

**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
Thursday, November 10, 2022 at 4:30 PM**

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the James A. Thomas Hall Rm. 225. Chair Allen Jamerson called the meeting to order at 4:38 pm.

ROLL CALL

Roll was called and the following Trustees were present:

Pat Corso
Allen Jamerson
Allison Harrington
Edward Brooks
Linda "Mickey" Gregory
Alphonzo McRae
Karen Sampson
Jesse Thomas
Dana Hunt-Locklear
Michelle Ingram
Randall Jones

Absent:

Also in attendance: Chancellor Robin G. Cummings; Dr. Marsha Pollard, provost and vice chancellor for Academic Affairs; Dr. Jeff Howard, vice chancellor for Student Affairs; Gabe Eszterhas vice chancellor for finance and administration; Steve Varley, vice chancellor for Advancement; Dick Christy, director of athletics; Kelvin Jacobs, general counsel; Chris Maples, executive director of external affairs; Dr. Scott Billingsley, associate vice chancellor of academic affairs; Leslie Bell, budget director; Mark Gogal, chief of staff and assistant secretary to the Board of Trustees; and Teresa L. Bryant, recording secretary to the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

None.

ETHICS STATEMENT

Chair Jamerson reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to refer to the printed statement. No member made known any conflicts of interest.

STUDENT TUITION & FEES

Chair Jamerson recognized Dr. Jeff Howard, Dr. Marsha Pollard and Gabe Eszterhas to discuss the proposed increase of the tuition and fees for the AY 2022-2023. Dr. Howard shared the make-up of the committee and the meeting schedule and the two open forums that were held. Mr. Eszterhas shared the increase of the Debt Service Fee of \$74.84 which is a 3% increase. The Miscellaneous Fees were also shared with the trustees. **(Attachment 2)**.

After discussing Student Tuition and Fees, Chair Jamerson recessed the meeting at 5:27 p.m. until 9:00 a.m. Friday, November 11, 2022.

**MINUTES OF THE MEETING OF
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BOARD OF TRUSTEES
Friday, November 11, 2022 at 9:00 AM**

The trustees were led in a pre-meeting breakfast presentation by Chancellor Robin G. Cummings and Mark Gogal.

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the James A. Thomas Hall Rm. 225. Chair Jamerson reconvened the meeting at 9:16 a.m. He reminded the Board that it continues to be subject to the NC State Government Ethics Act.

ROLL CALL

Roll was called and the following Trustees were present:

Pat Corso
Allen Jamerson
Allison Harrington
Edward Brooks
Linda "Mickey" Gregory
Alphonzo McRae
Karen Sampson
James Lockemy
Jesse Thomas
Taliyah Daniels
Michelle Ingram
Kenneth Robinette
Randall Jones

Absent:

Also in attendance: Chancellor Robin G. Cummings; Dr. Marsha Pollard, provost and vice chancellor for Academic Affairs; Dr. Jeff Howard, vice chancellor for Student Affairs; Gabe Eszterhas vice chancellor for finance and administration; Steve Varley, vice chancellor for Advancement; Dick Christy, director of athletics; Kelvin Jacobs, general counsel; Chris Maples, executive director of external affairs; Leslie Bell, budget director; Mark Gogal, chief of staff and assistant secretary to the Board of Trustees; and Teresa L. Bryant, recording secretary to the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

None.

ADDITIONS/DELETIONS TO THE AGENDA

None.

APPROVAL OF MINUTES

Minutes were presented for the following meetings:

- Board of Trustees Meeting, September 16, 2022
- Board of Trustees Meeting, Closed Session, September 16, 2022

ACTION

2022-75

Upon motion made by Ed Brooks, seconded by Alphonzo McRae, and unanimously carried, the Board of Trustees approved the minutes of the board of Trustees. (**Attachments 4**).

STUDENT TUITION & FEES

Chair Jamerson reminded the Trustees of their previous discussion on November 10 regarding the proposed tuition and general student fee increases for academic year 2023-2024. There being no further discussion, the following motions were made. (**Attachments 5**).

ACTION

2022-76

Upon motion made by Alphonzo McRae, and seconded by Pat Corso, the Board of Trustees approved the proposed Student Fee Adjustments for Academic Year (AY) 2023-2024 as discussed by the Board on November 10.

CHANCELLOR'S REPORT

Chancellor Cummings asked Dr. Jeff Howard, Vice Chancellor for Student Affairs to share an update regarding a student who was hit by a vehicle on Thursday evening. Chancellor Cummings recognized Jennifer McCarrel who has been appointed as the Executive Director of University Communications and Marketing and will begin her employment on January 3, 2023. He shared an update on the Chief of Staff position and the search is ongoing.

