

Minutes

Subcommittee on Curriculum

Thu 6 April 2023

3:30 PM

Meeting held online via Webex

<https://uncp.webex.com/meet/mark.tollefsen>

Join by phone

+1-415-655-0001 US Toll

Access code: 732 308 742

Charge/Purview:

The Subcommittee on Curriculum shall examine all proposals and policies relating to curriculum. This subcommittee is responsible for sending to the Academic Affairs Committee all information pertaining to each individual course that is necessary for the computer data bank. The Curriculum Committee shall make recommendations to the Academic Affairs Committee on their adoption based upon policies disseminated in the Faculty Handbook, Section II, Chapter 5 on Faculty Participation in Academic Policy and Curriculum Development.

Meeting Schedule:

Meeting Date	Time	Notes	Agenda finalized on
Thu 1 Sep 2022	3:30 PM	via Webex	Tue 23 Aug 2022
Thu 6 Oct 2022	3:30 PM		Tue 27 Sept 2022
Thu 3 Nov 2022	3:30 PM		Tue 25 Oct 2022
Thu 1 Dec 2022	3:30 PM		Tue 22 Nov 2022
Thu 2 Feb 2023	3:30 PM		Tue 24 Jan 2023
Thu 2 Mar 2023	3:30 PM		Tue 21 Feb 2023
Thu 6 Apr 2023	3:30 PM		Tue 28 Mar 2023

Members Present:

- Mark Tollefsen, Chair (ARTS, until 2023)
- Jonathan Ricks (CHS, until 2024)
- Marian Wooten (CHS, until 2023)
- Jennifer Whittington (EDUC, until 2023)
- Kelly Ficklin (EDUC, until 2024)
- James Hudson (LETT, until 2024)
- Ray Sutherland (LETT, until 2023)
- Timothy Anderson (NSM, until 2023)
- Ashley Parsons (SBS, until 2024)
- Dena Breece (SBS, until 2023)
- Eric Voecks (ARTS)
- Polina Chemishanova, Office of Academic Affairs

Members Absent:

William Brandon (NSM, until 2024)

Guests: Dr. Kaitlin Campbell, Dr. Paul Flowers, Dr. Steven Singletary, Dr. Selvarajah Mohanarajah, Hillary Sessions, Dr. Ali Tosun, Dr. Cynthia Zhang, Dr. Sandra Plata-Potter, Dr. Gretchen Robinson, Dr. Dorea Bonneau, Dr. Francis Kozub, Dr. Elisha Chambers, Dr. Eun Hee Jeon, Dr. Emily Sharum, Dr. Dennis Edgell, Dr. Jaime Martinez, Dr. Aaron Vandermeer, Dr. Thomas Trendowski, Dr. Joanna Hersey, Dr. Joseph Van Hassel, Okoye Whittington

Proposal Details Available in Curriculog System:

(note: all faculty and staff can log into Curriculog with a UNCP ID & password)

