

The University of North Carolina at Pembroke
Academic Information Technology Committee (AITC)
Agenda - Monday, November 8, 2021 at 3:30 p.m.

This meeting will be held through WebEx.

Meeting link:

<https://uncp.webex.com/uncp/j.php?MTID=me2c3395f05be102ed22e5d2c3c595373>

Members of the AITC: Roland Stout (Chair), Senator; Roger Cross (ARTS, 2022); Senator TBA; Lisa Mitchell (EDUC, 2022); J. Porter Lillis, (SBS, 2022); Astrid Oviedo (CHS, 2023); Benjamin Killian (NSM, 2023); Jamie Martinez (LETTERS, 2024); Katina Blue, CIO; Terry Locklear, Instructional Designer; Miguel Nino, Director of Online Learning; Debbie Bullard, Representative of the Accessibility Resource Center; Jessica Collogan, (Library Dean), June Power, Representative of the Library; Leanna Earp, SGA Senator

Order of Business

- A. Roll Call
- B. Approval of Minutes (Appendix A)
- C. Adoption of Agenda
- D. Reports
 - 1. AITC Chair—Roland Stout
 - 2. AVC for Technology, Resources and Chief Information Officer—Dr. Katina Blue
 - 3. Director of Online Learning—Dr. Miguel Nino
 - 4. Library Report—Jessica Collogan
- E. Unfinished Business
 - 1. Discussion of Canvas transition to New Quizzes
- F. New Business (from Ray Buehne)
 - 1. LTI Tevera (Appendix B)
 - 2. LTI YellowDig (Appendix C)
- G. For the Good of the Order
- H. Announcements
 - 1. Our meetings will be held through WebEx for the foreseeable future
- I. Adjournment

Appendix A

**The University of North Carolina at Pembroke
Academic Information Technology Committee (AITC)
Unapproved Minutes – Monday, October 11, 2021 at 3:30 p.m.**

This meeting will be held through WebEx.

Meeting link:

<https://uncp.webex.com/uncp/j.php?MTID=me2c3395f05be102ed22e5d2c3c595373>

Meeting called to order at 3:02 PM

Members present

Roland Stout (Chair)
Lisa Mitchell
J. Porter Lillis
Astrid Oviedo
Benjamin Killian
Jaime Martinez
Katrina Blue, CIO
Terry Locklear, Instructional Designer
Miguel Nino, Dir. Online Learning
Debbie Bullard, ARC
Jessica, Dean of the Library
June Power, Library

Members absent

Lisa Mitchell
Leanna Earp, SGA Senator

Guests Present

Kevin Pate
Wes Frasier
Ray Buehne

Order of Business

- A. Roll Call
- B. Approval of Minutes (Appendix A)
 1. J. Porter Lillis moved approval, Miguel Nino second
 2. Approved unanimously
- C. Adoption of Agenda
 1. Lisa Mitchel moved approval, J. Porter Lillis second
 2. Approved unanimously
- D. Reports
 1. AITC Chair—Roland Stout

