

MINUTES
MEETING OF THE ACADEMIC SUPPORT SERVICES SUBCOMMITTEE
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE

Tuesday, January 10, 2023, @ 3:30 P.M.

WebEx <https://uncp.webex.com/meet/robert.arndt>

Present:

Robert Arndt, ARTS (Chair)
Abby Nance, S&BS (Secretary)
Silvia Smith
Macy Freedman, SGA Senator
Karen Granger
Elise Dixon, Director Writing Center
Mark Hunt, Center for Student Success
Melissa Buice, S&BS

Not Present:

Melinda Rosenberg (LETT)
Marian Wooten, CHS
Jessica Collogan, Dean Library Services
Vanessa Hawes, Accessibility Resource
Center
Kristine Costelo Graduate Student Rep

1. Call to Order at 3:35
2. Approval of the Minutes of the November 2022 Meeting approved as submitted
3. Approval of the Agenda—approved as submitted
4. Reports
 - a) Accessibility Resource Center-no report
 - b) Center for Student Success-In addition to the report, Mark answered committee questions regarding how many unique students were being captured by Hawk alert data (915) and whether attendance was one of the most frequent for Hawk alerts (it is).
 - c) Mary Livermore Library-no addition to the monthly report.
 - d) Writing Center-In addition to the report, Elise mentioned that the WC needed approximately 20 tutors to meet demand. She was asked if she had funding for that many tutors, and currently she said the WC does not.
5. Old Business -no old business
6. New Business-New committee member Macy asked for feedback on two events. SGA week and Mental Health awareness week are going to happen in February and April respectively.
7. Announcements
 - a) Next Meeting—February 14, 2023
8. Adjournment—meeting adjourned at 4:03 p.m.

Respectfully submitted,
Abby Nance

Reports:

CSS Monthly Report
Mark Hunt, Director of Advising
19 January 2023

Advising

- Advising has been expanded to assist incoming Spring 23 Transfer Students

H.A.W.K. Alerts/Progress Reports

- November / December 2021 (419) – November / Dec 2022 (209)
2021 Totals: 3133 / 2022 Totals: 2679

Probation/Appeals

- Underway for Spring 2023

Tutoring/Supplemental Instruction

- November / Dec 2021: Online: 91 – In-person: 27 – Total: 118
- November / Dec 2021: Online: 132 – In-person: 551 – Total: 683
2021 Totals: 1379 / 2022 Totals: 2731

Students Obtaining Academic Resilience (SOAR)

- August 22 – December 22: 576 Students Served (Group: 308 / Individual: 232)
2021 Totals: 441 / 2022 Totals: 601

Academic Success Workshops (Pathways for Success)

- Dates will be released soon

Study Hall

- Dates will be released soon

Advisor Development Series

- Dates will be released soon

Mary Livermore Library

- The library is encouraging faculty to consider using the information literacy skills of research and writing techniques led by librarians for their spring classes. We will work with faculty in customizing content for their classes to meet the standards of their assignments. The schedule of library instruction availability is [found here](#), and the [request for instruction is here](#).
- Course reserves directly impact students who have limited financial resources for textbooks and content in your classes. Physical reserves can be made available with materials kept at the circulation desk while online reserves are linked within your Canvas course. Please contact Samuel Jacobs to discuss options available, samuel.jacobs@uncp.edu

- Livermore Library purchased open access publication subscriptions for select Wiley and Cambridge journals. UNCP affiliates are now eligible for Open Access at no fee. For more information, visit the [Showcase Your Scholarship page](#).

Upcoming Events in January and February

Faculty Research Colloquium Series - Jan 24: 3:30 -4:30pm: Dr. Gerald Neal – Education

High-Stakes Testing Workshops: Spring 2023

Date: February 23 / 2 - 3 p.m. / Library Classroom 203

Mary Livermore Library invites faculty and students to an introductory tutorial for LearningExpress Library Complete/PrepSTEP Academic focusing on high-stakes test prep and skill development including PRAXIS Tests and Nursing Exams.

Writing Center

Fall Semester 2022 University Writing Center Report
Submitted by Dr. Elise Dixon & Dr. Laura Hakala
Director of the University Writing Center
January 10, 2023

Activities and Projects

- Maintain service online and in-person
- Create group sessions for students in the same courses

Usage Information: Fall 2022

- **728 total consultations** | 2021: 775 total consultations
- **315 individual writers** | 2021: 367 writers
- **495 online consultations** | 2021: 622 online consultations
 - **Live Online Sessions: 212**
 - **Written Feedback Sessions: 283**
- **51% of clients visited one time** | 2021: 56% of clients visited one time
- **49% of clients visited more than one time** | 2021: 44% of clients visited more than one time.
- **318 new clients registered** | 2021: 667 new clients registered

Fall 2022 Staff

Dr. Laura Hakala, Interim Director

Graduate Student Coordinator:

- Sherry Grant (English)

Undergraduate Student Consultants:

- Lily Monaghan (Sociology/Political Science major)
- Alyse Coggin (English major)
- Clavaria Jefferys (English Ed)
- Linn Brown (Spanish)
- Zaveyan Pearson (English)

This publication is available in alternative formats upon request. Please contact the Accessibility Resource Center in the D. F. Lowry Building, 521-6695.