1. Call to order
 - a. 3:31 PM
2. Approval of minutes for the 2 March 2023 meeting (Appendix A)
 - a. *Approved by acclamation 3:32 PM*
3. Adoption of agenda
 - a. *Approved by acclamation at 3:33 PM*
4. Unfinished business
 - a. Proposals from the Department of Accounting and Finance
 - i. Represented by Dr. Dena Breece
 1. Course Revision: ACC 3230 (Financial Reporting and Analysis III)
 - a. *Approved by acclamation 3:36 PM*
 2. New Course: ACC 3400 (Data Analytics for Accounting)
 3. New Course: ACC 4700 (Accounting Ethics and Case Study)
 4. New Course: ACC 4800 (Accounting Internship)
 - a. *All approved by acclamation 3:39 PM*
 5. Program Revision: Accounting, B.S.
 - a. *Approved by acclamation 3:42 PM*
 - ii. Represented by Dr. Kaitlin Campbell
 1. New Course: BIO 2060 (Animal Reproductive Physiology)
 2. Program Revision: Biology, Zoology Track, B.S.
 3. Program Revision: Biology: Agricultural Science Emphasis
 - a. *All approved by acclamation 3:44 PM*
 4. Course Revision: ENV 2400 (Environmental Microbiology)
 - a. *Approved by acclamation 3:46 PM*
 - b. Proposals from the Department of Biology
 - i. Represented by Dr. Paul Flowers
 1. Program Deletion: Chemistry, Analytical, B.S.
 2. Program Deletion: Chemistry, Environmental, B.S.
 3. Program Revision: Chemistry, Forensic, B.S.
 4. Program Revision: Chemistry, General, B.S.
 5. Program Revision: Chemistry, Molecular Biotechnology, B.S.
 6. Program Revision: Chemistry, Pre-Health Professions, B.S.
 7. Program Revision: Chemistry, Pre-Pharmacy, B.S.
 8. Program Revision: Chemistry, Professional, B.S.
 9. Program Revision: Core Major Requirements
 - a. *All approved by acclamation 3:48 PM*
 - ii. Represented by Dr. Steven Singletary
 1. New course: EGR 1100 (Introduction to Engineering Design)
 - a. *Approved by acclamation 3:50 PM*
 - c. Proposals from the Department of Chemistry and Physics
 - i. Represented by Dr. Paul Flowers
 1. Program Deletion: Chemistry, Analytical, B.S.
 2. Program Deletion: Chemistry, Environmental, B.S.
 3. Program Revision: Chemistry, Forensic, B.S.
 4. Program Revision: Chemistry, General, B.S.
 5. Program Revision: Chemistry, Molecular Biotechnology, B.S.
 6. Program Revision: Chemistry, Pre-Health Professions, B.S.
 7. Program Revision: Chemistry, Pre-Pharmacy, B.S.
 8. Program Revision: Chemistry, Professional, B.S.
 9. Program Revision: Core Major Requirements
 - a. *All approved by acclamation 3:48 PM*
 - ii. Represented by Dr. Steven Singletary
 1. New course: EGR 1100 (Introduction to Engineering Design)
 - a. *Approved by acclamation 3:50 PM*
 - d. Proposals from the Department of Counseling
 - i. Represented by Dr. Jonathan Ricks
 1. New Course: CNS 5815 (Sand Tray in Counseling)
 2. New Course: CNS 5825 (Neuroscience and Play Therapy)
 3. Program Revision: Play Therapy Graduate Certificate
 - a. *All approved by acclamation 3:52 PM*
 - e. Proposals from the Department of Sociology and Criminal Justice
 - i. Represented by Dr. Polina Chemishanova
 1. Writing Intensive Course Proposal: CRJ 3680 (Law and Society)
 2. Writing Intensive Course Proposal: CRJ 4140 (Restorative Justice)
 - a. *Approved by acclamation 3:54 PM*
 - f. Proposals from the Department of Mathematics and Computer Science

