

**September 27, 2022, at 3:30 p.m.**

**Location:**

Mitu Ashraf's Virtual Room

<https://uncp.webex.com/meet/ashraf>

Committee Charge: “The Committee on Faculty Governance shall review and interpret the Faculty Constitution, the By-laws of the Faculty Senate, and rules of order for the conduct of Senate business. Changes in any of these areas that are approved by this committee are brought, by the Committee Chair, directly to the Senate for its action.”

Members (name order as it appears on the Senate Webpage):

Mitu Ashraf, Former Senator and Chair (SBS, 2021-2024); David Young, Former Senator and Secretary (ARTS, 2021-2024); Aaron Vandermeer, Former Senator (ARTS, 2022-2025); Mabel Rivera, Unrestricted (EDUC, 2022-2025); Robin Snead, Unrestricted (LETT, 2022-2025); Sherry Edwards, Former Senator (CHS, 2021-2024); Ottis Murray, Former Senator (SBS, 2020-2023); Gary Anderson, Unrestricted (SBS, 2020-2023); Carla Rokes, Unrestricted (ARTS, 2020-2023)

## **Agenda**

- I. Call to Order
- II. Approval of the Minutes of August 23, 2022, meeting (Appendix A)
- III. Approval of the Agenda
- IV. Chair Report
- V. Unfinished Business
  - a. Rewording the proposal for Faculty Senate Chair and Faculty Senate Chair *protem* qualifications. (Current qualifications. See Appendix B)
  - b. Changing the description of the Oversight of the Faculty Handbook Committee. (Current description attached. See Appendix C)
- VI. New Business
- VII. For the Good of the Order
- VIII. Announcements
- IX. Adjournment

## Appendix A

### **Faculty Governance Committee**

**August 23, 2022 at 3:30 p.m.**

WebEx Meeting: ([meeting link](#))

*Committee Charge: “The Committee on Faculty Governance shall review and interpret the Faculty Constitution, the By-laws of the Faculty Senate, and rules of order for the conduct of Senate business. Changes in any of these areas that are approved by this committee will be brought, by the Committee Chair, directly to the Senate for its action.”*

### **Unapproved Minutes**

**Members Present:** Sherry Edwards, Gary Anderson, Mitu Ashraf (Chair), Carla Rokes, Aaron Vandermeer, Mabel Rivera, Robin Snead, Ottis Murray, David Young (Secretary)

**Guests:** Holden Hansen (Faculty Senate Chair), Polina Chemishanova (Interim Associate Vice Chancellor for Planning & Accreditation)

#### **I. Call to Order**

The meeting was called to order at 3:32 pm.

#### **II. Approval of the Minutes of April 26, 2022 (Appendix A on the Agenda)**

Approved by consensus.

#### **III. Adoption of the Agenda**

Approved by consensus

#### **IV. Chair Report\*\***

No report other than an acknowledgement from FGC Chair that Faculty Senate Chair had wanted added to the agenda an item of business called “Qualifications of Faculty Senate Chair & Senate Chair Pro Tempore. The Faculty Governance Committee Chair did indicate that the outgoing FGC Chair would report on this issue in her report for Unfinished Business.

#### **V. Unfinished Business**

The outgoing Faculty Governance Committee Chair reported to the Committee on several matters that had been discussed by 2021-2022 Faculty Governance Committee as follows:

**a. Academic Freedom Policies/Social Media Policy**

The University Counsel & UCM had been contacted on this matter, but nothing has been done officially as of this writing. Any developments on this particular issue will be shared at the next Faculty Governance Committee meeting.

**b. Senator Resignation/Leave of Absence – Revision to Section 8.A  
(Appendix B on the Agenda): Action item**

The outgoing FGC Chair stated that she found out that Family Medical Leave & Paid Parental Leave (PPL) are covered under the faculty Handbook, but the actual section with instruction is not always “clear” to the faculty members being affected by this issue.

At this points, further discussion ensued, and this matter will be discussed again at the next Faculty Governance Committee meeting.

**c. Graduate School Representative to SACL**

The outgoing Faculty Governance Committee Chair reaffirmed that this issue/proposal did pass the Faculty Senate with the following provisions for the new SACL membership:

- 1 Graduate School student member
- 1 undergraduate student member
- 1 Recruitment Representative from the Graduate School

**d. Qualifications for Senate Chair and Senate Chair Pro Tempore**

The outgoing Faculty Governance Committee Chair stated that this proposal was not well-received by the Faculty Senate. Many Faculty Governance Committee members expressed concern that it might be the way the proposal was “framed.” The structure of the proposal might have caused misunderstanding.

At this point, further discussion ensued.

## **VI. New Business**

### **a. Clarification of Faculty Handbook Language Regarding the Role of the Oversight of the Faculty Handbook Committee**

The Faculty Senate Chair discussed this issue with the Faculty Governance Committee membership. Some members agreed that the Faculty Senate time was not being spent wisely. Specifically, having to revise Committee structure or deciding on who would be Chair was not a good use of time. At this point, further discussion ensued, and the Faculty Governance Committee decided to place this item on the agenda for the next Faculty Governance Committee meeting.

## **VII. For the Good of the Order**

The outgoing Faculty Governance Committee Chair stated that it would be a good idea to place the Divisional and/or Department Representation on the next Faculty Governance Committee meeting agenda. She felt that placing this item on the agenda might encourage other faculty to consider Committee service here @ UNC Pembroke.

## **VIII. Announcements**

None

## **IX. Adjournment**

There being no other business, the meeting adjourned at 4:27 p.m.

Minutes respectfully submitted by David Young FGC Secretary

## **Appendix B**

### **Qualifications of the Faculty Senate Chair**

ARTICLE V, Section 2.

“The Senate shall elect from its voting membership a Chair of the General Faculty who shall also serve as Chair of the Faculty Senate, to serve for one year. ... The Chair shall not serve for more than two successive years; the filling of an unexpired term shall be deemed as one of the two successive years....”  
(Faculty *Handbook*, pp.15-16)

## Appendix C

### **Current Description of the Oversight of the Faculty Handbook Committee**

“The Committee, through its continuous review and oversight of the Faculty Handbook, shall assure the accuracy and currency of the Faculty Handbook and maintain the document and its previous versions in a digital format accessible via the Faculty Senate’s official website. The committee shall implement the acts of the Senate in the Faculty Handbook and, as necessary, edit and/or update the Faculty Handbook for consistency, accuracy, and currency. The Committee must present any such alterations to the Faculty Handbook to the Faculty Senate; with subsequent action undertaken at the pleasure of the Faculty Senate.”

Source: <https://www.uncp.edu/facultystaff/faculty-senate/senate-committees-related-links/oversight-faculty-handbook-committee-handbook> (Accessed: September 19, 2022)