

**MINUTES OF THE MEETING OF  
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE  
BOARD OF TRUSTEES  
Friday, February 17, 2023 at 9:00 AM**

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the James A. Thomas Hall Rm. 225. Chair Allen Jamerson called the meeting to order at 9:15 am.

**ROLL CALL**

Roll was called and the following Trustees were present:

Allen Jamerson  
Pat Corso  
Allison Harrington  
Edward Brooks  
Alphonzo McRae  
Karen Sampson  
Jesse Thomas  
Taliyah Daniels  
Randall Jones  
James Lockemy  
Kenneth Robinette

Absent: Linda “Mickey” Gregory; Michelle Ingram

Also in attendance: Chancellor Robin G. Cummings; Dr. Cherry Beasley, interim provost and vice chancellor for Academic Affairs; Dr. Jeff Howard, vice chancellor for Student Affairs; Gabe Eszterhas vice chancellor for finance and administration; Steve Varley, vice chancellor for Advancement; Dick Christy, director of athletics; Kelvin Jacobs, general counsel; Chris Maples, executive director of external affairs; Jennifer McCarrel, chief communications and marketing officer; Mark Gogal, chief of staff and assistant secretary to the Board of Trustees; and Teresa L. Bryant, recording secretary to the Board of Trustees.

**INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS**

None.

**ETHICS STATEMENT**

Chair Jamerson reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to refer to the printed statement. No member made known any conflicts of interest.

**ADDITIONS/DELETIONS TO THE AGENDA**

None.

## APPROVAL OF MINUTES

Minutes were presented for the following meetings:

- a. Board of Trustees Meeting, November 11, 2022
- b. Board of Trustees Meeting, Closed Session, November 11, 2022
- c. Board of Trustees Special Called Meeting, December 12, 2022
- d. Board of Trustees Special Called Meeting, Closed Session, December 12, 2022
- e. Board of Trustees Emergency Called Meeting, January 9, 2023
- f. Board of Trustees Emergency Called Meeting, Closed Session, January 9, 2023

### **ACTION 2023-01**

Upon motion made by Pat Corso, seconded by Allison Harrington, and unanimously carried, the Board of Trustees approved the minutes of the board of Trustees. (**Attachments 2-7**).

## CHANCELLOR'S REPORT

Chancellor Cummings shared an update on the search for Chief of Staff position. He then proceeded to share an update on the Provost search. Dr. Stewart Thomas will serve as the Chair of the search committee and Trustee Kenneth Robinette has agreed to serve on the search committee. Chancellor Cummings also shared the update on the Vice Chancellor of Enrollment Management position. Steve Varley has agreed to serve as the Chair of the search committee and that this position will report to the Chancellor and will be on Cabinet. Job has been posted. Chancellor Cummings provided a slide presentation on Optometry and gave an update on other programs that included: Doctorate of Nursing Practice; Master of Occupational Therapy and Speech Pathology. Lastly, Chancellor Cummings shared the TedX Talk event that was held on our campus and how wonderful the event was.

## INCLUSION AND DIVERSITY COUNCIL FY 2021-2022 ANNUAL REPORT

Chair Jamerson called on Dr. Nicolette Campos and Mr. Sandy Jacobs who provided a presentation of the 2021-2022 Inclusion and Diversity Annual Report. They discussed highlights for 2023. After their presentation, they accepted questions from the group. (**Attachment 8**)

## COMMITTEE REPORTS

### CARMIT

Committee Chair Karen Sampson reported that the committee received a presentation from Chuch Dail, Financial Audit Supervisor with the Office of the State Auditor on UNC Pembroke's FY 2021-2022 audit report. UNCP received a clean opinion and there were no findings as a result of the audit. Chair Sampson then recognized Carla Jacobs who shared updates on the Audit Plan. Ms. Jacobs reported that the Office of Internal Audit is drafting a report for the review of the School of Education's data reporting processes for Accreditation. She also shared that the follow-up of OSA FY 2022 Student Financial Aid Audit will not be necessary this year due to the Office of the State Auditor has indicated UNC Pembroke did not have any findings in this area. Ms. Jacobs then reported on other internal audit activities that has occurred since the last meeting in November. Chair Sampson then recognized Dr. Katina Blue who shared a brief overview of the cyber-security developments. (**Attachment 9**)