- i. Represented by Dr. Selvarajah Mohanrajah
 - 1. Program Revision: Computer Science Minor with Emphasis in Web Security
 - a. *Approved by acclamation 3:56 PM*
- ii. Represented by Dr. Hillary Sessions
 - 1. Course Revision: CSC 4050 (Current Topics in Computers in Education)
 - a. *Approved by acclamation 3:57 PM*
- iii. Represented by Dr. Selvarajah Mohanrajah
 - 1. New Course: CYB 3500 (Laws, Ethics and Compliance in Cybersecurity)
 - 2. New Course: CYB 4020 (Network Security)
 - 3. New Course: CYB 4030 (Introduction to Digital Forensics)
 - 4. New Course: CYB 4600 (AI in Cybersecurity)
 - 5. New Course: CYB 4700 (Cloud Security)
 - 6. New Course: CYB 4800 (Securing Self-driving Networks)
 - 7. New Course: CYB 4970 (Internship in Cybersecurity)
 - 8. New Course: CYB 4990 (Independent Study in Cybersecurity)
 - 9. New Course: CYBS 4XXX (Special Topics in Cybersecurity)
 - a. *All approved by acclamation 4:00 PM*
- iv. Represented by Dr. Selvarajah Mohanrajah
 - 1. Program Revision: Cybersecurity, B.S.
 - a. *Approved by acclamation 4:01 PM*
- v. Represented by Dr. Cynthia Zhang
 - 1. Course Deletion: ITC 3250 (System Administration and Security)
 - 2. New Course: ITC 3300 (Secure System Integration & Administration)
 - a. *All approved by acclamation 4:03 PM*
- vi. Represented by Dr. Hillary Sessions
 - 1. Course Revision: MAT 1050 (Introduction to College Mathematics)
 - 2. Course Revision: MAT 1070 (College Algebra)
 - 3. Course Revision: MAT 1090 (Precalculus)
 - 4. Course Revision: MAT 2100 (Introduction to Statistics)
 - 5. Course Revision: MAT 2220 (Calculus II)
 - 6. Course Revision: MAT 2300 (Introduction to Advanced Mathematics)
 - 7. Course Revision: MAT 2500 (Introduction to Teaching Mathematics in Middle Grades and Secondary Schools)
 - 8. Course Revision: MAT 3110 (Advanced Euclidean Geometry)
 - 9. Course Revision: MAT 3150 (Linear Algebra I)
 - 10. Course Revision: MAT 3250 (Algebra I)
 - 11. Course Revision: MAT 3280 (Probability and Statistics I)
 - 12. Course Revision: MAT 3310 (Calculus III)
 - 13. Course Revision: MAT 3330 (Discrete Mathematics)
 - 14. Course Revision: MAT 4150 (Theory of Numbers)
 - 15. Course Revision: MAT 4320 (Real Analysis II)
 - a. *All approved by acclamation 4:05 PM*
- g. Proposals from the Department of Inclusive Education
 - i. Represented by Dr. Sandra Plata-Potter
 - 1. Program Revision: Birth-Kindergarten Education (B-K), B.S.
 - a. *Approved by acclamation 4:07 PM*
 - ii. Represented by Dr. Dorea Bonneau
 - 1. Course Revision: EDN 5480 (Advanced Educational Theory and Trends)
 - 2. Course Revision: SED 4240 (Reading Assessment and Instruction I)
 - 3. Course Revision: SED 4330 (Math Assessment and Instruction)
 - 4. Course Revision: SED 4340 (Reading Assessment and Instruction II)
 - a. *All approved by acclamation 4:09 PM*
 - iii. Represented by Dr. Gretchen Robinson
 - 1. Program Revision: Special Education (K-12), B.S.
 - a. *Approved by acclamation 4:25 PM*
- h. Proposals from the Department of Kinesiology
 - i. Represented by Dr. Francis Kozub
 - 1. New Course: KIN 3100 (Coaching Sports)

