

**Agenda for the Academic Affairs Committee
Wednesday, August 17, 2022**

3:30 pm

Via WebEx

<https://uncp.webex.com/meet/renee.lamphere>

Committee Members:

Robert Arndt (Chair, Subcommittee on Academic Support Services)
Jennifer Jones-Locklear (Senator)
Renee Lamphere (Senator; Chair, Academic Affairs Committee)
Rachel Morrison (Senator)
Marsha Pollard (Ex Officio, Provost)
Shilpa Regan (Chair, Enrollment Management Subcommittee)
Roland Stout (Senator)
Mark Tollefson (Chair, Subcommittee on Curriculum)
Joseph Van Hassel (Chair, General Education Subcommittee)
Richard Vela (Senator)
TBD (Senator)
TBD (Senator)

Agenda

- I. Call to Order**
- II. Determination of Secretary**
- III. Approval of Minutes from the April 2022 Academic Affairs Committee Meeting (Appendix A)**
- IV. Approval of the Agenda**
- V. Report from Chair**
- VI. Report from Administration**
- VII. Reports from Subcommittees**
 - A. Academic Support Services**
 - B. Curriculum**
 - C. Enrollment Management**
 - D. General Education**
- VIII. Unfinished Business**
- IX. New Business**
- X. Announcements**
- XI. Adjournment**

Appendix A

Minutes (Pending Approval)

Academic Affairs Committee

April 20, 2022 at 3:30 pm

Via WebEX: <https://uncp.webex.com/meet/robin.snead>

Committee Members Present

Timothy Altman (Senator)
Robert Arndt (Chair, Subcommittee on Academic Support Services)
Paul Flowers (Chair, Subcommittee on Curriculum)
Deborah Hummer (Senator)
Jennifer Jones-Locklear (Senator)
Cindy Locklear (Senator)
Zoe Locklear (Ex Officio, Interim Provost)
Shilpa Regan (Chair, Enrollment Management Subcommittee)
Gretchen Robinson (Senator)
Robin Snead (Senator; Chair, Academic Affairs Committee)
Joseph Van Hassel (Chair, General Education Subcommittee)
Eric Voecks (Senator)

Committee Members Absent

none

Guests

Courtney Alexander, Polina Chemishanova, Danielle Chilcote, Scott Cohen, Susan Edkins, Kelly Ficklin, Beverly Justice, Benjamin Killian, Renee Lamphere, Ana Lara, Jamie Litty, Selvarajah Mohanarajah, David Nikkel, Derek Oxendine, Sandra Plata-Potter, Theresa Schlosser, Matt Schneider, Heather Sellars, Thomas Trendowski, Aaron Vandermeer, Joe West, Jennifer Whittington

Agenda

I. Call to Order

Robin Snead called the meeting to order at 3:31 pm.

II. Determination of Secretary (rotating)

Paul Flowers agreed to serve as secretary in rotation for the meeting.

III. Approval of Minutes from the March 23, 2022 meeting

Minutes were approved without additions or revisions.

IV. Approval of the Agenda

The agenda was approved with a slight rearrangement (moving the Enrollment

Management Subcommittee report to the top of section VII).

V. Report from Chair

Robin Snead reported on several items of general interest, including:

- upcoming faculty evaluations of administrators;
- Senate passage of the academic honor code revision to include specific language referencing multiple submissions of student work;
- deferring formation of a special committee to review the General Education program to the Fall 2022 semester;
- forthcoming requests for faculty preferences regarding committee assignments;
- discussion during the last Senate meeting regarding the Follett Access program for textbooks;

The Chair also thanks the Subcommittee Chairs for their work during the academic year.

VI. Report from Administration

Zoe Locklear reported on several items of general interest, including:

- the pending arrival of our new Provost, Dr. Marsha Pollard;
- the status of searches for the Deans of the School of Business and the College of Health Sciences;
- the upcoming Board of Trustees meeting;
- a ribbon cutting ceremony for the new Thomas School of Business classroom building;
- the upcoming Faculty Appreciation Dinner, noting it was the first since 2019 and that beer would be served;
- Stewart Thomas has won the Board of Governors Award for Teaching Excellence;
- the undergraduate and graduate commencement ceremonies, scheduled for the Friday evening and Saturday morning of final exam week, respectively;
- the reappointments of Department Chairs in Biology and English, Theatre & World Languages
- the ongoing process of appointing new Chairs for the Departments of Music, Social Work, and Kinesiology.