- a. None
- 2. AVC for Technology, Resources and Chief Information Officer—Dr. Katina Blue
 - a. A new VDI (virtual desktop interface) Nutanix will go live next Monday (10/18/21)
 - i. Training will be available
 - b. This month is cyber security awareness month
 - c. Tech Tuesday There will be an e-mail reminder
 - d. Recently completed a disaster recovery exercise
 - i. working on an after-action report
 - e. Classroom technology upgrades
 - i. Some \$ still available
 - ii. 110 classrooms have been identified, seeking recommendations for others
 - iii. seeking feedback on prioritization
 - iv. Discussion of scheduling of classes in room with appropriate technology ensued.
 - f. New process for approving software purchase requests
 - g. Help desk is busy
 - i. 1722 incidents processed last month
 - ii. Issue of the speed of help desk response discussed
- 3. Director of Online Learning—Dr. Miguel Nino
 - a. Camtasia up and running
 - i. Creates interactive video based learning modules
 - ii. User community will create frequently asked question data base
 - b. Epics has been launched
 - i. In the process of recruiting faculty
 - c. Recruiting faculty to use e-portfolios in Spring 2022
 - i. Announcement forthcoming
- 4. Library Report—Jessica Collogan
 - a. This month's library focus
 - i. Promoting materials for Indigenous Peoples day
 - ii. Books and Booze
 - iii. Possibly Horror movies
 - b. September counts
 - i. 8045 through the gate
 - ii. Ave of 269 per day
 - iii. Fridays are slow
 - c. In final stages of having 14 study rooms set up with a room reservation system
 - d. Library to close immediately after finals week for a renovation of Special Collections and moving things around.
- E. Unfinished Business
 - 1. None
- F. New Business (from Ray Buehn)
 - 1. Great River LTI review – See [https://bravemailuncp.sharepoint.com/:w:/r/teams/DoITTeam/Shared%20Documents/LTI%20\(Canvas\)%20Third%20Party%20Integration%20Reports/Great%20River%20](https://bravemailuncp.sharepoint.com/:w:/r/teams/DoITTeam/Shared%20Documents/LTI%20(Canvas)%20Third%20Party%20Integration%20Reports/Great%20River%20)

[0Learning.docx?d=wa549c49eeb8247a0b4e4950a798e9f31&csf=1&web=1&e=E5q
Deb](#)

- a. After discussion and clarification
- b. June Power moved approval, Lisa Mitchell second
- c. Approved by unanimous acclimation
2. Discussion of Canvas transition to New Quizzes
 - a. Postponed until next month
- G. For the Good of the Order
 1. None
- H. Announcements
 1. Our meetings will be held though WebEx for the foreseeable future
- I. Adjournment
 1. Lisa Mitchell moved adjournment, J. Porter Lillis second
 2. Approved by acclimation
 3. Meeting adjourned at 4:20

Appendix B

LTI Tevera

Wes Frazier, November 2021

Role

Tevera is software designed to assist in pre-licensure programs where field assessments are necessary. Specifically in the fields of nursing or social work.

Nature Of Vender

Tevera is a relatively young organization, only operating within the last five years and featuring less than 100 employees. Not much publicly stated information is available about them as an organization.

Benefits to Campus

This product is designed to directly benefit specific programs UNCP offers such as nursing and social work.

Cost/Funding

Funding is required, and the decision has not yet been made to proceed with this purchase.

Legal Concerns

None were identified.

Security Concerns

None were identified.

Technical Concerns

None were identified.

Accessibility Concerns

ARC has identified a number of points in the vendor's VPAT report which only partially support or support with exceptions, the usual web content accessibility

guidelines. These areas are listed below. However, they have indicated the integration can proceed. Their full recommendation letter is available [here](#).

Areas of concern include:

- Non-text content
- Info and Relationships
- Keyboard
- Contrast
- Focus Visible
- Message Status

Recommendations

DoIT recommends this LTI for inclusion with Canvas.

Appendix C

LIT YellowDig

Wes Frazier, November 2021

Role

YellowDig provides increased interactivity between students and between students and instructors beyond the classic discussion board. It enables a kind of social networking esque experience in the learning management system.

Nature Of Vender

YellowDig is an extremely small company (less than 50 full time staff) that has been operating since 2014. Notably Yellowdig has an “Academic Advisory Council” made up of instructors and instructional designers who help steer their product development. (16 total members at this time.)

Benefits to Campus

YellowDig’s feature set would be made available to all courses at UNC Pembroke. Though it would be opt in for the instructor.

Cost/Funding

None needed.

Legal Concerns

None were identified.

Security Concerns

None were identified.

Technical Concerns

None were identified.

Accessibility Concerns

ARC has identified a number of points in the vendor’s VPAT report which only partially support or support with exceptions, the usual web content accessibility guidelines. These areas are listed below. However, they have indicated the integration can proceed. Their full [recommendation letter is available here](#).

Areas of concern include:

- Input
- Identify Input Purpose
- Resize Text

- Reflow
- Focus Visible

Recommendations

DoIT recommends this LTI for inclusion in Canvas.