UNC PEMROKE ATHLETICS SUBSTANCE EDUCATION, SCREENING AND COUNSELING POLICY

Chair Jamerson called on Mr. Dick Christy, Athletic Director who gave presentation on the UNC Pembroke Athletics policy. He introduced Joey Tamburo who is the Head Athletic Trainer and who assisted with the revisions to the Athletics Substance Education, Screening and Counseling Policy. (**Attachment 6**)

ACTION

2022-77

Upon motion made by Kenneth Robinette, and seconded by Linda Gregory, the Board of Trustees approved the proposed revisions to the UNC Pembroke Athletics Substance Education, Screening and Counseling Policy.

COMMITTEE REPORTS

CARMIT

Committee Chair Karen Sampson shared that Ms. Carla Jacobs, Chief Internal Auditor presented the results of the FY 2022 Office of Internal Audit Self-Assessment Monitoring using a tool created by the Central Internal Audit Office. Ms. Jacobs shared that overall UNCP's Office of Internal Audit is operating in conformance with the IIA Audit Standards with identified areas of improvement. Ms. Jacobs also shared a summary of internal audit activities within her department. **(Attachment 7)**

Educational Planning and Programs

Committee Chair Michelle Ingram reported on several items provided to the committee. Dr. Scott Billingsley presented the proposed lists of the winter 2022 graduates. He shared there are 722 undergraduates and 425 graduates. Chair Ingram shared that Ms. Jamee Freeman reported on the Fall 2022 Chancellor exception enrollment numbers and the 2023 undergraduate and graduate projections. Dr. Richard Gay provided an overview of the Art Department and then recognized Dr. Carla Rokes who gave a report on the National Associates of Schools of Arts and Designs accreditation. Mr. Holden Hansen gave an overview of the faculty senate, its committee and governance. Ms. Rebecca Kenney gave an update on Staff Council and shared with the committee that UNC Pembroke participated in the Chancellor's Cup Golf Tournament and brought home the Chancellor's Cup again this year. Chair Ingram shared that Dr. Marsha Pollard reported on several items that included the approval process and timeline regarding the Doctor of Nursing Practice; UNC System Graduate Council voted to approve the request to establish during their January meeting; UNCP plans to submit a level change application to the Southern Association of Colleges and Schools Commission on Colleges; UNCP plans to begin offering the DNP Program in Fall 2023. **(Attachment 8)**

ACTION 2022-77

As recommended by the Educational Planning and Personnel Committee, and upon motion made by Michelle Ingram, the Board of Trustees unanimously approved the conferral of graduate and undergraduate degrees upon those individuals certified by Provost Marsha Pollard as meeting all the University's requirements for such conferral at the winter commencement ceremonies to be held Friday, December 9 and December 10, 2022. **(Attachment 9)**.

Finance and Administration

Committee Chair Pat Corso provided the Board with updates from the Finance and Administration committee meeting with four action items. Chair Corso shared that the university's Debt Management Policy was updated to include a statutory requirement. He shared that Mr. Gabe Eszterhas shared updates on the FY23 All Funds Budget, Endowment and Human Resources. **(Attachment 10)**

ACTION 2022-78

As recommended by the Finance and Administration Committee, and upon motion made by Jesse Thomas, the Board of Trustees unanimously

approved the request to Increase Project Authority for Outdoor Athletics Complex. **(Attachment 11)**

ACTION
2022-79

As recommended by the Finance and Administration Committee, and upon motion made by Ed Brooks, the Board of Trustees unanimously approved the Debt Issuance for Outdoor Athletics Complex. **(Attachment 12)**

ACTION
2022-80

As recommended by the Finance and Administration Committee, and upon motion made by Karen Sampson, the Board of Trustees unanimously approved the Selected Architect for the Multipurpose Support Facility. **(Attachment 13)**

ACTION
2022-81

As recommended by the Finance and Administration Committee, and upon motion made by Taliyah Daniels, the Board of Trustees unanimously approved to Increase Project Authority for the Special Collections. **(Attachment 14)**

Public Affairs and Advancement

Committee Chair Kenneth Robinette shared that the Public Affairs and Advancement Committee discussed several topics. Mr. Steve Varley, Vice Chancellor of Advancement presented the naming of the Robinette Baseball Press Box. Mr. Varley also reported that the phonathon will begin on Sunday, November 13, 2022 and end on Thursday, November 17, 2022. He shared they have around 35 student callers. Chair Robinette shared some highlights from the Advancement office that included: Lenore and Dick Taylor Endowed Scholarship in the amount of \$100,000 that will benefit student athletes and another gift is pending; the Lois C. Lewis Endowed Scholarship, 1.3 million. Chair Robinette then shared some updates on University Communications and Marketing. He reported that the New Chief Communications and Marketing Officer will begin on January 3, 2023 and some items that she will explore immediately. **(Attachment 15)**.