VII. Reports from Subcommittees

A. Enrollment Management

Shilpa Regan updated the Committee on the status of work on updating catalog information regarding AP, CLEP, and IB exam information (see appendices of this meeting's agenda). The information in these appendices will be sent to UNCP Department Chairs for their review and comment prior to continuing and completing this work in the Fall 2022 semester.

B. Academic Support Services

Robert Arndt referred Committee members to the report in the appendix of this meeting's agenda summarizing recent statistics collected by his Subcommittee,

some extensive renovations in the library's computer lab, and the solicitation of items for the Campus Author's Bibliography.

C. Curriculum

Paul Flowers referred Committee members to the listing of numerous proposals in Appendices B and C of this meeting's agenda regarding curriculum proposals that are classified as 'minor' and thus not requiring approval by this Committee. He also noted that he had provided the CAS Dean's Office with some suggestions on how the curriculum approval process might be revised to hopefully avoid the common scenario of very few proposals being processed in the fall semesters and increasingly burdensome numbers of proposals being processed in the spring.

D. General Education

Joseph Van Hassel reported his Subcommittee concluded its work during their March meeting and would not be meeting in April.

VIII. Unfinished Business—Curriculum Proposal Carried Over from March Meeting (Note: See Appendix G for brief descriptions of these proposals. View complete proposals as needed in Curriculog at this link: <https://uncp.curriculog.com/agenda:182/form.>)

A. Department of Sociology and Criminal Justice

This proposal was represented by Matt Schneider and approved by acclamation.

1. New Course Proposal: SOC 3220, Environmental Sociology

IX. New Business—Curriculum Proposals Requiring Action (Note: See Appendix C for brief descriptions of these proposals. View complete proposals as needed in Curriculog at this link: <https://uncp.curriculog.com/agenda:182/form.>)

A. From the Department of Accounting and Finance

These proposals were represented by Scott Cohen and approved by acclamation.

1. New Course Proposal: ACC 3230, Financial Reporting and Analysis III
2. New Course Proposal: ACC 4100, Tax Practicum
3. Program Revision: Accounting, B.S.

B. From the Department of Biology

This proposal was represented by Courtney Alexander and approved by acclamation.

1. Course Revision: BIO 2120, Anatomy and Physiology II

C. From the Department of Educational Leadership and Specialties

These proposals were represented by Thomas Trendowski (PED proposals) and Heather Sellers (RDG proposals) and approved by acclamation.

1. New Course Proposal: PED 4100, Adapted Physical Education
2. New Course Proposal: PED 5100, Adapted Physical Education

3. New Course Proposal: PED 4200, Health and Physical Education Content Knowledge
4. New Course Proposal: PED 5200, Health and Physical Education Content Knowledge
5. New Course Proposal: PED 5030, Advanced Teaching Methodologies in Health/PE
6. New Course Proposal: PED 5400, Advanced Teaching Methodologies in Health/PE II
7. New Course Proposal: PED 5060, Current Issues in Health and PE
8. New Course Proposal: PED 5500, HPE Student Teaching Internship
9. Course Revision Proposal: RDG 5300, Reading and Writing in the Content Areas I
10. Course Revision Proposal: RDG 5301, Reading and Writing in the Content Areas II
11. Course Revision Proposal: RDG 5320, Diversity and Multicultural Education
12. Course Revision Proposal: RDG 5350, Reading Instructional Strategies
13. Course Revision Proposal, RDG 5450, Reading Development and Assessment

D. From the Department of English, Theatre, and World Languages

These proposals were represented by Danielle Chilcote (ENG B.A. proposals) and Ana Lara (SPN proposals) and approved by acclamation.

1. Program Revision Proposal: English, Middle Grades Language Arts (6-9) Emphasis, B.A.
2. Program Revision Proposal: English, Secondary Education (9-12) Emphasis, B.A.
3. New Course Proposal: SPN 5100, Civilization and Culture of Spanish America
4. New Course Proposal: SPN 5110, Spanish Phonetics and Phonology
5. New Course Proposal: SPN 5120, Survey of Spanish Literature
6. New Course Proposal: SPN 5400, Methods of Teaching Spanish
7. New Course Proposal: SPN 5700, Hispanic Linguistics
8. New Course Proposal: SPN 5810, Internship for Spanish Education
9. New Program Proposal: M.A.T. with Spanish Education Specialization

E. From the Department of Inclusive Education

These proposals were represented by Gretchen Robinson (ECE proposals), Jennifer Whittington (EDN proposals), and Kelly Ficklin (M.A.T. proposal), and approved by acclamation. (Note made that the new ECE graduate courses were pending SACS approval, expected over the summer 2022 sessions.)

