**

As recommended by the Finance and Administration Committee, and upon motion made by Randall Jones, the Board of Trustees unanimously approved the American Indian Heritage Center Project. **(Attachment 12)**.

**ACTION**

**2021-51**

As recommended by the Finance and Administration Committee, and upon motion made by Allen Jamerson, the Board of Trustees unanimously approved the Mary Livermore Library Special Collections Project. **(Attachment 13)**.

**Public Affairs and Advancement**

Committee Chair Linda “Mickey” Gregory shared that the Public Affairs and Advancement Committee discussed several topics. She shared a report from the Advancement division to include updates regarding the gifts and commitments and the alumni donor count for year vs. year to date. Chair Gregory reported that Homecoming 2021 was a huge success. She then reported updates for University Communications and Marketing. GPAC received the 2021 Telly Award. Chair Gregory reported on media analytics with a daily average of 181. **(Attachment 14)**.

**ACTION**

**2021-52**

As recommended by the Public Affairs and Advancement Committee, and upon motion made by Linda “Mickey” Gregory, the Board of Trustees unanimously approved the naming of the Jones Study Rooms, which will be located in the new School of Business (James A. Thomas Hall). **(Attachment 15)**.



**Student Life and Athletics**

Committee Chair Alphonzo McRae reported the committee heard several information items. Chair McRae shared that the committee heard a student testimony from student-athlete Rilee Seering. Rilee is the captain of the soccer team. She shared the challenges she endured during her freshman and sophomore year and how the UNCP community has helped her grow. Rilee was the Peach Belt Conference “Golden Ball” recipient in the spring and was named Conference Carolinas Player of the Year in women’s soccer. Chair McRae then shared updates that was presented by Dr. Crystal Moore, Director of Student Health Services regarding COVID as well as updates from the CARE Team Case Manager. Christie Poteet, Director of Community and Civic Engagement provided information on the 2021 Hunger assessment and provided updates on the CARE Resource Center. Chair McRae also shared information that was presented by Abdul Ghaffar, Director of Campus Engagement and Leadership. CEL was finally able to provide some in-person programs for Welcome Week in August and others during the fall semester. **(Attachment 16)**

**DIVISION REPORTS**

Chair Corso asked for questions or comments regarding the division reports. There were none. **(Attachment 17)**

**CHAIRMAN’S REPORT**

Chair Corso discussed the BOT workshop that will be held next week at NC State. He then encouraged the trustees to participate in the AGB which will be virtual, especially the new trustees. Chair Corso then asked the trustees to participate in the winter commencement ceremonies that will be held in December.

**ACTION  
2021-53**

Upon motion made by Alphonzo McRae, seconded by Ed Brooks and unanimously carried, the Board of Trustees approved the motion to go into closed session to discuss confidential personnel matters so as to prevent the disclosure of such information which is confidential pursuant to the laws of this State, or not considered a public record. *NCGS § 143-318.11(a)(1)(6)*.

**CLOSED SESSION**

*(Minutes of the closed session are provided in a separate document.)*



Upon motion made and properly seconded and unanimously carried, the closed session portion of the meeting was adjourned for the purpose of returning to open session.

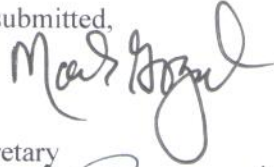
**ANNOUNCEMENTS**

Chair Corso recognized Teresa L. Bryant, recording secretary to review the announcements listed.

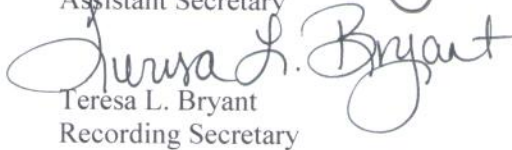
## ADJOURNMENT

There being no further business to come before the Board, Chair Corso asked for a motion to adjourn. Upon motion made by Alphonzo McRae, seconded by Linda "Mickey" Gregory and unanimously approved, the meeting of the Board of Trustees adjourned at 12:48 p.m.

Respectfully submitted,



Mark Gogal  
Assistant Secretary



Teresa L. Bryant  
Recording Secretary

### Attachments:

1. Agenda, Board of Trustees Meeting, November 11-12, 2021
2. Proposed AY 2022-2023 Tuition and General Student Fee Increases
3. Board of Trustees Meeting, September 24, 2021
4. Board of Trustees Meeting, Closed Session, September 21, 2021
5. Board of Trustees Special Called Meeting, October 20, 2021
6. Board of Trustees Special Called Meeting, Closed Session, October 20, 2021
7. Audit and Ethics Committee
8. Educational Planning and Personnel Committee
9. Winter 2021 Candidates for Degrees (graduate and undergraduate)
10. Finance and Administration Committee
11. Chavis University Center Fireplace and Stair Renovation Project
12. American Indian Heritage Center Project
13. Mary Livermore Library Special Collections Project
14. Public Affairs and Advancement Committee
15. Jones Study Rooms
16. Student Life and Athletics Committee
17. Division Reports