2. New Course: KIN 3200 (Officiating Sports)
 3. New Program: Coaching Sports Minor
 - a. *All approved by acclamation 4:12 PM*
 4. Program Revision: Exercise and Sport Science, Fitness Specialist Track, B.S.
 - a. *Approved by acclamation 4:13 PM*
 5. New Course: OCCT 5000 (Theories and Foundation in Occupational Therapy)
 6. New Course: OCCT 5005 (Special Topics in Occupational Science)
 7. New Course: OCCT 5100 (Functional Anatomy and Physiology)
 8. New Course: OCCT 5150 (Clinical Kinesiology)
 9. New Course: OCCT 5200 (Psychosocial Approaches & Mental Health)
 10. New Course: OCCT 5350 (Clinical Decision Making I)
 11. New Course: OCCT 5351 (Clinical Decision Making II)
 12. New Course: OCCT 5400 (Clinical Neuroscience)
 13. New Course: OCCT 5450 (Pediatrics in Occupational Therapy I)
 14. New Course: OCCT 5475 (Assessment in Adult Physical Dysfunction)
 15. New Course: OCCT 5480 (Interventions in Adult Physical Dysfunction)
 16. New Course: OCCT 5490 (Pediatrics in Occupational Therapy II)
 17. New Course: OCCT 5500 (Research Methods)
 - a. *All approved by acclamation 4:23 PM*
 18. New Course: PED 1181 (Marching Band) – joint proposal with Music
 - a. *Approved by acclamation 4:15 PM*
- i. Proposals from the Department of English, Theatre and World Languages
 - i. Represented by Dr. Eun Hee Jeon
 1. Course Revision: ENG 4830 (Second Language Acquisition)
 2. Course Revision: ENG 5830 (Second Language Acquisition)
 - a. *All approved by acclamation 4:27 PM*
 - j. Proposals from the Department of Political Science and Public Administration
 - i. Represented by Dr. Emily Sharum
 1. Program Revision: General Political Science Minor
 2. Program Revision: Political Science, Pre Law Option, B.A.
 - a. *All approved by acclamation 4:33 PM*
 3. Program Revision: Requirements for a Master of Public Administration (M.P.A.)
 - a. *Approved by acclamation 4:37 PM*
 - k. Proposal from the Department of Geology and Geography
 - i. Represented by Dr. Polina Chemishanova
 1. Writing Intensive Course Proposal: GGY 3720 (North America)
 - a. *Approved by acclamation 4:39 PM*
 - l. Proposals from the Department of History
 - i. Represented by Dr. Polina Chemishanova
 1. Writing Intensive Course Proposal: HST 4330 (The Russian Empire and the Soviet Union in the Twentieth Century)
 - a. *Approved by acclamation 4:40 PM*
 - ii. Represented by Dr. Jaime Martinez
 1. New Course: HST 5400 (Themes in World History)
 2. New Course: SSE 5350 (Curriculum and Assessment in the Social Studies)
 3. New Course: SSE 5820 (Social Studies Seminar)
 - a. *All approved by acclamation 4:43 PM*
 4. Program Revision: Teaching with Middle Grades Social Studies Education Specialization, M.A.T.
 5. Program Revision: Teaching with Social Studies Education (9-12) Specialization, M.A.T.
 - a. *All approved by acclamation 4:46 PM*
 6. New Program: History, Social Studies Education, B.A.
 - a. *Approved by acclamation 4:49 PM*
 - m. Proposals from the Department of Music
 - i. Represented by Dr. Aaron Vandermeer
 1. New Course: MUS 1015 (Commercial Music Ensemble)
 2. New Course: MUS 2305 (Songwriting I)
 3. New Course: MUS 3305 (Songwriting II)
 4. New Course: MUS 3645 (Arranging for Songwriters)

5. Program Revision: Music Industry Minor
6. Program Revision: Music, Music Industry Emphasis-Classical Track, B.A.
7. Program Revision: Music, Music Industry Emphasis-Jazz Track, B.A.
8. New Program: Music, Music Industry Emphasis-Songwriting Track, B.A.
9. New Program: Songwriting Minor
 - a. *All approved by acclamation 4:55 PM*
- n. Proposals from the Department of Educational Leadership and Specialties
 - i. Represented by Dr. Thomas Trendowski
 1. Course Revision: PED 3070 (Middle School Methods Health/PE)
 2. Course Revision: PED 3080 (High School Health/PE Methods)
 3. Program Revision: Health/Physical Education (K-12), B.S.
 - a. *All approved by acclamation 4:57 PM*
 - o. Proposals from the Department of Social Work
 - i. Course Revision: SWK 3540 (School Social Work)
 - ii. Course Revision: SWK 4700 (Social Work Practice with Individuals with Disabilities)
 1. *Courses are duplicates from previously approved proposals, no vote*
5. New business
 - a. None
 - i. *4:57 PM*
6. Announcements
 - a. None
 - i. *4:57 PM*
7. Adjournment
 - a. *4:57 PM*