

The University of North Carolina at Pembroke
Academic Information Technology Committee
(AITC) Agenda – Monday, April 10, 2023

at 3:30 p.m.

<https://uncp.webex.com/meet/camille.goins>

Members of the AITC:

Camille Goins (Chair), Senator; Beata Niedzialkowska, Karen Granger (EDUC, 2022-2024); Marcus Burger (SBS, 2022-2024); Sherry Edwards (CHS, 2021 - 2023); Benjamin Killian (Secretary, NSM, 2021 - 2023); Robert Epps (ARTS, 2022 - 2024); Vacant (LETT, 2022-2023) Katina Blue CIO; Terry Locklear, Instructional Designer; Shawnda Cummings, Representative of the Accessibility Resource Center; Kara Oxendine, Library Representative, Terry Locklear, Interim Director of Online and Distance Education; Leanna Earp, SGA Senator

I. Order of Business

II. Roll Call

III. Approval of the March 13, 2023 Meeting (Appendix A)

IV. Adoption of Agenda

V. Reports

- a. AITC Chair — Camille Goins
 - i. Evaluation Review Team for Turnitin
 - 1. Proposal to upgrade Turnitin (Action Required)
 - ii. AITC Survey
 - 1. Proposal to distribute survey (Action Required)
- b. AVC for Technology, Resources, and Chief Information Officer — Katina Blue
 - i. Department of Information Technology Updates
- c. Interim Director of the Office of Online Learning — Terry Locklear
 - i. Spring 2023 COTE Update
 - ii. Summer COTE Plan
 - iii. COTE Re-Certification Process
- d. Library Report—Kara Oxendine
 - i. Library Website Updates: New Books and Interlibrary Loan pages
 - ii. Electronic Resource Updates
 - iii. Upcoming Events
- e. Accessibility and Resource Center- Shawnda Cummings
 - i. No report

VI. Unfinished Business

- a. Qualtrics Review Team
 - i. Proposal to adopt Survey Monkey to replace Qualtrics (Action Required)

VII. New Business

VIII. Announcements

IX. Adjournment

**The University of North Carolina at Pembroke
Academic Information Technology Committee
Minutes**

Monday, 13 March 2023

X. Roll Call

Present: C. Goins (Chair); B. Niedzialkowska (Sen.); K. Granger (EDUC); M. Burger (SBS); B. Killian (NSM); R. Epps (ARTS); K. Blue (CIO); T. Locklear (Int. Dir. ODL); K. Oxendine (LIB); S. Cummings (ARC)

Absent: S. Edwards (CHS); M. Rosenberg (LETT); L. Earp (SGA)

Guests: R. Buehne; Liz Cummings; C. Young

XI. Agenda/Minutes

Motion: K. Blue

Second: B. Killian

Vote: approved by acclamation

XII. Reports

a. AITC Chair

i. Discussion on Faculty & Student Survey to learn more about Information Technology needs.

Suggestion: that a shared document be created.

Suggestion: Narrow the scope to faculty and staff.

Suggestion: Use skip logic.

Action: Draft document will be circulated for input.

ii. Discussion of AI ChatGPT

AITC needs to begin contemplating the ramifications and utilization of AI and also AI for recognizing AI.

This is the latest from Turnitin in regards to ChatGPT:

<https://www.turnitin.com/blog/sneak-preview-of-turnitins-ai-writing-and-chatgpt-detection-capability>

Other detection software: <https://www.zerogpt.com/>

Originality/Draft Coach do not yet have capabilities.

b. AVC for Technology and Resources/CIO

i. No TikTok on Government Devices

<https://webservices.ncleg.gov/ViewBillDocument/2023/403/0/DRS35035-LR-16>
(pdf)

Legislature is working to ban several apps on govt issue devices. If legislation passes, information will be sent regarding these changes.

ii. Free Cyber Training March and April

U of Arkansas provides Cyber Training. Training was held in March. New training for Public Safety in April. CAS faculty have been invited. Other colleges/department are encouraged to attend as well.

iii. HVAC Replacement project Weinstein and Oxendine

Refurbish HVAC in data centers to ensure proper operating conditions.

iv. Annual Security Training

Required for staff and recommended for students (for new year). Be sure that colleagues complete the training. Email will be sent out.

- v. CCI - Campus Computing Initiative Refresh
Updates have begun. Faculty and staff should contact help desk for times and schedules.
- vi. UC Annex Assembly Room
Upgrade for April BOG meeting is complete.
- vii. UC 213
Upgrades were finished last week. Final touches being made.
- viii. Other projects
See projects dashboard, <https://uncp.service-now.com/now/Dashboard/projects>
- c. Interim Director of the Office of Online Learning
 - i. Qualtrics / Survey Monkey Update
Met with Inst. Effectiveness: little momentum from Admin to make the change.
Cost savings were not sufficient to overcome the data loss/manpower for transitioning.
Action: Will be raised at next Exec. Comm. Mtg.
 - ii. Certificate of Online Teaching Excellence Update
New round is starting today. About 35 individuals enrolled.
- d. Library Report
 - i. Suggest a Purchase form and deadline
Under quick links. March 31st deadline.
 - ii. hoopla added to A-Z Database List
Located under databases. Provides audio and e-books. Log in to sign up. Report an access issue as needed once signed up.
 - iii. Learning Express Library Complete/PrepStep Academic Tutorial
Under services, a tutorial for High Stakes test prep.
 - iv. Upcoming Events
Faculty Research Colloquium: Mike Bernsten (22 March)
CAS Dean's Reception (23 March)
PURC Symposium (12 April)
- e. Accessibility and Resource Center- Shawnda Cummings
 - i. No report

XIII. Unfinished Business

None

XIV. New Business

None

XV. Announcements

None

XVI. Adjournment

Motion: R. Epps

Second: K. Granger

Vote: approve by acclamation