## **Educational Planning and Programs**

Committee Member Randall Jones reported on several items provided to the committee. Dr. Loury Floyd gave an update on the Council for the Accreditation of Educator Preparation Reaffirmation. She shared that a virtual visit is scheduled for April 2-4, 2023. She also shared the process of implementing the General Assembly Mandate to include the Science of Reading in the Educator Preparation programs for training elementary education teachers. Trustee Jones then recognized Dr. Eva Skuka who gave a report on the Current and Future Academic Programs within the College of Health Sciences. Next Interim Provost Dr. Cherry Beasley gave some updates regarding Academic Affairs that included: personnel changes, system office initiatives that are underway; UNCP's Faculty Policy Initiatives; academic programs, scholarships and service; revisited policies and processes; and unit reorganization. **(Attachment 10)**

## **Finance and Administration**

Committee Chair Pat Corso provided the Board with updates from the Finance and Administration committee meeting with six action items. The Committee reviewed the differential tuition Doctorate of Nursing Practice. Mr. Gabe Eszterhas gave an update on the FY23 All Funds Budget and the FY 24 Legislative Budget Requests. Mr. Timothy Sampson, Staff Council Chair, provided an informational report on UNCP's Staff Council. Chair Corso reported that the committee received updates on the hiring of Tier II employees and salary actions from Human Resources. **(Attachment 11)**

### **ACTION 2023-02**

As recommended by the Finance and Administration Committee, and upon motion made by Pat Corso, the Board of Trustees unanimously approved the Differential Tuition for the Doctorate of Nursing. **(Attachment 12)**

### **ACTION 2023-03**

As recommended by the Finance and Administration Committee, and upon motion made by Taliyah Daniels, the Board of Trustees unanimously approved the Selected Architect for the Allied Health Science Building. **(Attachment 13)**

### **ACTION 2023-04**

As recommended by the Finance and Administration Committee, and upon motion made by Karen Sampson, the Board of Trustees unanimously approved the Increase in Project Authority for the Special Collections. **(Attachment 14)**

### **ACTION 2023-05**

As recommended by the Finance and Administration Committee, and upon motion made by Randall Jones, the Board of Trustees unanimously approved Grant of Utility Easement to Robeson County. **(Attachment 15)**

**ACTION**  
**2023-06**

As recommended by the Finance and Administration Committee, and upon motion made by Ed Brooks, the Board of Trustees unanimously approved the Parking Lot 35 Leases. **(Attachment 16)**

**ACTION**  
**2023-07**

As recommended by the Finance and Administration Committee, and upon motion made by Jesse Thomas, the Board of Trustees unanimously approved the Updated Salary Ranges for Non-Tenure Track Faculty. **(Attachment 17)**

**Public Affairs and Advancement**

Committee Chair Kenneth Robinette shared updates from the Public Affairs & Advancement Committee. He reported that Ms. Jennifer McCarrell gave updates regarding University Communications and Marketing that included: Undergraduate and graduate advertising, and shared upcoming shows at Givens Performing Arts Center. Chair Robinette then gave a report regarding Advancement. Mr. Steve Varley then shared a report regarding Advancement. He reported to the committee that the gifts and commitments as of February 1, 2023. Mr. Varley then shared that they raised \$42,730 with 961 donors for the “Back the Braves Campaign” and went on to provide some upcoming events. Chair Robinette then shared that Mr. Varley and Mr. Eszterhas are working on consolidating the endowment management practices of the UNCP Foundation Board and UNCP Board of Trustees. **(Attachment 18)**.

