

**Academic Affairs Committee**  
**August 18, 2021 at 3:30 pm**  
**Via WebEX: <https://uncp.webex.com/meet/robin.snead>**

**Committee Members:**

Timothy Altman (Senator)  
Robert Arndt (Chair, Subcommittee on Academic Support Services)  
Bill Brandon (Senator)  
Paul Flowers (Chair, Subcommittee on Curriculum)  
Deborah Hummer (Senator)  
Jennifer Jones-Locklear (Senator)  
Cindy Locklear (Senator)  
Zoe Locklear (Ex Officio, Interim Provost)  
Shilpa Regan (Chair, Enrollment Management Subcommittee)  
Gretchen Robinson (Senator)  
Robin Snead (Senator; Chair, Academic Affairs Committee)  
Joseph Van Hassel (Chair, General Education Subcommittee)

**Minutes**

- I. The meeting was called to order at 3:30 pm.
- II. Chair Snead requested that the committee postpone consideration of the minutes of the April 21, 2021 meeting until the September meeting. Due to emergency circumstances, the secretary had to leave the April meeting abruptly. Another committee member agreed to take notes. Thus far the chair has been unable to obtain those notes with the complete voting record on the Indigenous Cultures and Communities Revised Proposal, which did pass but the vote was not unanimous. The committee agreed to delay consideration of these minutes.
- III. The agenda for the meeting was approved by unanimous consent following a motion by Shilpa Regan, seconded by Jennifer Jones-Locklear.
- IV. Bill Brandon agreed to serve as secretary and was approved by acclamation.
- V. The Chair welcomed committee members and thanked them for their service. This being the first day of classes and the first day of committee meetings for the 2021-2022 academic year, there was nothing to report. The following information was offered:
  - A. The revised ICC proposal, passed by this committee, also passed in the Senate and will be effective fall 2022. Formation of the Council that will determine criteria for curriculum being handled by the Provost.
  - B. Chair Snead reminded the committee that a few curriculum proposals did not make it through the curriculum process in the spring of 2021. (These were proposals that required approval beyond the Curriculum Subcommittee as of the

end of April.) We will begin to see these proposals coming through as early as our next meeting. Those unfamiliar with Curriculog should contact the chair for information on how to access and read proposals.

**VI.** Interim Provost Locklear offered the following information in her report:

- A. Students continue to be admitted; 153 were admitted on August 18. Deans are monitoring and adding sections/increasing course caps as needed to accommodate students.
- B. Enrollment numbers
  - 1. We should meet or exceed the freshman enrollment number for fall 2020 but we will likely remain below fall 2019 on this metric.
  - 2. Transfers and graduate numbers are down. There is no real explanation for this yet.
  - 3. The state does not look at census data; instead, the state looks at headcount for the year. We will continue to admit students through drop/add. After drop/add, some may be admitted to begin classes in the second 8-weeks of the semester.
- C. The university will run a Fall 3 term between the fall and spring semester.
- D. Colleges, Schools, and Leadership News
  - 1. The Department of Counseling has returned to the School of Education from the College of Health Sciences.
  - 2. Richard Gay was named Dean of the College of Arts and Sciences. Ashley Allen was named Associate Dean. A second Associate Dean will be named.
  - 3. Susan Peters is serving as the Interim Dean for the School of Business.
  - 4. Cherry Beasley is serving as Interim Dean for the College of Health Sciences.

**VII.** Reports from Subcommittees

- A. Academic Support Services—No meeting yet, no report.
- B. Curriculum—No meeting yet, no report. There are proposals in the queue in Curriculog.
- C. Enrollment Management—No meeting yet, no report.
- D. General Education—No meeting yet, no report.

**VIII.** There was no unfinished business.

**IX.** There was no new business.

**X.** Announcements—the next meeting of this committee is September 15<sup>th</sup>.

**XI.** The meeting was adjourned at 4:03 pm.