The University of North Carolina at Pembroke
Academic Information Technology Committee (AITC)
Minutes – Monday, October 11, 2021 at 3:30 p.m.

This meeting will be held through WebEx.

Meeting link:
https://uncp.webex.com/uncp/j.php?MTID=me2c3395f05be102ed22e5d2c3c595373

Meeting called to order at 3:02 PM

Members present
> Roland Stout (Chair)
> Lisa Mitchell
> J. Porter Lillis
> Astrid Oviedo
> Benjamin Killian
> Jaime Martinez
> Katrina Blue, CIO
> Terry Locklear, Instructional Designer
> Miguel Nino, Dir. Online Learning
> Debbie Bullard, ARC
> Jessica, Dean of the Library
> June Power, Library

Members absent
> Lisa Mitchell
> Leanna Earp, SGA Senator

Guests Present
> Kevin Pate
> Wes Frasier
> Ray Buehne

Order of Business

A. Roll Call
B. Approval of Minutes (Appendix A)
   1. J. Porter Lillis moved approval, Miguel Nino second
   2. Approved unanimously
C. Adoption of Agenda
   1. Lisa Mitchel moved approval, J. Porter Lillis second
   2. Approved unanimously
D. Reports
   1. AITC Chair—Roland Stout
      a. None

2. AVC for Technology, Resources and Chief Information Officer—Dr. Katina Blue
   a. A new VDI (virtual desktop interface) Nutanix will go live next Monday (10/18/21)
      i. Training will be available
   b. This month if cyber security awareness month
   c. Tech Tuesday There will be an e-mail reminder
   d. Recently completed a disaster recovery exercise
      i. working on an after-action report
   e. Classroom technology upgrades
      i. Some $ still available
      ii 110 classrooms have been identified, seeking recommendations for others
      iii seeking feedback on prioritization
      iv. Discussion of scheduling of classes in room with appropriate technology ensued.
   f. New process for approving software purchase requests
   g. Help desk is busy
      i. 1722 incidents processed last month
      ii. Issue of the speed of help desk response discussed
3. Director of Online Learning—Dr. Miguel Nino
   a. Camtasia up and running
      i. Creates interactive video based leaning modules
      ii. User community will create frequently asked question date base
   b. Epics has been launched
      i. In the process of recruiting faculty
   c. Recruiting faculty to use e-portfolios in Spring 2022
      i. Announcement forthcoming
4. Library Report—Jessica Collogan
   a. This month's library focus
      i. Promoting materials for Indigenous Peoples day
      ii. Books and Booze
      iii. Possibly Horror movies
   b. September counts
      i. 8045 through the gate
      ii. Ave of 269 per day
      iii. Fridays are slow
   c. In final stages of having 14 study rooms set up with a room reservation system
   d. Library to close immediately after finals week for a renovation of Special Collections and moving things around.
E. Unfinished Business
   1. None
F. New Business (from Ray Buehn)
   1. Great River LTI review – See
      https://bravemailuncp.sharepoint.com/:w:/r/teams/DoITTeam/Shared%20Documents/LTI%20(Canvas)%20Third%20Party%20Integration%20Reports/Great%20River%20Learning.docx?d=wa549c49eeb8247a0b4e4950a798e9f31&csf=1&web=1&e=E5qDeb

  a. After discussion and clarification
  b. June Power moved approval, Lisa Mitchell second
  c. Approved by unanimous acclimation
 2. Discussion of Canvas transition to New Quizzes
  a. Postponed until next month
G. For the Good of the Order
 1. None
H. Announcements
 1. Our meetings will be held though WebEx for the foreseeable future
I. Adjournment
 1. Lisa Mitchell moved adjournment, J. Porter Lillis second
 2. Approved by acclimation
 3. Meeting adjourned at 4:20

LTI Tevera

Wes Frazier, November 2021

Role

Tevera is software designed to assist in pre-licensure programs where field assessments are necessary. Specifically in the fields of nursing or social work.

Nature Of Vender

Tevera is a relatively young organization, only operating within the last five years and featuring less than 100 employees. Not much publicly stated information is available about them as an organization.

Benefits to Campus

This product is designed to directly benefit specific programs UNCP offers such as nursing and social work.

Cost/Funding

Funding is required, and the decision has not yet been made to proceed with this purchase.

Legal Concerns

None were identified.

Security Concerns

None were identified.

Technical Concerns

None were identified.

Accessibility Concerns

ARC has identified a number of points in the vendor's VPAT report which only partially support or support with exceptions, the usual web content accessibility

guidelines. These areas are listed below. However, they have indicated the integration can proceed. Their full recommendation letter is available here. Areas of concern include:

- Non-text content
- Info and Relationships
- Keyboard
- Contrast
- Focus Visible
- Message Status

Recommendations

DoIT recommends this LTI for inclusion with Canvas.

Appendix C

LIT YellowDig

Wes Frazier, November 2021

Role

> YellowDig provides increased interactivity between students and between students and instructors beyond the classic discussion board. It enables a kind of social networking esque experience in the learning management system.

Nature Of Vender

> YellowDig is an extremely small company (less than 50 full time staff) that has been operating since 2014. Notably Yellowdig has an "Academic Advisory Council" made up of instructors and instructional designers who help steer their product development. (16 total members at this time.)

Benefits to Campus

> YellowDig's feature set would be made available to all courses at UNC Pembroke. Though it would be opt in for the instructor.

Cost/Funding

> None needed.

Legal Concerns

> None were identified.

Security Concerns

> None were identified.

Technical Concerns

> None were identified.

Accessibility Concerns

> ARC has identified a number of points in the vendor's VPAT report which only partially support or support with exceptions, the usual web content accessibility guidelines. These areas are listed below. However, they have indicated the integration can proceed. Their full recommendation letter is available here.

> Areas of concern include:

> - Input
> - Identify Input Purpose
> - Resize Text

- Reflow
- Focus Visible

Recommendations

DoIT recommends this LTI for inclusion in Canvas.