1. New Course Proposal: ECE 5080, Emergent Literacy in Birth to Kindergarten
2. New Course Proposal: ECE 5090, Math and Science in the Early Years

3. New Course Proposal: ECE 5120, STEAM in Birth to Kindergarten
 4. New Program Proposal: Teaching with Birth to Kindergarten Specialization, M.A.T.
 5. New Course Proposal: EDN 2200, Introduction to Digital Learning and Instructional Technologies
 6. Program Revision Proposal: Elementary Education (K-6), B.S.
 7. Program Revision Proposal: Teaching with Elementary Education Specialization, M.A.T.
- F. From the Department of Kinesiology

These proposals were represented by Susan Edkins and Beverly Justice and approved by acclamation.

1. New Course Proposal: EXER 5130, Sport Governance and Intercollegiate Athletic Administration
2. New Course Proposal: EXER 5970, Research Methodology I
3. New Course Proposal: HLTH 3000, Sociocultural Aspects of Health
4. New Course Proposal: KIN 1000, Lifetime Fitness
5. New Course Proposal: KIN 1100, Introduction to Kinesiology
6. New Course Proposal: KIN 2000, Foundations of Human Movement Studies
7. New Course Proposal: KIN 2100 Sociology of Sport
8. New Course Proposal: KIN 2200, Anatomy and Physiology
9. New Course Proposal: KIN 3300, Strength and Conditioning Theory
10. New Course Proposal: KIN 3500, Exercise Leadership
11. New Course Proposal: KIN 4000, Applied Research
12. New Course Proposal: KIN 4150, Organization and Administration
13. New Course Proposal: KIN 4999 Internship
14. New Program Proposal: Kinesiology Core
**noted typo in proposal, which lists KIN 2010 but should list KIN 2100, Robin Snead will see to correction in curriculum*
15. New Course Proposal: RSA 3000, Recreation and Sport in Indigenous Cultures
16. New Course Proposal: RSA 3100, Sport Governance
17. New Course Proposal: RSA 3200, Intercollegiate Athletic Administration
18. New Course Proposal: RSA 4160, Principles of Leadership in Sport
19. New Course Proposal: RSA 4920, Three-Credit Internship
20. Course Revision Proposal: EXER 5980 Research Methodology II
21. Course Revision: HLTH 2100, Applied Nutrition
22. Program Deletion Proposal: Exercise and Sport Science, Exercise Physiology Track, B.S.
23. New Program: B.S. Exercise and Sport Science, Fitness Specialist Track
24. Program Revision Proposal: B.S. Exercise and Sport Science, Health Promotion Track

- 25. Program Revision: Exercise and Sport Science, Recreation and Sport Administration Track, B.S.
- 26. Program Revision: Health Promotion Minor
- 27. Program Revision: Sport Leadership Minor
- 28. Program Deletion: Water Survival Test

G. From the Department of Mass Communication

This proposal was represented by Jamie Litty and approved by acclamation.

- 1. New Program Proposal: Communication Studies Track, B.S.

H. From the Department of Mathematics and Computer Science

This proposal was represented by Selvarajah Mohanarajah and approved by acclamation.

- 1. New Course Proposal: CYB 3020, Introduction to Cybersecurity

I. From the Department of Music

These proposals were represented by Aaron Vandermeer and approved by acclamation.

- 1. New Course: MUSP 0001 Studio Class as a co-requisite for major private lessons and 1-CEU 3000-level drum set and percussion
- 2. Course Revision: Change repeatable hours for private lesson classes (43 different class numbers) as follows: Major MUSP at 1000-level to repeatable four times, Major MUSP at 3000-level no limit to repeats

motion to extend the meeting by 10 min made by Paul Flowers and seconded by Tim Altman, passed by acclamation

J. From the Department of Philosophy and Religion

These proposals were represented by David Nikkel and approved by acclamation.

- 1. New Course Proposal: PHI 3100, Superheroes and Philosophy
- 2. New Course Proposal: REL 4100, Religion and the Media
- 3. Program Revision: Jewish and Middle Eastern Studies Minor

K. From the Interdisciplinary Studies Program

These proposals were represented by Derek Oxendine and approved by acclamation.

- 1. New Course Proposal: IDS 4100, Advanced Leadership Theory and Application (Derek Oxendine)
- 2. Program Deletion: Applied Professional Studies, Advertising B.I.S.
- 3. Program Deletion: Applied Professional Studies, Allied Health Leadership, B.I.S.
- 4. Program Deletion: Applied Professional Studies, Economic Development, B.I.S.
- 5. Program Deletion: Criminal Justice Studies, Applied Organization Management, B.I.S.