**Student Life and Athletics**

Committee Chair Jesse Thomas reported the committee heard several information items. Dr. Jeff Howard reviewed the proposed changes to the Facility Use Policy. He also reviewed recent changes to the Student Code of Conduct. Chair Thomas then recognized Dr. Christie Poteet, Sandy Jacobs and Parker Watson who provided updates from the Career Center. Chair Thomas recognized Dick Christy who acknowledge some Athletic staff for their revamp and comprehensive update on the athletics compliance and administration manual. Mr. Christy then discussed some transitions in the volleyball and football programs and the status of new hires and on-boarding for assistant coaches. **(Attachment 19)**

**ACTION**  
**2023-08**

As recommended by the Student Life and Athletics Committee, and upon motion made by Allison Harrington, the Board of Trustees unanimously approved the Facilities Use Policy Changes **(Attachment 20)**.

**INTERCOLLEGIATE ATHLETICS REPORT**

Chair Allen Jamerson recognized Athletic Director Dick Christy and Christina Chow who shared the Intercollegiate Athletics report with the committee. **(Attachment 21)**

**DIVISION REPORTS**

Chair Jamerson asked for questions or comments regarding the division reports. There were none.  
**(Attachment 22)**

**CHAIRMAN'S REPORT**

Chair Jamerson encouraged the new members to attend the Association of Governing Board conference in April and the benefits they would receive by attending. Chair Jamerson then called upon Mr. Mark Gogal who reviewed the 2023-2024 proposed Board of Trustees meeting dates. **(Attachment 23)**

**CLOSED SESSION**

*(Minutes of the closed session are provided in a separate document.)*



Upon motion made and properly seconded and unanimously carried, the closed session portion of the meeting was adjourned for the purpose of returning to open session.

**APRIL UNC SYSTEM BOARD OF GOVERNORS MEETING**

Chair Jamerson called upon Mr. Mark Gogal and Teresa Bryant who shared a quick presentation on the upcoming UNC Board of Governors Meeting that will be held on UNCP campus April 18-20, 2023.  
**(Attachment 24)**

**ANNOUNCEMENTS**

Chair Jamerson recognized Teresa L. Bryant, recording secretary to review the announcements listed.

**ADJOURNMENT**

There being no further business to come before the Board, Chair Jamerson asked for a motion to adjourn. Upon motion made by James Lockemy, seconded by Alphonzo McRae and unanimously approved, the meeting of the Board of Trustees adjourned at 12:41 p.m.

Respectfully submitted,

Mark Gogal  
Assistant Secretary

Teresa L. Bryant  
Recording Secretary

Attachments:

1. Agenda, Board of Trustees Meeting, February 17, 2023
2. Board of Trustees Meeting, November 11, 2022
3. Board of Trustees Meeting, Closed Session, November 11, 2022
4. Board of Trustees Special Called Meeting, December 12, 2022
5. Board of Trustees Special Called Meeting, Closed Session, December 12, 2022
6. Board of Trustees Emergency Called Meeting, January 9, 2023
7. Board of Trustees Emergency Called Meeting, Closed Session, January 9, 2023
8. Inclusion and Diversity Council FY 2021-2022 Annual Report
9. CARMIT Committee
10. Educational Planning and Programs Committee
11. Finance and Administration Committee
12. Differential Tuition Doctorate of Nursing Practice
13. Selected Architect for the Allied Health Science Building
14. Increase in Project Authority for the Special Collections
15. Grant of Utility Easement to Robeson County
16. Parking Lot 35 Leases
17. Updated Salary Ranges for Non-Tenure Track Faculty
18. Public Affairs and Advancement Committee
19. Student Life and Athletics Committee
20. Facilities Use Policy Changes
21. Intercollegiate Athletics Report
22. Division Reports
23. Proposed 2023-2024 Board of Trustees Meeting Schedule
24. April 2023 UNC System Board of Governors Meeting