

Faculty and Institutional Affairs Committee

Tuesday, September 20, 2022, at 3:30 p.m.

WebEx (<https://uncp.webex.com/meet/kelly.charlton>)

join by phone (415) 655-0001 (meeting number/access code 733 115 810)

Meets the 3rd Tuesday of Each Month

The Faculty and Institutional Affairs Committee (FIAC) will consider the following matters: all matters relating to faculty, economic aspects of matters of concern to the Senate and its other committees; recommendations in areas of University business affairs as they affect educational policies, and of long-range projections and planning for the total development of the University; issues of environmental concern for the campus community including those related to health and sustainability.

Committee Members:

Kelly Charlton (Chair)

Dennis Edgell (Chair, Faculty Development and Welfare Subcommittee)

Mary Ann Jacobs (Chair, Faculty Evaluation and Review Subcommittee)

Gaye Acikdilli (Chair, Health, Safety and Environment Subcommittee)

Gerald Neal (Senator)

Porter Lillis (Senator)

TBD (Senator)

Jennifer Whittington (Senator)

James Hudson (Senator)

Tim Anderson (Senator)

Scott Billingsley (Associate Vice Chancellor for Academic Affairs)

Steve Varley (Vice Chancellor for Advancement)

Gabriel Eszterhas (Vice Chancellor for Finance and Administration)

AGENDA

- I. Call to Order
 - a. Election of Secretary
- II. Approval of Minutes from April 19, 2022 ([Appendix A](#))
- III. Approval of Agenda
- IV. **Report from the chair**
- V. Reports from Administrators
 - a. Vice Chancellor for Finance and Administration, Gabe Eszterhas
 - i. No report
 - b. Vice Chancellor for Advancement, Steve Varley
 - i. No report
 - c. Associate Vice Chancellor for Academic Affairs, Scott Billingsley
 - i. No report
- VI. Reports from Subcommittees
 - a. Faculty Development and Welfare, Dennis Edgell
 - i. **Brief report**
 - b. Faculty Evaluation and Review, Mary Ann Jacobs
 - i. No report
 - c. Health, Safety and Environment, Gaye Acikdilli

i. Brief report

VII. New Business

- a. **Standing Committees, Subcommittees and other Committees:** All committees and subcommittees and other committees governed by the faculty Senate bylaws are allowed to determine their own meeting format independently of the Senate format. All committees will have one more meeting entirely via WebEx in which, at that meeting, they will determine their format going forward.

VIII. For the Good of the Order

IX. Announcements

X. Adjournment

The next meeting will be October 18, 2022.

Appendix A

Unapproved Faculty and Institutional Affairs Committee Meeting Minutes Tuesday, April 19, 2022 3:30 pm Via WebEx

Members present:

Kelly Charlton (Chair), Polina Chemishanova (Chair, Faculty Development and Welfare Subcommittee), Aaron Vandermeer (Chair, Faculty Evaluation and Review Subcommittee), Gaye Acikdilli (Chair, Health, Safety and Environment Subcommittee), Nathan Thomas (Senator), Porter Lillis (Senator), Victor Bahhouth (Senator), Richard Vela (Senator), Jennifer Wells (Senator), Tim Anderson (Senator), Scott Billingsley (Associate Vice Chancellor for Academic Affairs)

Members absent:

Steve Varley (Vice Chancellor for Advancement), Charles Leffler (Interim Vice Chancellor for Finance and Administration)

Guests: Ottis Murray

- I. Call to Order 3:30
- II. Approval of Minutes from February 15, 2022, **Approved by Acclamation**
- III. Approval of Agenda, **Approved by Acclamation**
- IV. Report from the chair
 - a. Follow up on conduct charge notifications to faculty
There was an outstanding question regarding whether faculty were automatically notified (or could be automatically notified) regarding the outcome of a conduct charge. The chair of FIAC consulted with Dr. Dutnell (director of student conduct) to address this question. For conduct charges the faculty member files the report, but the university is the complainant and presents the case. Thus, this information is protected by federal law and releasing information requires the signed release from the individual charged. As such, faculty members are not automatically notified of outcome as they would be with a honor code charge. Faculty members who have questions or concerns about a case should call the director of student conduct (currently Dr. Meg Dutnell).
- V. Reports from Administrators
 - a. Interim Vice Chancellor for Finance and Administration, Charles Leffler
 - i. No report.
 - b. Vice Chancellor for Advancement, Steve Varley
 - i. No report.
 - c. Associate Vice Chancellor for Academic Affairs, Scott Billingsley
 - i. No report.
- VI. Reports from Subcommittees
 - a. Faculty Development and Welfare, Polina Chemishanova
 - i. Brief report no action items. The committee met and selected the recipient of the James F. Hubbard Faculty Award.
 - b. Faculty Evaluation and Review, Aaron Vandermeer

- i. Create a stand-alone PEC eligibility statement (See Appendix A). - **Passed by Acclamation**
 - ii. Specify that Initial Contract Renewal candidates get a guaranteed member on the PEC as they would in Tenure and/or Promotion evaluations. “The Department Chair is obligated to appoint the candidate’s assured nominee so long as the nominee is qualified, but the Department Chair is free to substitute other qualified faculty members for the two remaining positions. **This is also true for Contract Renewal evaluations.” Passed by Acclamation**
 - iii. Specify the authority the Provost (in consultation with the chairs of FERS, FIAC, and Faculty Senate) to make non-substantial changes in the execution of the Faculty Evaluation Model as related to evolving technologies and features in our digital portfolio workflow (See Appendix B). - **Passed by Acclamation**
- c. Health, Safety and Environment, Gaye Acikdilli
- i. Experts from UNC and SODEXCO visited.
 - ii. Issue of traffic, especially in front of Chancellor’s residence.

VII. New Business
none

VIII. For the Good of the Order
none

IX. Announcements

Leroy Jones famous NOLA trumpeter will be performing Saturday, April 23, at GPAC

X. Adjournment at 4:17 pm. Meet next semester, September 20, 2022.

Respectfully submitted by Richard Vela, secretary in rotation