ACTION
2022-82

As recommended by the Public Affairs and Advancement Committee, and upon motion made by Linda "Mickey" Gregory, the Board of Trustees unanimously approved the naming of the Robinette Baseball Press Box, which will be located in the Outdoor Recreational Complex. **(Attachment 16)**.

**ACTION
2022-83**

As recommended by the Public Affairs and Advancement Committee, and upon motion made by Kenneth Robinette, the Board of Trustees unanimously approved the naming of the Willoughby Softfall Field, which will be located in the Outdoor Recreational Complex. **(Attachment 17).**

Student Life and Athletics

Committee Chair Jesse Thomas reported the committee heard several information items. Mr. Sandy Jacobs, Director of Community and Civic Engagement provided data from the National Student Learning, Voting and Engagement report and that UNCP is increasing student voter registration and voter rates. Chair Thomas shared that this year 20 students were selected for the paid internships through the NC State Employees Credit Union Public Fellowship Internship Program. He then shared that Mr. Abdul Ghaffar, Assistant Dean of Students and Ms. Bailey Miller, Assistant Director of CCE recognized two students. UNCP Students Kiarra Payton and Samuel Bowen were recognized for the Most Outstanding Educational Session of the NACA Conference with their presentation Programming at a Minority Serving Institution. Chair Thomas then shared some updates from Athletics. Mr. Dick Christy, Athletic Director updated the committee on the UNC System commissioned, athletics economic impact and study designed to show the value of intercollegiate athletics. Mr. Christy reported that Athletics is having one of its best starts in the 75 year history of the program. Chair Thomas reported that Dr. Jessica Siegele has taken the role of Faculty Athletics representative for the fall. **(Attachment 18)**

DIVISION REPORTS

Chair Jamerson asked for questions or comments regarding the division reports. There were none. **(Attachment 19)**

CHAIRMAN'S REPORT

Chair Jamerson discussed the Winter Commencement ceremonies and challenged and encouraged the trustees to make every effort to attend one or both ceremonies. He discussed the AGB National Conference which will be held April 2-4, 2023 in San Diego. He encouraged the new trustees to participate and that there is a virtual option. Chair Jamerson talked about the Board of Governors meeting that will be held on campus April 18-20. He encouraged the trustees to be available to attend. He thanked the trustees for their time and commitment to the board.

CLOSED SESSION

(Minutes of the closed session are provided in a separate document.)



Upon motion made and properly seconded and unanimously carried, the closed session portion of the meeting was adjourned for the purpose of returning to open session.

As a result of discussions during closed session, the following motions were made.

**ACTION
2022-84**

As recommended by the Educational Planning and Programs Committee, and upon motion made by Allison Harrington, the Board of Trustees unanimously approved the Tier I Salary Increases. **(Attachment 20)**.

ANNOUNCEMENTS


Chair Jamerson recognized Teresa L. Bryant, recording secretary to review the announcements listed.

ADJOURNMENT

There being no further business to come before the Board, Chair Jamerson asked for a motion to adjourn. Upon motion made by Linda Gregory, seconded by Allison Harrington and unanimously approved, the meeting of the Board of Trustees adjourned at 11:32 a.m.

Respectfully submitted,


Mark Gogal
Assistant Secretary


Teresa L. Bryant
Recording Secretary

Attachments:

1. Agenda, Board of Trustees Meeting, November 10-11, 2022
2. Proposed AY 2023-2024 Tuition and General Student Fee Increases
3. Board of Trustees Meeting, September 16, 2022
4. Board of Trustees Meeting, Closed Session, September 16, 2022
5. Student Tuition and Fees
6. UNC Pembroke Athletics Substance Education, Screening and Counseling Policy
7. CARMIT Committee
8. Educational Planning and Programs Committee
9. Winter 2022 Candidates for Degrees (graduate and undergraduate)
10. Finance and Administration Committee
11. Increase Project Authority for Outdoor Athletics Complex
12. Debt Issuance for Outdoor Athletics Complex
13. Selected Architect for the Multipurpose Support Facility
14. Increase Project Authority for the Special Collections
15. Public Affairs and Advancement Committee
16. Robinette Baseball Press Box
17. Willoughby Softball Field in the Outdoor Recreational Complex
18. Student Life and Athletics Committee
19. Division Reports
20. Tier I Salary Increases