6. Program Deletion: Criminal Justice Studies, Forensics, B.I.S.
 7. Program Deletion: Criminal Justice Studies, Substance Abuse, B.I.S.
 8. Program Deletion: Public and Non-Profit Administration, Financial Administration, B.I.S.
- L. From the School of Education (All remove EDN 5460, 0-CEU Field Experience)

These proposals were represented by Gretchen Robinson and approved by acclamation.

1. Program Revision Proposal: Teaching with Art Specialization, M.A.T., Department of Art
2. Program Revision Proposal: Teaching with English Education (9-12) Specialization, M.A.T., Department of English, Theatre & World Languages
3. Program Revision Proposal: Teaching with Middle Grades Language Arts Specialization, M.A.T., Department of English, Theatre & World Languages
4. Program Revision Proposal: Teaching with Middle Grades Science Education Specialization, M.A.T., Department of Biology
5. Program Revision Proposal: Teaching with Middle Grades Social Studies Education Specialization, M.A.T, Department of History
6. Program Revision Proposal: Teaching with Science Education (9-12) Specialization, M.A.T., Department of Biology
7. Program Revision Proposal: Teaching with Social Studies Education (9-12) Specialization, M.A.T., Department of History
- ~~8. Program Revision: Applied Education Studies, Learning and Development B.I.S.~~

Derek Oxendine noted this proposal was treated as 'minor' by the Curriculum Subcommittee (see this meeting's agenda), Robin Snead removed this item which was included here by mistake

- M. From the Indigenous Cultures and Communities Council

These proposals were represented by Benjamin Killian and approved by acclamation. (It was noted that ICC designation of courses would be noted in the Braveweb course listings each semester, and that work was in progress to include ICC designations in the EAB and degree audits.)

1. Existing General Education Courses Approved as ICC Courses
 - a. AIS 1010 Intro to Amer Ind Studies
 - b. AIS 1110 Amer Ind Since 1865
 - c. AIS 1050 Intro Cultural Anthropology
 - d. AIS 2130 Amer Ind Rel Trad
 - e. AIS 2200 American Indian Literature
 - f. ART 2050 Art Appreciation
 - g. ENG 1050 Composition I (2 instructors)
 - h. ENG 2200 Native American Literature

- i. ENV 1100 Environmental Science
 - j. HST 1110 Amer Ind Since 1865
 - k. MUS 1020 Intro to Music Appreciation
 - l. MUS 1210 Global Music
 - m. REL 2130 Amer Ind Rel Trad
 - n. SOC 1050 Intro Cultural Anthropology
2. Existing Non-General Education Courses Approved as ICC Courses
- a. AIS 2030 American Indian Museum Studies
 - b. AIS 2170 North American Indian Art
 - c. AIS 2390 American Indian Education
 - d. AIS 3260 Indians of the Southeast
 - e. AIS 3600 His & Cult Lumbee
 - f. AIS 3880 Native Amer Populations
 - g. AIS 4020 Fed Pol Am Ind
 - h. AIS 4050Contemp Issues of Amer Indians
 - i. ART 2170 North American Indian Art
 - j. BIO 3010 Entomology
 - k. BIO 4320 Conservation Biology
 - l. CRJ 3520 Human Trafficking and Slavery
 - m. ELE 4030 Living in a Global Society
 - n. ENG 3250 Language of Society
 - o. ENV 4200 Pest Management
 - p. HST 2030 American Indian Museum Studies
 - q. HST 3260 Indians of the Southeast
 - r. HST 4080 Indigenous Communities in Asia
 - s. HST 4840 Public History Internship
 - t. NUR 3100 Transcultural Nursing
 - u. SOC 3520 Human Trafficking and Slavery
 - v. SOC 3880 Native Amer Populations
 - w. SWK 3880 Native Amer Populations
 - x. SWK 3910 Understanding Social Research
- N. From the Writing Intensive Program

These proposals were represented by Polina Chemishanova and approved by acclamation.

1. Writing in the Disciplines (WD): EXPH 4200, Advanced Exercise Prescription, Department of Kinesiology
2. Writing Enriched (WE): HHP 4000, Applied Research, Department of Kinesiology
3. Writing Enriched (WE): HST 3140, The Gilded Age and Progressive Era, Department of History
4. Writing Enriched (WE): HST 3150, Interwar America, Department of History

X. Announcements

No announcements were made.

XI. Adjournment

Robin Snead adjourned the meeting at 5:09 pm.