

## Minutes

### Subcommittee on Curriculum

Thu 1 Dec 2022

3:30 PM

#### Meeting held online via Webex

<https://uncp.webex.com/uncp/j.php?MTID=mc1fb142e0e96c3cb5802e4cc66abd2b5>

Password: TwpsgV3Ma93

Join by phone: +1-415-655-0001 US Toll

Access code: 2311 740 8364

#### Charge/Purview:

The Subcommittee on Curriculum shall examine all proposals and policies relating to curriculum. This subcommittee is responsible for sending to the Academic Affairs Committee all information pertaining to each individual course that is necessary for the computer data bank. The Curriculum Committee shall make recommendations to the Academic Affairs Committee on their adoption based upon policies disseminated in the Faculty Handbook, Section II, Chapter 5 on Faculty Participation in Academic Policy and Curriculum Development.

#### Meeting Schedule:

Meeting Date	Time	Notes	Agenda finalized on
Thu 1 Sep 2022	3:30 PM	via Webex	Tue 23 Aug 2022
Thu 6 Oct 2022	3:30 PM		Tue 27 Sept 2022
Thu 3 Nov 2022	3:30 PM		Tue 25 Oct 2022
Thu 1 Dec 2022	3:30 PM		Tue 22 Nov 2022
Thu 2 Feb 2023	3:30 PM		Tue 24 Jan 2023
Thu 2 Mar 2023	3:30 PM		Tue 21 Feb 2023
Thu 6 Apr 2023	3:30 PM		Tue 28 Mar 2023

#### Members Present:

- Mark Tollefsen, Chair (ARTS, until 2023)
- Jonathan Ricks (CHS, until 2024)
- Marian Wooten (CHS, until 2023)
- Jennifer Whittington (EDUC, until 2023)
- Kelly Ficklin (EDUC, until 2024)
- James Hudson (LETT, until 2024)
- Ray Sutherland (LETT, until 2023)
- William Brandon (NSM, until 2024)
- Timothy Anderson (NSM, until 2023)
- Ashley Parsons (SBS, until 2024)
- Dena Breece (SBS, until 2023)
- Eric Voecks (ARTS)

#### Members Absent:

Polina Chemishanova, Office of Academic Affairs; Christina Reeves, University Registrar

**Guests:** Dr. Zhixin Kang, Dr. Bishwa Koirala, Dr. Theresa Schlosser, Okoye Whittington, Sarah Minnie

Proposal Details Available in Curriculog System:

<https://uncp.curriculog.com/agenda:194/form>

(note: all faculty and staff can log into Curriculog with a UNCP ID & password)

1. Call to order
  - a. 3:31 PM
2. Approval of minutes for the Thu 3 November 2022 meeting (Appendix A)
  - a. *Approved by acclamation 3:32 PM*
3. Adoption of agenda
  - a. *Approved by acclamation at 3:33 PM*
4. Unfinished business
  - a. Proposals from the Department of Economics and Decision Sciences
    - i. Represented by Dr. Zhixin Kang and Dr. Bishwa Koirala
      1. New Program: Business Administration, Business Analytics Track, B.S.
        - a. *Approved by acclamation 3:35 PM*
      2. New Course: DSC 3290 (Software Applications in Business Analytics)
      3. New Course: DSC 3300 (Descriptive Analytics and Visualization)
      4. New Course: DSC 4700 (Predictive Analytics)
      5. New Course: DSC 4750 (Prescriptive Analytics)
      6. New Course: DSC 4800 (Internship in Business Analytics)
      7. New Course: DSC 4850 (Senior Project in Business Analytics)
        - a. *All approved by acclamation 3:38 PM*
    - ii. Course Revision: Music, B.A.
    - iii. New Course: MUSP 0001 (Studio Class)
    - iv. Course Revision: MUSP 1501 (Private Voice)
  - b. Proposals from the Department of Music – *Information Only*
    - i. Course Revision: Music, B.A.
    - ii. Course Revision: Music, B.A.
    - iii. New Course: MUSP 0001 (Studio Class)
    - iv. Course Revision: MUSP 1501 (Private Voice)
  - c. Proposals from the Department of Kinesiology
    - i. Represented by Theresa Schlosser
      1. Course Deletion: PED 1640 (Fall Sport Varsity Athlete)
        - a. *Approved by acclamation 3:46 PM*
      2. Course Revision: PED 1650 (Varsity Athlete)
        - a. *Approved by acclamation 3:46 PM*
      3. Program Revision: Sport Leadership Minor
        - a. *Approved by acclamation 3:49 PM*
5. New business
  - a. Discussion regarding ICC designation process in Curriculog
    - i. Okoye will create a shell based on the WE/WD proposal while Mark discusses with ICC and Faculty Senate about approval for this process
6. Announcements
  - a. N/A
7. Adjournment
  - a. 4:11 PM