

**The University of North Carolina at Pembroke  
Academic Information Technology Committee (AITC)**

**Agenda - Monday, 10 October 2022 at 3:30 p.m.**

<https://uncp.webex.com/meet/camille.goins>

**Members of the AITC:**

Camille Goins (Chair), Senator; Beata Niedzialkowska, Senator; Karen Granger (EDUC, 2022 - 2024); Michael Workman (SBS, 2022 - 2024); Astrid Oviedo (CHS, 2021 - 2023); Benjamin Killian (NSM, 2021 - 2023); Adam Walls (ARTS, 2022 - TBD); Melinda Rosenberg (LETT, 2022 - 2023) Katina Blue CIO; Terry Locklear, Instructional Designer; Debbie Bullard, Representative of the Accessibility Resource Center; Kara Oxendine, Library Representative, Miko Nino, Director of Online and Distance Education; Leanna Earp, SGA Senator

- I. Order of Business**
- II. Roll Call**
- III. Approval of Minutes (Appendix A)**
- IV. Adoption of Agenda**
- V. Reports**
  - a. AITC Chair — Camille Goins
    - i. Mac issues on campus
    - ii. Agenda items are due no later than the last Friday of each month by 5 pm. Please mark your calendar.
  - b. AVC for Technology, Resources, and Chief Information Officer — Dr. Katina Blue
    - i. Classroom Updates
    - ii. IT Governance follow-up
    - iii. DOIT Projects
    - iv. Required Security Training
    - v. October Cybersecurity Awareness Month
  - c. Interim Director of the Office of Online Learning — Dr. Miko Nino
    - i. Badgr
    - ii. Online Faculty Success Hub
    - iii. Faculty Training Sessions for Fall 22
    - iv. Nearpod/Camtasia User Communities
  - d. Library Report—Kara Oxendine
    - i. Library Updates
    - ii. Library Upcoming Events & Collaboration Opportunities
    - iii. OER Publishing Opportunities
    - iv. Hotspot Availability
- VI. Unfinished Business**
- VII. New Business**
- VIII. Announcements**
- IX. Adjournment**

## Appendix A

**The University of North Carolina at Pembroke  
Academic Information Technology Committee (AITC)  
Monday, 12 September 2022 at 3:30pm**

### **Members of the AITC:**

Joe West (Chair), Senator; Beata Niedzialkowska, Senator; Karen Granger (EDUC, 2022 - 2024); **Michael Workman** (SBS, 2022 - 2024); Astrid Oviedo (CHS, 2021 - 2023); Benjamin Killian (NSM, 2021 - 2023); **Adam Walls Unconfirmed** (ARTS, 2022 - TBD); **Melinda Rosenberg Unconfirmed** (LETT, 2022 - 2023) Katina Blue CIO; **Terry Locklear**, Instructional Designer; **Debbie Bullard**, Representative of the Accessibility Resource Center; Kara Oxendine, Library Representative, Miko Nino, Director of Online and Distance Education; **Leanna Earp**, SGA Senator

### **Unapproved Meeting Minutes**

#### **IV. Reports**

- a. AITC Chair— Dr. Joe West
  - i. Selection of Meeting Format. Meetings will be online. Motion Ben, Second Katina.
  - ii. Dr. Beata Niedzialkowska will take minutes from today’s meeting
  - iii. The purpose of the AITC was reviewed. Definition of AITC according to Faculty Handbook
  - iv. Faculty Survey will be made to learn what the AITC can do better
  - v. It was brought up that computer authentication is too frequent
- b. AVC for Technology, Resources, and Chief Information Officer — Dr. Katina Blue
  - i. Dr. Katina addressed the question of the too frequent authentications that are occurring. Because of cyber threats we have the 2 fact authentications. Contact Dr. Katina’s office if having these types of problems. If you are experiencing issues with authentication, please log a case
  - ii. Survey Monkey vs Qualtrics; when we get the results this group will make a recommendation
  - iii. Dr. Katina Blue on IT Governance; mandated for ever UNC system; IT Governance Charter
  - iv. IT Strategic Plan is currently under review
  - v. ServiceNow; workflow for requests. If you have third party vendors for technology, make sure they are vetted
  - vi. We have “BravePortal” for various uses
  - vii. “Dashboard”; if you want to know what DOIT is currently working on you can see it here

- viii. From Ray Buehne: “SIM Check” is our current tool. Do we want to keep it or change it?
- ix. Suggestion for putting together a team to decide that and report back and then make a recommendation
  - x. From Carson Young on “Canvas Studio”; is there interest in this tool?
- c. Director of the Office of Online Learning — Dr. Niko is leaving UNCP
- d. Library Report—Kara Oxendine

Updated Mary Livermore Library Resources portal

- 1. Important information on the new portal
  - a. Faculty Services page
  - b. New Electronic Resources
  - c. Instruction Services: Instruction Session options, calendar, and form
  - d. Report an Access Issue form
  - e. Suggest a Purchase form
- ii. Suggest a Purchase policy changes
- iii. Kanopy model changes
- iv. Hotspots available for students only for checkout (35 total)
- v. iPads available for checkout for faculty, staff, and students (13 total)
- vi. Visix Digital Displays are now active in the library

- V. Unfinished Business**
- VI. None Noted**