

The Faculty Evaluation Review Subcommittee shall review the Faculty Evaluation Model regularly and strive to clarify the existing document. The subcommittee shall make recommendations to the Faculty and Institutional Affairs Committee regarding any changes in the written document and shall respond to all requests for alteration of the document or its underlying philosophy.

The subcommittee shall consist of seven members. Each division will be represented on the subcommittee, and there will be one at-large member. At least two of the faculty appointed each year must be tenured. The At-Large member must come from a department not already represented. The subcommittee meets on the First Monday of the Month.

MINUTES

Faculty Evaluation Review Subcommittee

February 07, 2023

<https://uncp.webex.com/meet/mary.jacobs>

Join by phone

+1-415-655-0001 US Toll

Access code: 734 841 630

Members:

Scott Cohen (Secretary, SBS 2024); Kennard DuBose (CHS 2023); Dennis Edgell (NSM 2023); Irina Falls (EDUC, 2023); Mary Ann Jacobs (Chair, LETT 2024); Aaron Vandermeer (ARTS, 2023); Jennifer Wells (At Large, 2024); and Polina Chemishanova, Digital Portfolio Administrator

I. Call to Order: 3:32 pm

II. Adoption of the Agenda

III. Approval of Minutes from November 1, 2023: as amended.

IV. Chair's Report

- a. Notes from Kelly Charlton Appendix A and E [on the Agenda (on service and SR lecturers)] and Crystal Walline Appendix F were added to this agenda.
- b. Our next meeting date is March 14 and we meet April 4th

V. Old Business

- a. The committee will refer the paragraph beginning "University service is evaluated when possible by results" to FERS during the 2022-2023 Academic Year. - the committee will review the draft language. The notes from Kelly Charlton speak to this issue see Appendix A: Scott to address.
- b. Rename and reorganize (OAA website) Evaluation forms. – (See Appendix B on the Agenda). Discussed how to organize. Aaron to address.
- c. Signatures Expectations - Language that refers to the signature of the candidate should be removed for the Faculty Evaluation model especially in the Faculty Handbook. (See Appendix C on the Agenda) to contact general consul signatures still have valuable what defines a signature. Mary to address.
- d. Typical Calendar of events – Faculty Evaluation model – The Faculty evaluation model needs adjustment. We will take this up to clarify what if any action the FERS committee might take on the evaluation timeline Starts page 102 pdf. Polina and Aaron to address.
- e. Single form PEC Requests (PTR different) wait for further information from BOG

VI. New Business

- a. Evaluate the PEC composition needs to be evaluated. (See Appendix C on the Agenda) discussed that guaranteed member being in the area or related area, even chair. See page 81 Jennifer to address

- b. New request from the Faculty Governance Committee to FERS (See Appendix E on the Agenda) discussed the new for further developing criteria for Senior Lecturer. Process developed. Mirror new Assistant Professor model. Will be moved to next meeting.
- c. SEIs that contain 3 student evaluations See Notes from Crystal Walline (See Appendix F on the Agenda) Chair to send and be discussed at next meeting. Requested a redline version be sent for review.

VII. For the Good of the Order

VIII. Announcements

IX. Adjournment

- a. Motion to adjourn: Aaron Vandermeer, second Dennis Edgell
 - i. No objections
 - ii. Meeting adjourned at 5 pm